



**Medical Education Unit**

No: SMVMCH/MEU/20/2021

Date:14.06.2021

**Circular**

It is proposed to conduct a workshop on "How to open a you tube channel" for the faculty of SMVMCH, by Medical Education Unit on 18.06.21, by Mr.Balakrishna Pai, Assistant Professor, Department of Biochemistry, SMVMCH, at the Digital lab between 1.00 PM to 1.30 PM. Interested faculties may participate and get benefited. The workshop is having limited entries up to 20 only. ( First cum first service basis). So you are requested to register your name to Dr. Soundariya ( Mobile Number: 9786895193) for confirming your participation.

*K. Soundariya*  
Dr.K.Soundariya  
Coordinator, Medical Education Unit

*S*  
Deputy Director/ Dean  
14/6/21  
Dr. KAGNE. R.N  
DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE & HOSPITAL  
KALITHEERTHALKUPPAM,  
PUDUCHERRY-605107.

Copy to:-

1. The Director/Dean
2. The Dean (Academic)
3. The Medical Superintendent
4. All HODs

TRUE COPY ATTESTED

DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE & HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDUCHERRY-605 107.

**Medical Education Unit**

**Circular**

No: SMVMCH/MEU/FDP/2021

Date: 22.04.2021

In view of the COVID Pandemic, to facilitate the smooth conduct of online classes, Great Learning app has been purchased by our Institute. Hence our Medical Education Unit has proposed to conduct a “Sensitization session on Great Learning App” for the faculty of SMVMCH in the month of May 2021 (4<sup>th</sup> to 6<sup>th</sup> May 2021) in rotation.

**Program Schedule**

Program	Time	Faculty
Introduction to Great Learning App	09.30 am - 10.00 am	Mr.Raja Badmanaudaine IT Manager, SMVMCH
Demonstration of key functions in Great Learning App	10.00 am – 10.20 am	Dr.R.Udhayasankar
<b>Tea Break</b>	10.20 – 10.30 am	
Hands on Training on “Scheduling classes and creating Quiz, Assignments in Great Learning App”	10.30 – 11.30 am	All facilitators
Demonstration on online polls & break out rooms in Great Learning App	11.30 am - 12.00 noon	Mrs. K.Senthamil Selvi
Recording of online classes and sharing with the students	12.00 – 12.30 pm	All facilitators
Discussion and feedback	12.30- 01.00 pm	All facilitators

*f. Soundarney*  
Coordinator, MEU

Copy to

The Director/Dean  
The Dean (Academic)  
The Medical Superintendent  
All HODs

*Dr. KAGNE. R.N*  
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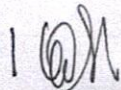
**Medical Education Unit**

No: SMVMCH/MEU/FDP / 2 /2021

Date: 03.02.2021

**CIRCULAR**

It is proposed to conduct the **Workshop on 'Learning Management System'** by Medical Education Unit under the observation of IQAC on **5<sup>th</sup>, February, 2021**. The Head of the Departments are requested to nominate **TWO faculties** from their department to undergo the training. The program scheduled is attached.



Dr.G.Kalaiselvan

Coordinator Medical Education Unit

Copy to:

- The Chairman
- The Director / Dean
- The Dean (Academic)
- The Medical Superintendent
- All HOD's

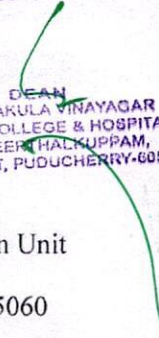


DIRECTOR / DEAN

3/2/21  
Dr. KAGNE. R.N  
DEAN

SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE & HOSPITAL  
KALITHEERTHALKUPPAM,  
PUDUCHERRY-605107.

**TRUE COPY ATTESTED**



DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE & HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDUCHERRY-605 107.

The Coordinator, Medical Education Unit

Phone: Ext-2073, Mobile-9843155060

**Medical Education Unit**

**Workshop on 'Learning Management System'**

**Date / Time** – 5<sup>th</sup> <sup>Feb</sup> ~~March~~, 2021 / 09.00 am to 01.00 pm

**Venue:** Digital Lab, Ground Floor, College Block

**Objectives:**

1. Content management and creating events in Calendar
2. Creation of Question Bank

**Program:**

Program	Time	Faculty
Introduction to Learning Management System	09.30 am - 10.00 am	Mr.Raja Badmanaudaine Dr.K.Soundariya Dr.V.Deepika
Demonstration of key functions in Learning Management System		
Demonstration on "Content management and creating events in Calendar"	10.00 am – 10.20 am	Dr.Udhayashankar
<b>Tea Break</b>	10.20 – 10.30 am	
Hands on Training on "Content management and creating events in Calendar"	10.30 – 11.00 am	All facilitators
Demonstration on "Creation of Question Bank"	11.00 am - 11.30 am	Dr.Suresh
Hands on Training on "Creation of Question Bank"	11.30 – 12.30 pm	All facilitators
Discussion and feedback	12.30-01.00 pm	All facilitators

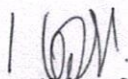
**Instructions to the participants:** The participants are requested to bring the following details/ documents

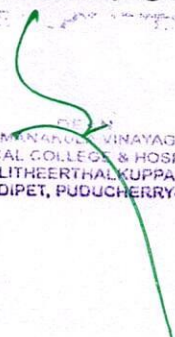
- Department login & Password
- Five MCQs with answers (inclusive of feedback to answers) prepared in a word document from their respective discipline
- February monthly schedule
- Any intended announcements to be made
- Any video content developed in the department (optional)


**For any clarification please contact:**

Dr.Soundariya K, Professor of Physiology

Mobile No: 9786895193 / Email- drsoundariya@gmail.com

  
Coordinator MEU

  
 SRI MANAKULA VINAYAGAR  
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DIRECTOR/ DEAN

**Dr. KAGNE. R.N**  
DEAN

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