

Sri  
MANAKULA



VINAYAGAR

Medical College and Hospital

Outward No: SMVMCH/DO/Committee/ 346/2021

Date: 19.02.2021

**CURRICULUM COMMITTEE**

Deputy Director & Dean	Chairperson
Dean (Academic)	Member
Deputy Medical Superintendent (Surgical)	Member
Dr. N. Suresh, Assoc. Professor of Anatomy	Member
Dr.G.Ramya, Assoc. Professor of Pathology	Member
President, Student Council	Member
MEU, Co-ordinator	Secretary

**Copy to :**

The Chairman and Managing Director  
The Director  
The Dean (Academic)  
The Dean (Super Specialty & Special Clinic)  
The Medical Superintendent  
All Committee Members  
File.

**DEAN**  
Dr. KAGNE. R.N  
DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE & HOSPITAL  
KALITHEERTHALKUPPAM,  
PUDUCHERRY-605107.

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**DEAN**  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE & HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDUCHERRY-605 107.

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## 5. Proposed Plan of Central Evaluation

The proposed plan of central evaluation was presented by Dr.Soundariya and approved by the members.

- Library will be utilized as common centre for evaluation
- Librarian will be the custodian
- The clerks will be entering marks at the common centre
- Evaluation time will be 1 week
- Blueprint, question paper and answer key to be submitted in advance to the Dean academic
- A format will be prepared for grievance addressal by the students through proper channel
- OMR reader will be used for correcting MCQs
- Centralisation and digitalisation are the predominant reforms introduced in the evaluation system.

### Action Plan

- Implementation of Student-Doctor method of Clinical training and Pandemic module
- Presentation of the assessment strategies and recommendations of curriculum committee to college council for approval
- Active functioning of the subcommittee for smooth implementation of CBME
- Planning of induction program for postgraduates
- Phase II CBME evaluation to be initiated by Dr.Ramya.G
- Framing of policy for identification of slow and advanced learners
- Presentation of "Central evaluation proposal" to college council for approval
- FDPs on Skills training, Soft skills training, Self-Directed learning, Integration, Assessment of Reflective writing to be planned

### Members attended the meeting

1. Dr.R.N.Kagne, Dean
2. Dr.K.Karthikeyan, Dean Academic (Medicine & Allied – coordinator)
3. Dr.G.Kalaiselvan, Dean Research
4. Dr.M.Jayasree, Professor & HOD, OBG (Surgery & Allied – Coordinator)
5. Dr.K.Soundariya, Coordinator, MEU
6. Dr.G.Ramya, Phase II Coordinator
7. Dr.N.Suresh, Phase I Coordinator

*K. Soundariya*  
Coordinator, MEU  
Secretary, Curriculum Committee

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*[Signature]*  
Deputy Director/Dean  
Chairperson  
13/11/22

DEAN  
SRIMANJULA VINAYAGAR  
MEDICAL COLLEGE & HOSPITAL  
KALITHEERTHALKUPPAM,  
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Copy to  
The Director/Dean  
The Dean Academic  
The Dean Research  
The Medical Superintendent  
All Curriculum Committee members  
File

## 2. Discussion of the PG Curriculum

Dean Academic highlighted the major changes incorporated in the PG Curriculum

- BLS and ACLS training for the postgraduates
- CBME Curriculum will be implemented in the upcoming academic year
- Research Methodology and Ethics training for the postgraduates
- Basic sciences training
- Emergency medicine posting for all the postgraduates

Dr. Jayasree recommended BLS and ACLS training for the postgraduates in the first year itself. The certified training was recommended to be carried out in the second year. It was suggested to include all the postgraduates for the BLS and ACLS training. The Dean academic insisted induction program for the postgraduates incorporating BLS training, soft skills training, introduction to college and hospital and Pandemic module.

Dr. Jayasree was given suggestions to send a requirement to Director for recruiting supporting staff for the skills lab (Simulation educator, clerk etc). Dean suggested on preparing a working plan for the skill lab activities.

## 3. Report on CBME Evaluation – Phase I

Dr. Soundariya presented the CBME evaluation report of Phase I. The identified gaps and the proposed action plan were projected to the members for discussion.

- FDPs were recommended for Integration, SDL and skills training
- Suggestions were given for conduct of formative assessments
- Feedback subcommittee was requested to plan for obtaining periodic year-end feedback from the students.
- It was suggested to obtain feedback from phase II at the last day of their university practical exams.
- Phase II coordinator Dr. Ramya was suggested to evaluate the CBME implemented in Phase II, with suggestions from Dr. Soundariya.

## 4. Policy for Slow and Advanced Learners

The need for institutional policy in identifying slow and advanced learners was emphasized by Dr. Soundariya and Dean Academic. It was suggested to choose an objective method incorporating multiple components (Like practical assessments, day to day observations) for identification of slow learners. So, the existing model of identification of slow and advanced learners with Internal assessments alone was planned to be modified. Dean Academic and Dean Research volunteered to come out with a modified policy, to be implemented in future. Dean suggested implementation of grading system rather than percentage for the identification of the slow and advanced learners.

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**(b) Notified tests and Formative assessments (Internal assessments)**

The proposed number of notified tests as recommended by NMC/Pondicherry University was projected to the members. The proposed plan of formative and notified tests for Phase I, Phase II and Phase III Part I was projected to the members for their approval. The following were suggested to be presented before the college council as recommendation from curriculum committee:

1. The number of notified tests will be as per university norms
2. The notified test will be conducted for 3 hours and 100 marks, strictly adhering to the university pattern.
3. Rest of the assessments will be formative assessments, associated with feedback to the students
4. Remedial measures/Retests will be conducted only for notified tests, as they will be considered for Internal assessment
5. The formative assessments (Theory) will be for 70 marks and 2 hours duration. The following are the recommended formats for formative assessment
  - (a) Minimum one formative assessment should be in the form of reflective writing (FDPs will be organized by MEU for assessment of reflective writing)
  - (b) 40 MCQs, 2 Long Answers, 4 Short answers
  - (c) Assertion and Reasoning kind of questions
  - (d) Quiz
  - (e) Seminars
6. Absentees and the students scoring < 50% should mandatorily attend the remedial exams.

However, students scoring above 50% may also be permitted to write the remedial exams for betterment and the highest marks will be considered.

Absentees can attend the remedial exams, only after obtaining permission from the departmental HOD/Dean Academic by the parents in person, through a proper representation (It was suggested to prepare a format for the same).

7. The remedial exams for the exam going subjects in each phase will be conducted in the subsequent month following the notified test. For clinical subjects in Phase II, Phase III Part I – remedial measures will be taken in the form of makeup assignments. The marks of the assignments will be added to the marks obtained in the notified test. If needed, Mondays of clinical postings may be utilized for the same.  
Phase I, each month, one subject will be having notified test and the 4<sup>th</sup> Monday of the same month will be utilized for remedial exams.

**(c) – (g) PD & Ethics, AETCOM, Skills, Electives and Integration**

Dean recommended the active functioning of the different subcommittee formed under MEU for the smooth implementation of CBME. It was suggested to inform all the coordinators of the subcommittee (MEU members), to update their progress and action plan in the upcoming meeting of the Medical Education Unit. It was decided to include PD& Ethics along with AETCOM subcommittee. The MEU coordinator was requested to update the proceedings of the different subcommittee to the Curriculum Committee.

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