

No. SMVMCH/DO/College Council Meeting/2021-22/ 103a

Date: 29.01.2022

COLLEGE COUNCIL MEETING MINUTES

Venue :- College Council Hall

Friday

28.01.2022

Sri Manakula Vinayagar Medical College and Hospital, Puducherry College Council Meeting held on 28.01.2022 at 11.00 AM. Following Members of the Committee attended the Meeting.

Sl. No	Name of the Member	Designation
1.	Dr. R.N. Kagne, Co-Chairman	Deputy Director & Dean
2.	Dr. Karthikeyan.K	Dean (Academic)
3.	Dr. Kalaiselvan. G	Dean (Research)
4.	Dr. M. Pragash	Medical Superintendent
5.	Dr. Girija.S	Deputy Medical Superintendent (Medicine)
6.	Dr.Jayasree.M	Deputy Medical Superintendent (Surgery)
7.	Dr.Shivayogappa S.Teli	HOD, Department of Physiology
8.	Dr. Asmathulla	HOD, Department of Biochemistry
9.	Dr. R. Gopal	HOD, Department of Microbiology
10.	Dr. S. Yuvarajan	HOD, Department of TB & Chest
11.	Dr. S. Arun	HOD, Department of Psychiatry
12.	Dr. T. Bharathkumar	HOD, Department of Paediatrics
13.	Dr. P. Nallamuthu	HOD, Department of Ophthalmology
14.	Dr. Mariappan Rajagopal	HOD, Department of ENT
15.	Dr. Sanjay.P	HOD, Department of Dentistry
16.	Dr. Balasubramanian	Professor, Department of Anaesthesiology
17.	Dr. A. Umamageswari	Professor, Department of Radio Diagnosis
18.	Dr. K. Srinivasan	Professor, Department of General Surgery
19.	Dr. S. Nitya	Professor, Department of Pharmacology
20.	Mr. T. Dhatchinamurthy, Secretary	Registrar

Special Invitee

Sl. No	Name of the Member	Designation
1.	Dr. S. Balasubramanian	Professor, Department of Anaesthesiology
2.	Dr. K. Soundariya	Professor, Department of Physiology
3.	Dr. R. Pravin	Associate Professor, Department of Pulmonary Medicine

Kalitheerthalkuppam, Madagadipet, Puducherry - 605 107.

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KALITHEERTHALKUPPAM,
MADAGADIPET, PUDUCHERRY-605 107.

Members Absent:

Sl. No	Name of the Member	Designation
1.	Dr. D. Rajagovindan	Director
2.	Dr. J. Balachander	Dean (Super Speciality & Special Clinic)
3.	Dr.K.V.P.Suriyakumari	HOD, Department of Anatomy
4.	Dr. Erli Amel Ivan	HOD, Department of Pathology

Dr. R. N. Kagne Deputy Director/ Dean invites all the members present and reads the today's Agenda of the Meeting

Agenda-1: Review of the Minutes of the Meeting

Dr. R. N. Kagne, Deputy Director/Dean wishes all the members and read the previous minutes of the meeting. The Minutes of the previous meeting was approved by the members.

Agenda-2: Briefing by Medical Superintendent about screening, swab collection, fever clinic, vaccination and CoVID status at our Hospital

The Medical Superintendent has made the following arrangements in our Hospital

1. In the entrance of the reception, first screening of the patients are made. After screening only, the patients will be allowed to enter inside the hospital.
2. Separate entry has been provided to the staff and patients in the Ground Floor.
3. Fever Clinic examine patient first and sent to swap collection.
4. Swab collection is being done at the reception.
5. In regard to CoVID-19, round the clock duty has been arranged for providing treatment to patients.
6. Room No. 405 & 406 was earmarked for the CoVID-19 patients accommodation.
7. At present there are four CoVID-19 patients admitted in our Hospital
8. This is only temporary arrangement for the CoVID-19 patients. If required special WardA1 will be taken for CoVID-19 Patients.
9. CoVID-19 Vaccination has been started from 13th January 2022. 170 patients have been vaccinated so far. Boost dose CoVID vaccination will be given after nine months from the second dose vaccination.
10. At present vaccination is pending for 1000 employees of this Organization. Vaccination is being done in the ENT general Ward.

Agenda-3: Briefing about Medical Education Unit functioning by Dr. Soundariya.K

Dr. K. Soudariya, MEU Coordinator read the annual report of functioning of the Medical Education Unit in our Institution.

Eleven faculty development programmes were organized by the Medical Education Unit (II) during the year 2020-21-The details of which are furnished in the ANNEXURE-I.

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Post Graduate Programme was conducted on basic presentation and teaching skills and orientation for CBME on 18.11.2021, 19.11.2021, 25.11.2021 & 26.11.2021 in which 68 participants attended the Programme.

Five programmes were conducted for Under Graduate students during the year 2020-21. The details of which are furnished in the ANNEXURE-I.

Apart from the UG and PG programme certain other programmes were also organized by the Medical Education Unit during the year 2021. The details are furnished in the ANNEXURE-I.

Dr. Soundariya, Coordinator for MEU has stated that by means of conducting Faculty development programme, Programmes for PG students and Programmes for Under Graduate students, around 151 faculty member have been trained. Around 68 Post Graduates were trained in basis presentation skill and sanitized to CBME and 93 Interns were trained in Basic Medical, Surgical, resuscitation and communication skills. 17 Credit hours was awarded to our Institute through the Programmes organized by Medical Education Unit.

The following achievements have been made in Medical Education Unit during the year 2021-22

1. Revision of Vision, Mission
2. Creation of MEU logo
3. Purchase of 15 Books for MEU (Donated by Alumni, SMVMCH)
4. Update of the website with the MEU data of 10 Years
5. Successful evaluation of CBME Curriculum-Phase-I
6. Database created for MEU (In Process)

Dr. K. Soundariya, MEU Coordinator has briefly stated the achievement made by the seven MEU Members. Seven publications under MEU were made by our MEU members. The MEU Coordinator has also outlined role map for the academic year 2022. Refer ANNEXURE-I for details.

Curriculum committee meeting was conducted on 12.01.2022. It was discussed in the Curriculum Committee Meeting about the conduct of notified tests and formative assessments for the MBBS students. The minimum number internal assessment test for each subject is ranging from 1 to 3.

Phase	Subjects	Exams
I MBBS	Anatomy	3
	Physiology	3
	Biochemistry	3
	Community Medicine	1
II MBBS	Pathology	3
	Pharmacology	3
	Microbiology	3
	General Medicine	2
	General Surgery	2
	Obstetrics & Gynaecology	2
	Forensic Medicine & Toxicology	2
	Community Medicine	2

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Bold – Notified tests (May, Aug);

Italic - Remedial exams (June, Sep) for Ophthalmology, ENT, Com. Medicine, & FM

July, Oct – Notified tests for GM, Surgery, OBG and Paediatrics

Agenda-5: Briefing about functioning of CoVID care center, Private ward and Emergency triage by Dr. Girija.S, DMS (Medical)

Dr. Girija, Deputy Medical Superintendent and HOD, General Medicine Department has informed to the Council about the commissioning of CoVID care Centre in the 3rd Floor of our Hospital. We are having lot of CoVID patients coming to our Hospital for treatment. CoVID patients are admitted and treated in our Hospital. 10 to 15 patients referred by the IGMCRI were also admitted. Precaution were undertaken while treating the CoVID patients.

So, we have streamlined the procedure for admission of CoVID patients in our Hospital.

First screening is being in the Fever clinic. After Screening, the patients are directed to show them in the relevant OPD of our Hospital for treatment.

Agenda-6: Briefing about functioning of CoVID Control room by Dr. Jayasree, DMS (Surgical)

Dr. M. Jayasree, Deputy Medical Superintendent and HOD, Department of Obstetrics & Gynaecology has informed to the Council that the CoVID Control Room is functioning in a proper manner. Staff nurses are properly monitored in the CoVID ward. Rounds in the CoVID ward is also going on at periodical intervals as designed.

Agenda-7: Briefing about functioning of CoVID ICU by Dr. Balasubramanin, Professor of Anaesthesiology

Dr. Balasubramaiaam, Professor of Anaesthesiology was in-charge of the CoVID ICU. He has stated that CoVID positive patients are being admitted in the CoVID ICU ward in the third floor. CoVID patients are also admitted in the Pulmonary Medicine Ward. Ventilation in the Pulmonary Medicine ward was not sufficient to the CoVID patients admitted therein, this aspect has to be looked into and rectified early.

Agenda-8: Briefing about CoVID status of Pondicherry State by Dr. Praveen.R, Nodal Officer-CoVID

Dr. Praveen, Associate Professor of Pulmonary Medicine and Nodal Officer of CoVID Unit in our Hospital has informed that the 1st dose CoVID injection was administered for 170 Health Workers in our Hospital during the period from 12.12.2021 to 16.01.2022. CoVID positive patients are admitted in JIPMER, Puducherry and Government General Hospital, Puducherry. After filling up of the CoVID patients in the CoVID wards of the JIPMER and Government General Hospital, we are asked to admit the Covid patients in our Hospital by the Government of Puducherry. Treatment is being given to the CoVID patients admitted in our Hospital. The referred CoVID patient from the Government was informed first to the nodal officer to take the patients in our hospital in Coordination with the nodal officer, CoVID, Government of Puducherry. Now a day's isolation for the CoVID positive patients is 7 days by government.

In regard to statistics of CoVID Patients, 200 CoVID patients were admitted in JIPMER, Puducherry and Government General Hospital. Around 100 patients are being given Oxygen treatment in JIPMER and

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Government General Hospital. It was informed that there is one reported CoViD Patient death in the JIPMER Hospital and the death is not more than 25 Nos on account of CoViD in the U.T of Puducherry as on date.

As far as SMVMCH, policy decision was taken that seven days leave has to be sanctioned to our employees if the RTPCR test is positive. Protocol for CoViD-19 positive employees, leave for seven days sanctioned and isolation for five days advised. Rapid test was to be immediately taken on arrival of the patients for treatment in our Hospital to decide about this admission in our Hospital.

Agenda-9: Discussion on present non CoViD status

Ward 204 & 205 in the second floor and 305 & 306 in third floor are earmarked for assessment of CoViD patients arrived in our Hospital. RTPCR test is done routinely for all patients. Based on RTPCR test result, decision was taken either admission given to the patients in our Hospital or advised isolation at their residence with required medication. In our hospital 219 in-patients have been admitted which includes CoViD positive patients also. Hospital Committee meeting is proposed to be convened on 31st January 2022.

Agenda-10: Discussion on MBBS Preliminary Examination and Pondicherry University Examination

The Deputy Director and Dean has informed that for our MBBS Students, Examination Centre is fixed at Pondicherry University Campus. We are conducting Model examination of the MBBS students from 9.00 AM to 12.00 PM. Next week practical examinations are to be conducted of the MBBS students and practical examination schedule was already informed to the students. But more than 75 percent of students are CoViD positive, the practical model examination has to be postponed and the revised schedule of model practical examination will be informed to students shortly.

Agenda-11: Briefing about NAAC status by Dr. Kalaiselvan.G, Dean (Research)

Dr. Kalaiselvan, Dean (Research) cum Coordinator, NAAC has briefly explained the present NAAC activities. We are preparing documents for sending applications for reassessment of NAAC Accreditation. .

We would like to submit our Reassessment NAAC Application in May/June 2022. List of files to be prepared by the Department for the reassessment was already discussed and intimated to the respective HODs. Dr.Kalaiselvan has requested all the head of the Department to prepare the requisite documents for submission of application for Reassessment of NAAC Accreditation. The NAAC documents are to be prepared during the month of February/March -2022 by all the Heads of the Department and keep them ready for submission to NAAC after scrutiny by NAAC Coordinator for scrutiny by fourth week of April-2022.

Dr. M. Jayasree has informed to the Council that module for skill session in the Skill laboratory has to be prepared for the year 2021-22 and present to the Medical Education Unit for adoption. Sub Committee has to be formed for conducting the activities in skill laboratory. Skill Lab has to be equipped well before inspection by the National Medical Commission.

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