



## Medical Education Unit

No:SMVMCH/MEU/94/2022

Date: 31.05.2022

### Patrons

Thiru. M. Dhanasekaran  
Chairman & Managing Trustee

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Vice-Chairman

Dr. NarayanasamyKesavan  
Secretary

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Deputy Director/ Dean

### Advisors

Dr.K. Karthikeyan  
Dean (Academic)

Dr.G.Kalaiselvan  
Dean (Research)

### Coordinator

Dr.K.Soundariya

### Co-coordinator

Dr.G.K.Poomalar

### Members

Dr. S. Girija  
(DMS Medical)  
Dr.M.Jayasree  
(DMS Surgical)  
Dr. Shivayogappa. S. Teli  
Dr.M.Vimal  
Dr.G.Ramya  
Dr.K.Vinoth  
Dr.N. Suresh  
Dr.M.Rajalakshmi  
Dr.R.Udhayasankar

### Circular

It is proposed to conduct MEU meeting with the members at College Council Hall on 03.06.2022 by 11.00 AM for discussion over the following agenda. All the members are requested to attend the meeting.

### Agenda:

1. Review of previous minutes
2. Presentation of the MEU activities from January to May 2022
3. Presentation of subcommittee activity report by the subcommittee Coordinators
4. Discussion on PG "Basic Presentation Skills Program" and "Intern Orientation Program"
5. Intern log book as per CRMI regulations
6. Any other issues

*K. Soundary*  
Coordinator  
MEU

### Copy to:

The Director  
The Dean  
The Dean (Academic)  
The Dean (Research)  
Medical Superintendent  
All Members

*Kagne R.N.*  
Chairperson  
MEU

Dr. KAGNE. R.N  
DEAN

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**Medical Education Unit**

**Minutes of the Meeting**

**Venue: College Council Hall**

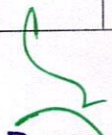
**Date: 03.06.2022**

**Agenda:**

1. Review of previous minutes
2. Presentation of the MEU activities from January to May 2022
3. Presentation of subcommittee activity report by the subcommittee coordinators
4. Discussion on PG “Basic Presentation Skills Program” and “Intern Orientation Program”
5. Intern log book as per CRMI regulations
6. Any other issues

**1. Review of previous minutes**


Action Plan	Progress
Planning of Foundation course for 2021-2022 batch of students.	Foundation course has been implemented as per latest NMC guidelines and sessions are in progress
Planning of skill modules for undergraduates (Phase II, Phase III Part I)	Planned and implemented routinely in their clinical postings
Review meeting with Phase II and Phase III Part I faculty for orientation to Mapping Module	Workshop conducted for Phase II and Phase III Part I faculty for orientation to Mapping Module
Formation of team for coordination of Student Support System in Phase III Part I	First mentor - mentee meet of Phase III Part I has been conducted
Podcast and Youtube competition to be planned for students in month of July and creation of SOP for uploading contents in the institutional YouTube channel	To be planned  SOP has been created and approved
Meeting with Phase I faculty for discussion over Module based teaching	Alignment and Integration discussion meeting happened with Phase I faculty and is implemented
Formation of team for coordination in the implementation of AETCOM modules in Phase III Part I	AETCOM subcommittee meeting has been held and decisions taken


  
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**2. Presentation of the MEU activities from January to June 2022**

Month	Name of the Event	Date	Number of Days
January	Workshop on "Learning Management System"	18.01.2022 to 21.01.2022	4 days
	Orientation cum Sensitization program to CBME	18.01.2022 to 20.01.2022	3 days
	Orientation Program for "Compulsory Rotatory Residential Internship"	24.01.2022 & 25.01.2022	2 days
February	Orientation Program for I year undergraduates (ONLINE MODE)	14.02.2022 to 18.02.2022	5 days
	Workshop on "Mapping Module for measuring competency attainment" – Phase II, Phase III Part I	17.02.2022	3 hours
March	II Professional year Orientation Program along with first mentor mentee meet	07.03.2022	1 day
	AIT Meeting Phase I& II	10.03.2022	Afternoon Session
	I mentor mentee meet of SSS Phase III Part I	25.03.2022	-
	Meeting on Logbook discussion	28.03.2022	
	Quality Enhancement Workshop on Mapping Module – Phase III Part II	29.03.2022	1 day
April	Revised Basic Course Workshop in Medical Education	7 <sup>th</sup> – 9 <sup>th</sup> April, 2022	3 Days
	Mapping workshop for clerks	23.04.2022	Half day
May	----		
June	First mentor mentee meet of students of Phase III Part II	To be held on 06.06.2022	

  
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### **3. Presentation of the subcommittee activity report by the subcommittee coordinators**

#### **Foundation Course**

Dr.Soundariya presented the activity report of the Foundation Course. One-week online orientation program was conducted for the first-year students from February 14<sup>th</sup> to February 18<sup>th</sup> 2022. Currently Skills training is given for 6 modules in rotation during the 1<sup>st</sup> and 3<sup>rd</sup> Saturdays of every month. The afternoon sessions of the 1<sup>st</sup> and 3<sup>rd</sup> Saturdays are utilized for sessions on Professional Development and Ethics.

#### **Feedback**

Dr.Kalaiselvan presented feedback subcommittee activity report. Members approved for the continuation of the year end feedback received from the students. As 1<sup>st</sup> and 2<sup>nd</sup> year university results have been declared, feedback will be obtained from them shortly. Dr.Kalaiselvan informed that this time the feedback will be obtained using google forms and feedback report will be submitted at the end of the next month to MEU. There was recommendation from the members to maintain uniformity in the format of the feedback forms. Dean insisted on the feedback to be collected from other stakeholders like parents, supporting staff and also from examiners. Dr.Shivayogappa shared the experience of the feedback sessions routinely conducted in the Physiology department. It was decided to finalize the feedback forms for the Postgraduates in the next MEU meeting.

#### **Skills**

Dr.Jayasree will update with the skill lab activity report in the next MEU meeting. Meanwhile Dean updated the members with the progress of the new skill lab under construction. He insisted on the need of equipment to be brought for skills lab, supportive staff and meticulous planning of schedule for certification of the competencies across all the phases.

#### **Alignment and Integration**

Dr.Poomalar presented the AIT subcommittee report. The implementation of Alignment in the teaching schedule of pre and paraclinical departments was shared with the members. Dr.Poomalar madam insisted on notifying the subcommittee with any modifications in the timetable. Around 27 topics were recommended phase wise to plan for vertical integration. Dean recommended circulation of department wise schedule from Dean office to MEU and subcommittee for making alignment process easier. Dean recommended the comparison of the 2019 batch academic schedule with current schedule for suggestions on alignment and integration. It was decided to call for curriculum committee meeting on 6<sup>th</sup> June 2022 followed by meeting with the heads of the departments to opine on the modules considered for vertical integration and to emphasize on the smooth implementation of Alignment and Integration.

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### **Early Clinical exposure**

Dr. Shivayogappa presented the ECE subcommittee report to the members. There was lack of clarity on the implementation of ECE for the current first year. It was clarified by Dean regarding the allotment of protected hours of ECE (30 hours each) for the existing first year. Dr. Shivayogappa highlighted on the ECE sessions held in classroom settings by Physiology department.

### **Mapping**

Dr. Soundariya presented the Mapping subcommittee report to the members. It was clarified to do mapping for both formative and summative assessments. Dean recommended submission of Mapping report within week after evaluation of the answer sheets. Dean Research suggested a checklist to be submitted to all the departments for smooth implementation of mapping.

### **AETCOM**

Dr. Vimal presented the AETCOM subcommittee report. He updated the members with the progress of the AETCOM modules implemented in Phase I and Phase II. It was decided to include Dr. Ramya from Phase I and Dr. Aswathy from Community Medicine to include in AETCOM subcommittee in replacement for Mrs. Rajarajeswari and Dr. Ganesh.

### **Student Support system**

Dr. Vinoth presented the SSS subcommittee activity report. First mentor mentee meet has been completed in Phase I, II and Phase III Part I. First mentor mentee meet of Phase III Part II has been planned on 06.06.2022. Dean recommended meeting with parents periodically after Pongal and summer holidays. Dr. Vinoth emphasized on including the recording of co and extracurricular activities in the mentor diary. Dean appreciated the idea of maintaining a "Mentor diary" as a booklet with all essential details for the Student Support System.

### **ICT**

Dr. Suresh presented the ICT subcommittee activity report. The details of the ICT workshops conducted for the faculty were presented to the members. The progress of podcast was also presented. It was decided to launch the first podcast on Doctor's day. Dr. Soundariya informed the members about the rectification of errors in the LMS. It was decided to request the HODs to promote LMS usage by students during small group sessions. Dean recommended orientation sessions for usage of LMS for students using digital lab.

### **4. Discussion on PG "Basic Presentation Skills Program" and "Intern Orientation Program"**

It was decided to conduct the Basic presentation skills program for the postgraduates after the submission of their thesis protocol, probably in the month of October. Intern Orientation program will be planned once the final year results are declared.

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#### 5. Intern log book as per CRMI regulations

It was decided to discuss the preparation of Intern Logbook as per new CRMI guidelines of NMC, after discussion in the HOD meeting.

#### 6. Any other issues

Dr.Soundariya presented the statement of expenditure of MEU activities held from December 2021 to May 2022. Dean recommended maintenance of a register and approval by registrar for the statement of accounts.

#### Statement of Expenditure (From the Month of December 2021 to May 2022)

(Savings from the amount collected for TNMC registration)

S.No	Event	Date	Amount Received	Amount Spent	Balance
1	Orientation cum Sensitization program to CBME	07.12.2021 to 09.12.2021	Rs. 3100	Rs.1925	Rs.1175
2	Workshop on LMS	18.01.2022 to 21.01.2022	Rs. 2200	Rs.959	Rs.1241
3	Orientation cum Sensitization program to CBME	18.01.2022 to 20.01.2022	Rs.1700	Rs.1576	Rs.124
4	Workshop on Mapping Module	17.02.2022	Rs.1900	Rs.750	Rs.1150
5	Workshop on Mapping Module	29.03.2022	Rs.1500	Rs.665	Rs. 835
<b>Total</b>			<b>Rs.10,400</b>	<b>Rs.5875</b>	<b>Rs.4525</b>

#### Statement of accounts on the expenditure with the funds sponsored by the management

S.No	Event	Date	Amount Received	Amount Spent	Balance returned
1	Orientation cum Sensitization program to CBME	07.12.2021 to 09.12.2021	Rs.1500/-	Rs. 650/-	Rs.850/-
2	Workshop on LMS	18.01.2022 to 21.01.2022	Rs.1000/-	Rs.600/-	Rs.400/-
3	Orientation cum Sensitization program to CBME	18.01.2022 to 20.01.2022	Rs.500/-	Nil	Rs.500/-
4	Workshop on Mapping Module	17.02.2022	Rs.650/-	Rs.650/-	Nil
5	Workshop on Mapping Module	29.03.2022	Rs.950/-	Rs.950/-	Nil

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6	Workshop for clerks	23.04.2022	Rs.950/-	Rs.550/-	Rs.400/-
7	Revised Basic Course workshop	7 <sup>th</sup> to 9 <sup>th</sup> April 2022	Rs.17,150/-	Rs.16,913/-	Rs.237/-

#### Action Plan

1. Finalization of the feedback forms to be obtained from postgraduates after their university exams in July
2. Discussion and implementation of Alignment and Integration modules across all the phases after discussion with HODs.
3. Emphasize the departments for periodical submission of competency mapping report
4. Planning of a "Mentor diary" for the upcoming batches through student support system
5. Discussion and preparation of Intern logbook as per CRMI guidelines after discussion with HODs.
6. Planning of podcast release on July 1st (Doctors' Day)
7. Planning of orientation sessions on LMS for the students

The meeting ended with vote of thanks.

#### Members attended the meeting

1. Dr.R.N.Kagne, Dean
2. Dr.K.Karthikeyan, Dean Academic
3. Dr.G.Kalaiselvan, Dean Reserach
4. Dr.Shivayogappa S Teli, Professor & HOD, Department of Physiology
5. Dr.K.Soundariya, Coordinator, MEU
6. Dr.G.K.Poomalar, Co-coordinator, MEU
7. Dr.Vimal.M, Professor in Pathology
8. Dr.K.Vinoth, Professor, Department of Psychiatry
9. Dr.N.Suresh, Associate Professor, Department of Anatomy
10. Dr.M.Rajalakshmi, Assistant Professor, Department of Community Medicine

*R. Soundariya*  
 Coordinator, MEU  
**Dr. R.SOUNDARIYA**  
 MEU Coordinator,  
 Sri Manakula Vinayagar Medical College and Hospital  
 Kalitheerthalkuppam

*S*  
 Chairperson, MEU  
**Dr. KAGNE. R.N**  
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## Medical Education Unit

No: SMVMCH/MEU/102/2022

Date: 09.08.2022

### Patrons

Thiru. M. Dhanasekaran  
Chairman & Managing Trustee

Thiru. S.V. Sugumaran  
Vice-Chairman

Dr. Narayanasamy Kesavan  
Secretary

### Ex-Officio

Dr. D.Rajagovindan  
Director

### Chairperson

Dr.R.N. Kagne  
Deputy Director/ Dean

### Advisors

Dr.K. Karthikeyan  
Dean (Academic)

Dr.G.Kalaiselvan  
Dean (Research)

### Coordinator

Dr.K.Soundariya

### Co-coordinator

Dr.G.K.Poomalar

### Members

Dr. S. Girija  
(DMS Medical)  
Dr.M.Jayasree  
(DMS Surgical)  
Dr. Shivayogappa. S. Teli  
Dr.M.Vimal  
Dr.G.Ramya  
Dr.K.Vinoth  
Dr.N. Suresh  
Dr.M.Rajalakshmi  
Dr.R.Udhayasankar

### Circular

It is proposed to conduct MEU meeting with the members at College Council Hall on 11.08.2022 by 02.00 PM for discussion over the following agenda. All the members are requested to attend the meeting.

### Agenda:

1. Review of previous minutes
2. Update on the MEU activities held in the month of June, July
3. Update on progress of the new MEU block
4. Discussion on upcoming MEU activities
5. Discussion on role of subcommittee for conducting Internal audits
6. Discussion on Clinical postings, Clinical clerkship
7. Any other issues

*K. Soundariya*  
Coordinator

MEU

### Copy to:

The Director  
The Dean  
The Dean (Academic)  
The Dean (Research)  
Medical Superintendent  
All Members

*Kagne R.N.*  
Chairperson

Dr. **MEUNE. R.N**  
DEAN

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Dr. **KAGNE. R.N**  
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**Medical Education Unit**

**Minutes of the Meeting**

Venue: College Council Hall

Date: 11.08.2022

**Agenda:**

1. Review of previous minutes
2. Update on the MEU activities held in the month of June, July
3. Update on progress of the new MEU block
4. Discussion on upcoming MEU activities
5. Discussion on role of subcommittee for conducting Internal audits
6. Discussion on Clinical postings, Clinical clerkship
7. Any other issues

**1. Review of previous minutes**

Action Plan	Progress
Finalization of the feedback forms to be obtained from postgraduates after their university exams in July	To be discussed and finalized (Dean suggested to collect the feedback through google form since the students left the college. Based on the number of responses, initiative can be taken to collect feedback during the delivery of course completion certificate)
Discussion and implementation of Alignment and Integration modules across all the phases after discussion with HODs.	Meeting with the HODs held and Integration subcommittee is over viewing the implementation of the modules (Integration subcommittee was recommended to collect the integration lesson plan from the defaulters)
Emphasize the departments for periodical submission of competency mapping report	Mapping subcommittee meeting held and Phase wise representatives requested to periodically overview the process (Dean recommended scheduling deadline for mapping report submission by all the departments)
Planning of a "Mentor diary" for the upcoming batches through student support system	In process (Dean recommended Dr. Shivayogappa S Teli to take incharge of designing the components of e-portfolio and also training for each batch of students)
Discussion and preparation of Intern logbook as per CRMI guidelines after discussion with HODs.	Finalized after discussion with the HODs
Planning of podcast release on July 1st (Doctors' Day)	Successfully launched on Doctor's Day and Podcasts for the month of August has also been launched in the website with the support of Podcast committee (Dean recommended publishing podcasts from guest speakers with approval from the MEU members and the same may be incorporated in the SOP. It was also decided to relieve the departments from their monthly slots, in case of multiple podcast releases for day celebrations)
Planning of orientation sessions on LMS for the students	Discussed with ICT subcommittee coordinator and orientation session for Phase III Part I students held on 10.08.2022. Session for Phase II is tentatively scheduled on 23.08.2022 and yet to be planned for Phase III Part II

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## 2. Presentation of the MEU activities held in the month of June and July 2022

Dr.Soundariya updated the members with the MEU activities held in the month of June and July 2022. Dr.G.K.Poomalar enquired regarding the issue of skill training certificate to the Interns, based on their attendance in the Intern orientation program. Dean and Dean Academic opined to give the certificates for individual skill modules with the signature of the respective skill incharge faculty in the certificates.

Month	Name of the Event	Date	Number of Days
June	First mentor mentee-meet of students of Phase III Part II	06.06.22	---
	Review meeting with Phase III Part I Mentors	20.06.22	
	Mentor- Mentee meet for students of Phase II and Phase III Part I	30.06.22	
July	Intern Orientation Program	18 <sup>th</sup> to 21 <sup>st</sup> July 2022	4 days
	Workshop on Reflective Writing	27 <sup>th</sup> July 2022	Half day

## 3. Update on progress of the new MEU block

Dean updated the members with the progress of the new MEU block under construction. Dean informed the members about the pending furniture and door fixation works in the new block.

## 4. Discussion on upcoming MEU activities

Dr.Soundariya presented the proposals of the upcoming activities of MEU to the members.

### Programs for Undergraduates

- Orientation to LMS sessions will be planned for Phase III Part II students after discussion with ICT subcommittee
- It was suggested to include volunteers from the faculty trained in Reflective writing to act as resource faculty for session on Reflective writing for students
- Session on "Framing MCQs" will be implemented after completion of the LMS orientation and reflective writing sessions for the students

### Postgraduates

- Workshop on "Basic presentation skills and orientation to CBME" was decided to be conducted for the first year postgraduates.. It was decided by the members to include Dr.S.Pravin, Assistant Professor, Department of Community Medicine, in replacement for Dr.Vinoth.K, as a MEU member following his completion of FAIMER. The workshop may be tentatively fixed in the month of October. Dr.Vimal and Dr.Pravin.S will be coordinating the conduct of the program.

**Dr. KAGNE. R.N**

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## Faculty


- It was decided to conduct the Workshop on E-content and E-course development tentatively in the month of October/November.
- Dr.Soundariya recommended clubbing the offline "Workshop on Mentoring" and "Problem Based Learning" by the resource faculty Mr.Anand from Melaka Manipal Medical College.
- It was recommended by the members to discuss about the 3<sup>rd</sup> Revised Basic Course workshop with the Regional Center, JIPMER.
- Dr.Soundariya requested the members to suggest resource faculty for the FDP on Flipped classroom, team based learning, Integration, Planning and assessment of skills.
- Dr.Jayasree recommended faculty from Father Muller Medical College for Faculty skill training workshops.
- With the inputs from the members other FDPs will be planned according to the available timeslots.

### 5. Discussion on role of subcommittee for conducting Internal audits

- Dr.Soundariya proposed conduct of "Internal Audits" for smooth implementation of CBME modules and also facilitating accreditation process. The practical difficulties in implementation of the internal audits were discussed by the members particularly for skills training.
- Dean Academic suggested audit of past 5 yrs question paper with the help of a checklist
- It was also suggested to conduct audit of test notebooks
- External audit with members of different departments was also suggested by the members.

### 6. Discussion on Clinical Postings and Clinical Clerkship

- The need for bringing uniformity in Ward leaving exams was discussed among the members. The departments may be requested to mention the name of the assessment method followed and the framework may be discussed with the HODs relevant to their discipline. Dr.Jayasree recommended implementation of aloba type of feedback and Dr.Shivayogappa shared the (PASS = Peer assessment of skills) feedback system followed in the Physiology department.
- Dr.Girija and Dr.Jayasree shared the proceedings of clinical clerkship and highlighted the pitfalls observed. It was recommended to obtain feedback from students and faculty regarding Clinical clerkship
- Dr.Soundariya suggested subcommittee for Clinical postings and Logbook, which may be decided after discussion with advisors.
- It was decided to reinforce the role of competencies in induction program for II year undergraduates
- Dean recommended inclusion of agenda in upcoming College Council meeting for discussion over clinical postings through MEU presentation

  
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### Action Plan

1. Planning of LMS orientation sessions and reflective writing workshops for the undergraduates,
2. Planning of framework for e-portfolio
3. Workshop on Reflective writing to be planned for students
4. Issue of skill training certificates to the Interns.
5. Conduct of "Workshop on Basic Presentation Skills and Orientation to CBME" for postgraduates to be held in the month of October
6. Exit Feedback to be collected from postgraduates
7. RBCW to be planned in the month of November after approval from Regional Centre
8. Workshop on "E-Content and E-Course development" to be conducted in October/December for faculty
9. Feedback to be collected from the undergraduates and faculty regarding clinical clerkship
10. Inclusion of agenda in college council meeting for discussion over clinical postings through MEU

The meeting ended with vote of thanks.

### Members attended the meeting

1. Dr.R.N.Kagne, Dean
2. Dr.K.Karthikeyan, Dean Academic
3. Dr.S.Girija, Professor & HOD, Department of General Medicine
4. Dr.M.Jayasree, Professor & HOD, Department of Obstetrics & Gynaecology
5. Dr.Shivayogappa S Teli, Professor & HOD, Department of Physiology
6. Dr.K.Soundariya, Coordinator, MEU
7. Dr.G.K.Poomalar, Co-coordinator, MEU
8. Dr.Vimal.M, Professor, Department of Pathology
9. Dr.Ramya.G, Professor, Department of Pathology
10. Dr.M.Rajalakshmi, Assistant Professor, Department of Community Medicine

*K. Soundariya*  
Coordinator, MEU

Dr. K. SOUNDARIYA  
MEU Coordinator

Sri Manakula Vinayagar Medical College and Hospital  
Kalitheerthalkuppam, Puducherry-605 107.

*[Signature]*  
Chairperson, MEU

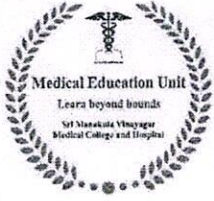
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DEAN

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*[Signature]*  
Dr. KAGNE. R.N  
DEAN

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## Medical Education Unit

No:SMVMCH/MEU/119/2022

Date: 14.10.2022

### Patrons

Thiru. M. Dhanasekaran  
Chairman & Managing Trustee

Thiru. S.V. Sugumaran  
Vice-Chairman

Dr. Narayanasamy Kesavan  
Secretary

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Director

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Dr. G. Ramya  
Dr. K. Vinoth  
Dr. N. Suresh  
Dr. M. Rajalakshmi  
Dr. R. Udhayasankar

### Circular

It is proposed to conduct MEU meeting with the members at College Council Hall on 19.10.2022 by 11.30AM for discussion over the following agenda. All the members are requested to attend the meeting.

### Agenda:

1. Review of previous minutes
2. Discussion on planning of 4<sup>th</sup> "Revised Basic Course Workshop"
3. Any other issues

*K. Soundarya*  
Coordinator

MEU

### Copy to:

The Director  
The Dean  
The Dean (Academic)  
The Dean (Research)  
Medical Superintendent  
All Members  
Special invitee -Dr. Prasath, Professor, Department of Anaesthesiology  
Dr. T. Mangaiyarkarasi, Professor, Department of Microbiology

*[Signature]*  
Chairperson  
Dr. KAGNE. R.N  
DEAN

SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE & HOSPITAL  
KALITHEERTHALKUPPAM,  
PUDUCHERRY-605107.

*[Signature]*  
Dr. KAGNE. R.N

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**Medical Education Unit**

**Minutes of the Meeting**

**Venue: College Council Hall**

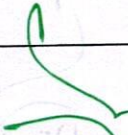
**Date: 21.10.2022**

**Agenda:**

1. Review of previous minutes
2. Discussion on planning of 4th "Revised Basic Course Workshop"
3. Any other issues

**1. Review of previous minutes**

Action Plan	Progress
Planning of LMS orientation sessions and reflective writing workshops for the undergraduates	LMS orientation sessions have been completed, <b>Reflective writing workshop to be initiated</b>
Planning of framework for e-portfolio	<b>In process</b> (Dean suggested training of faculty followed by training of students and tentatively workshop has been planned for pre and paraclinical faculty on November 25 <sup>th</sup> or 26 <sup>th</sup> , 2022)
Issue of skill training certificates to the Interns	Successfully distributed to the students
Conduct of "Workshop on Basic Presentation Skills and Orientation to CBME" for postgraduates to be held in the month of October	Successfully completed for both A and B batches
Exit Feedback to be collected from postgraduates	<b>To be planned</b>
RBCW to be planned in the month of November after approval from Regional Centre	<b>Current Agenda</b>
Workshop on "E-Content and E-Course development" to be conducted in October/December for faculty	As in the month of October slots were not available, it has to be planned in the month of November/December
Feedback to be collected from the undergraduates and faculty regarding clinical clerkship	<b>Not yet initiated</b> (To be discussed with Dean Academic, questionnaire to be finalized and shared with the students and faculty)
Inclusion of agenda in college council meeting for discussion over clinical postings through MEU	Successfully discussed in the College Council meeting

  
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## 2. Discussion on the planning of the "4<sup>th</sup> Revised Basic Course Workshop"

Dr.Soundariya informed the members about the invite received from the regional centre for the proposals on the conduct of RBCW. The dates November 29<sup>th</sup>, 30<sup>th</sup> and December 1<sup>st</sup> were proposed and approved by the members.

It was decided to finalize the venue depending on the availability of the newly constructed MEU Hall.

List of participants were prepared by Dr.Soundariya depending on the information obtained from the respective departments and a tentative list of participants have been prepared after discussion with Dean Academic. It was decided to communicate to the participants to sensitize them regarding the workshop and facilitate their availability in the allotted dates.

There was discussion on the Resource faculty allotment for the individual sessions. The following changes were made with the consent from the members.

1. Icebreaking session – will be facilitated by Dr.Soundariya and Dr.Jayasree in collaboration with Dr.Pravin.
2. Dr.Shivayogappa will facilitate the session on "Adult learning principles" and Dr.Asmathulla will cover Systems approach
3. Dr.Mangaiyarkarasi will be joining with Dr.Ramya for the session on "Introduction to Assessment"
4. Dr.S.Asmathulla will be covering the session "Writing a lesson plan" along with Dr.K.V.P.Suriyakumari
5. Dr.Ramya will be facilitating the session on "Framing Short answer questions"
6. Dr.C.Prasath will be joining the team for the session on "Effective Clinical and Practical skill teaching and assessment" on Day 3
7. Dr.Shivayogappa will be facilitating the session on feedback

- Sharing of responsibilities by the MEU members and Resource faculty will be as follows for the smooth conduct of the program

<b>Day 1</b>	Dr.K.Soundariya Dr.G.K.Poomalar	Dr.M.Vimal	Forenoon – Dr.G.Ramya
			Afternoon – Dr.Shivayogappa S teli
<b>Day 2</b>	Dr.K.Soundariya Dr.G.K.Poomalar	Dr.R.Udhayasankar	Forenoon – Dr.N.Suresh
			Afternoon – Dr.T.Mangaiyarkarasi
<b>Day 3</b>	Dr.K.Soundariya Dr.G.K.Poomalar	Dr.S.Pravin	Forenoon – Dr.KVP.Suriyakumari/ Dr.S.Asmathulla
			Afternoon – Dr. Prasath (preferably all faculty invited for Valedictory)

Logistics, Venue arrangement, Snacks & Refreshment – Mr.Ragavendra

**Dr. KAGNE. R.N**

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### 3. Any other issues

Dean academic insisted on the planning a framework for "Electives" and invited for a discussion with Dr.Soundariya and Electives subcommittee members. As some members have been relieved from the Electives subcommittee, it was decided to reframe the subcommittee. Further he emphasized on the importance of framing logbook for the CBME batch of postgraduates.

Feedback questionnaire on "Clinical Clerkship" to be framed and discussed with Dean Academic and then to be distributed to the students and the faculty

#### Action Plan

1. Planning of Reflective writing workshop for students
2. Planning of workshop on E-Portfolio for Pre and paraclinical faculty on November 25<sup>th</sup> or November 26<sup>th</sup> 2022
3. Proposal on RBCW to be sent to regional center for approval
4. Planning and execution of the RBCW after approval from regional centre
5. To plan a framework for "Electives"
6. To design a feedback questionnaire on "Clinical Clerkship" and to be administered to students and faculty

The meeting ended with vote of thanks.

#### Members attended the meeting

1. Dr.R.N.Kagne, Dean
2. Dr.K.Karthikeyan, Dean Academic
3. Dr.Shivayogappa S Teli, Professor & HOD, Department of Physiology
4. Dr.K.Soundariya, Coordinator, MEU
5. Dr.Vimal.M, Professor, Department of Pathology
6. Dr.Ramya.G, Professor, Department of Pathology
7. Dr.N.Suresh, Associate Professor, Department of Anatomy
8. Dr.S.Pravin, Assistant Professor, Department of Community Medicine

#### Special Invitee:

1. Dr.Prasath, Professor, Department of Anaesthesiology
2. Dr.K.V.P.Suriyakumari, Professor & Head, Department of Anatomy
3. Dr.S.Asmathulla, Professor & Head, Department of Biochemistry
4. Dr.T.Mangaiyarkarasi, Professor, Department of Microbiology

*K.Soundariya*  
Coordinator, MEU

*[Signature]*  
Chairperson, MEU

*[Green Arrow]*  
Dr. KAGNE. R.N  
DEAN  
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## Medical Education Unit

No: SMVMCH/MEU/133/2023

Date: 05.10.2023

### Patrons

Thiru. M. Dhanasekaran  
Chairman & Managing Trustee

Thiru. S.V. Sugumaran  
Vice-Chairman

Dr. Narayanasamy Kesavan  
Secretary

### Ex-Officio

Dr. D.Rajagovindan  
Director

### Chairperson

Dr.R.N. Kagne  
Deputy Director/ Dean

### Advisors

Dr.K. Karthikeyan  
Dean (Academic)

Dr.G.Kalaiselvan  
Dean (Research)

### Coordinator

Dr.K.Soundariya

### Co-coordinator

Dr.G.K.Poomalar

### Members

Dr. S. Girija

(DMS Medical)

Dr.M.Jayasree

(DMS Surgical)

Dr. Shivayogappa. S. Teli

Dr.M.Vimal

Dr.G.Ramya

Dr.N. Suresh

Dr.M.Rajalakshmi

Dr.R.Udhayasankar

Dr.S.Pravin

## Circular

It is proposed to conduct MEU meeting with the members at College Council Hall on 11.01.2023 by 11.30 AM for discussion over the following agenda. All the members are requested to attend the meeting.

### Agenda:

1. Review of previous minutes
2. Discussion on planning of 4<sup>th</sup> "Revised Basic Course Workshop"
3. Update on subcommittee activities – presentation by subcommittee coordinators
4. Presentation of Annual report of MEU for the year 2022
5. Review on PG CBME curriculum, District Residency Program (DRP) and other academic activities at SMVMCH – Dean Academic
6. Presentation of upcoming MBBS and PG – academic planning activities (Academic calendar, Timetable of theory, clinical postings and Internal assessment)
7. Any other issues

*K Soundariya*  
Coordinator  
**SOUNDARIYA**  
MEU Coordinator,  
Sri Manakula Vinayagar Medical College and Hospital,  
Kalitheerthalkuppam, Puducherry-605 107.

Chairperson

**Dr. KAGNE. R.N.**  
DEAN

SRI MANAKULA VINAYAGAR  
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KALITHEERTHALKUPPAM,  
PUDUCHERRY-605107.

### Copy to:

- The Director
- The Dean
- The Dean (Academic)
- The Dean (Research)
- Medical Superintendent
- All Members
- Dr.K.V.P.Suriyakumari, Professor & HOD, Department of Anatomy
- Dr.S.Asmathulla, Professor & HOD, Department of Biochemistry
- Dr.T. Mangaiyarkarasi, Professor, Department of Microbiology
- Dr.C.Prasath, Professor, Department of Anaesthesiology
- Dr.Deepa Somanath, SSS Coordinator

**Dr. KAGNE. R.N.**  
DEAN

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The subcommittee coordinators are requested to make their presentation in the following format

S.No	Planned activities	Executed activities	Gaps identified	Action Plan	Future plans for upcoming year
1					
2					
3					
4					

*S*  
5/1/23



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**Medical Education Unit**

**Minutes of the Meeting**

**Venue: MEU Hall**

**Date: 11.01.2023**

**Agenda:**

1. Review of previous minutes
2. Discussion on planning of 4<sup>th</sup> "Revised Basic Course Workshop"
3. Update on subcommittee activities – presentation by subcommittee coordinators
4. Presentation of Annual report of MEU for the year 2022
5. Review on PG CBME curriculum, District Residency Program (DRP) and other academic activities at SMVMCH – Dean Academic
6. Presentation of upcoming MBBS and PG – academic planning activities (Academic calendar, Timetable of theory, clinical postings and Internal assessment)
7. Any other issues

**1. Review of previous minutes**

Action Plan	Progress
1. Planning of Reflective writing workshop for students	To be planned only after the completion of university exams for all the batches. Internal resource faculty need to be finalized for the workshop
2. Planning of workshop on E-Portfolio for Pre and paraclinical faculty on November 25 <sup>th</sup> or November 26 <sup>th</sup> 2022	<b>Yet to be done</b> (It was suggested to organize a workshop on E-Portfolio" by inviting resource faculty from MGMC&RI)
3. Proposal on RBCW to be sent to regional center for approval 4. Planning and execution of the RBCW after approval from regional centre	Current agenda
5. To plan a framework for "Electives"	Framework has been proposed by Dean Academic, temporary meeting withheld and will be conducted before implementation for 2020 batch
6. To design a feedback questionnaire on "Clinical Clerkship" and to be administered to students and faculty	<b>Yet to be initiated</b> , will be conducted after the completion of the RBCW and University exams

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## 2. Discussion on the planning of the "4<sup>th</sup> Revised Basic Course Workshop"

- Tentative dates - 18<sup>th</sup>, 19<sup>th</sup> and 20<sup>th</sup> January, 2023
- Venue – Newly constructed MEU
- 30 participants, finalized and sent to JIPMER
- Resource faculty are requested to share their lesson plan and requirements, possibly before Friday for prior arrangements
- **Venue for lunch** – Anatomy Histology hall/Physiology Hematology lab

Sharing of responsibilities by the MEU members and Resource faculty will be as follows for the smooth conduct of the program

<b>Day 1</b>	Dr.K.Soundariya Dr.G.K.Poomalar	Dr.M.Vimal	Forenoon – Dr.G.Ramya
			Afternoon – Dr.Shivayogappa S teli
<b>Day 2</b>	Dr.K.Soundariya Dr.G.K.Poomalar	Dr.R.Udhayasankar	Forenoon – Dr.N.Suresh
			Afternoon – Dr.T.Mangaiyarkarasi
<b>Day 3</b>	Dr.K.Soundariya Dr.G.K.Poomalar	Dr.S.Pravin	Forenoon – Dr.KVP.Suriyakumari/ Dr.S.Asmathulla
			Afternoon – Dr. Prasath (preferably all faculty invited for Valedictory)

**Logistics, Venue arrangement, Snacks & Refreshment** – Mr.Ragavendra

## 3. Update on subcommittee activities – presentation by subcommittee coordinators

### Foundation Course

Dr.Soundariya highlighted the members about the progress of the foundation course, organized by Department of Biochemistry, with the support from other preclinical departments. Dr.Shivayogappa requested sharing of the learning profile of the students with the faculty, which was assured to be done through Student Support System.

### Electives

Dean Academic updated the members with the planning framework for the implementation of the electives module for the 2021 batch of students. Future meetings will be conducted prior to the implementation of electives module.

### Feedback

Dr.Rajalakshmi informed the members that year end feedback has been collected from Phase I, Phase II and Phase III Part I through google forms. Feedback to be obtained from the interns through google forms.

### Skills subcommittee

Dr.Jayasree updated the members with proceedings of the Simulation centre and activities conducted in the simulation centre. Dean suggested preparation of calendar of activities of skills subcommittee and also recommended to update the batchwise schedule.

### Alignment and Integration

Dr.G.K.Poomalar updated the members with the activities of the AIT team and recommended Dean to recommend the departments to mail a copy of Alignment and Integration planning to the subcommittee to facilitate the over-viewing of the implementation.

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### **Early Clinical Exposure**

Dr. Shivayogappa S Teli informed the members about the Early Clinical Exposure sessions handled by the preclinical departments. The practical constraints faced also were discussed with the members. It was recommended by the members to share the ECE sessions by all the three departments, to overcome the practical difficulties faced during hospital visits.

### **Blueprinting & Mapping**

Dr. K. Soundariya updated the members with the activities of the subcommittee. She insisted on the inclusion of agenda on "Discussion on Competency Attainment" in the departmental meeting to facilitate the smooth implementation of mapping modules.

### **AETCOM**

Dr. Soundariya presented the proceedings of the AETCOM subcommittee and the challenges faced by the students and the faculty were discussed with the members.

### **ICT Subcommittee**

Dr. N. Suresh presented the activities of ICT subcommittee and Dr. Udhayasankar updated the members with the proceedings of the Podcast committee.

### **Student Support System**

Dr. Deepa Somanath updated the members with the proceedings of the Student Support System. The possibility of introducing e-portfolio through student support system was discussed with the members.

4. **Presentation of Annual report of MEU for the year 2022**
5. **Review on PG CBME curriculum, District Residency Program (DRP) and other academic activities at SMVMCH – Dean Academic**
6. **Presentation of upcoming MBBS and PG – academic planning activities (Academic calendar, Timetable of theory, clinical postings and Internal assessment)**

In purview of the demonstration of the Logic Board installed in the MEU, the discussion of agenda 4,5 and 6 was postponed to the next MEU meeting.

### **Action Plan**

1. To organize workshop on "E-Portfolio" for preclinical, paraclinical departments and MEU members
2. Conduct of the RBCW from 18<sup>th</sup> to 20<sup>th</sup> January 2023.

The meeting ended with vote of thanks.

### **Members attended the meeting**

1. Dr. R. N. Kagne, Dean
2. Dr. K. Karthikeyan, Dean Academic
3. Dr. Shivayogappa S Teli, Professor & HOD, Department of Physiology
4. Dr. K. Soundariya, Coordinator, MEU
5. Dr. G. K. Poomalar, Co-coordinator, MEU
6. Dr. S. Girija, Professor & HOD, Department of General Medicine
7. Dr. M. Jayasree, Professor & HOD, Department of OBG
8. Dr. Ramya. G, Professor, Department of Pathology
9. Dr. N. Suresh, Associate Professor, Department of Anatomy
10. Dr. R. Udhayasankar, Associate Professor, Department of Microbiology
11. Dr. M. Rajalakshmi, Assistant Professor, Department of Community Medicine

**Dr. KAGNE. R.N**

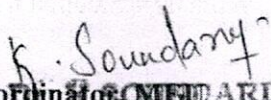
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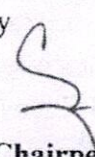
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**Special Invitee:**

1. Dr.Prasath, Professor, Department of Anaesthesiology
2. Dr.K.V.P.Suriyakumari, Professor & Head, Department of Anatomy
3. Dr.S.Asmathulla, Professor & Head, Department of Biochemistry
4. Dr.T.Mangaiyarkarasi, Professor, Department of Microbiology
5. Dr.Deepa Somanath, Associate Professor, Department of Anatomy

  
**Coordinator, MEU ARIYA**  
**MEU Coordinator,**  
Sri Manakula Vinayagar Medical College and Hospital  
Kalitheerthalkuppam, Puducherry-605107.

  
**Chairperson, MEU**  
**Dr. KAGNE, R.N**  
**DEAN**  
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**Medical Education Unit**

**Minutes of the Meeting**

**Venue: College Council Hall**

**Date: 23.01.2023**

**Agenda:**

1. Review of 4<sup>th</sup> RBCW held between 18<sup>th</sup> to 20<sup>th</sup> January, 2023
2. Presentation of Annual report of MEU for the year 2022
3. Review on PG CBME curriculum, District Residency Program (DRP) and other academic activities at SMVMCH – Dean Academic
4. Presentation of upcoming MBBS and PG – academic planning activities (Academic calendar, Timetable of theory, clinical postings and Internal assessment)
5. Any other issues

**1. Review of the “4<sup>th</sup> Revised Basic Course Workshop” held between 18<sup>th</sup> to 20<sup>th</sup> January, 2023**

Dr.K.Soundariya thanked all the members and the resource faculty for their immense support offered for the smooth conduct of the “Revised Basic Course Workshop” between 18<sup>th</sup> to 20<sup>th</sup> January, 2023. Dr.Soundariya also obtained feedback from the resource faculty. The members were informed that the participants feedback will be mailed to all the resource faculty.

**2. Presentation of Annual report of MEU for the year 2022**

Annual report for the year 2022 was presented and approved by the MEU members

**3. Review on PG CBME curriculum, District Residency Program (DRP) and other academic activities at SMVMCH – Dean Academic**

Dean Academic highlighted on the proceedings of “District Residency Program” and other academic activities held for postgraduates at SMVMCH. Dean suggested to obtain feedback from the postgraduates on the Academic experience, Infrastructure, Opportunities, Faculty available for training, Timings of shift duties and other issues related to the “DRP”.

Dean Academic also highlighted the updates on the implementation of CBME curriculum for the postgraduates. He updated the progress of the Logbook designed for CBME batch of postgraduates and the PG departments are given a deadline for the submission of the same.

Dean emphasized the inclusion of Research activities and MEU programs planned for postgraduates to be incorporated in the PG Academic calendar. It was also emphasized to maintain a record of the workshops/CME/Conferences attended by the postgraduates in the Dean Academic office.

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**4. Presentation of upcoming MBBS and PG – academic planning activities (Academic calendar, Timetable of theory, clinical postings and Internal assessment)**

Dean updated the members with the new guidelines from NMC regarding the academic calendar of 2021 and 2022 batch of undergraduates. The members were informed that the existing schedule (Timetable and Clinical Postings schedule) for 2021 and 2022 batches of students will be reframed as per the new guidelines.

**5. Any other issues**

Dr.G.Kalaiselvan, recommended conduct of few workshops in a year with 50% of participants from other institute. Dean Academic recommended the inauguration of newly constructed MEU. Dean and Dean Research gave suggestions for the designing of Newsletter for MEU.

Dr.K.Soundariya expressed her willingness for enrolment in PSG FAIMER and it was acknowledged by the members. She also requested to add new members to MEU. As per members suggestions it was decided to include Dr.Mangaiyarkarasi and Dr.C.Prasath in the MEU team.

Dr.K.Soundariya also requested inclusion of Junior faculty in the cadre of Assistant Professor/ Associate Professor in MEU team to extend supporting hands to the coordinator. Dr.Nishanthi , Associate Professor of Pharmacology and Dr.Jayalakshmi , Assistant Professor, Department of Ophthalmology were nominated by Dr.Soundariya and it was decided to include both of them in MEU with consensus from all the members. Dr.Nishanthi will act as Assistant coordinator (Pre/Paraclinical) and Dr.Jayalakshmi will act as Assistant coordinator (Clinical).

Dr.M.Jayasree, recommended upgrading the skills subcommittee with new faculty members, which was approved by MEU members. Dean recommended meetings to be conducted with faculty of other colleges to plan and devise a framework for implementation of OSCE.

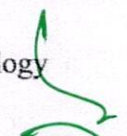
**Action Plan**

1. Feedback of RBCW to be mailed to all the members
2. Year planner to be prepared for MEU activities

The meeting ended with vote of thanks.

**Members attended the meeting**

1. Dr.R.N.Kagne, Dean
2. Dr.K.Karthikeyan, Dean Academic
3. Dr.G.Kalaiselvan, Dean Research
4. Dr.M.Jayasree, Professor &HOD, OBG
5. Dr.Shivayogappa S Teli, Professor & HOD, Department of Physiology
6. Dr.K.Soundariya, Coordinator, MEU
7. Dr.Vimal.M, Professor, Department of Pathology
8. Dr.N.Suresh, Associate Professor, Department of Anatomy

  
**Dr. KAGNE, R N**  
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**Special Invitee:**

1. Dr.K.V.P.Suriyakumari, Professor & Head, Department of Anatomy
2. Dr.S.Asmathulla, Professor & Head, Department of Biochemistry
3. Dr.T.Mangaiyarkarasi, Professor, Department of Microbiology
4. Dr.Preethi.T, Associate Professor, Department of Paediatrics
5. Dr.T.Kanimozhi, Associate Professor, Department of Paediatrics

*K. Soundary*  
Coordinator, MEU

**Dr. K. SOUNDARIYA**  
MEU Coordinator  
Sri Manakula Vinayagar Medical College  
Kalthietherthalkuppam, Puducherry

*S*  
Chairperson, MEU

**Dr. KAGNE. R.N**  
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Medical Education Unit

Minutes of the Meeting

Venue: College Council Hall

Date:30.05.2023

**Agenda:**

1. Review of previous minutes
2. Discussion on IA marks in view of improvement of attendance and LMS access
3. Revision of MEU and Curriculum Committee members as per latest NMC guidelines
4. Discussion on requirements and challenges for 250 MBBS admissions for the Year 2023
5. Any other issues

**1. Review of previous minutes**

Action Plan	Progress
1. Feedback of RBCW to be mailed to all the members	Mailed to the participants
2. Year planner to be prepared for MEU activities	Will be planned after discussion with the members in the current meeting

Dr.K.Soundariya welcomed all the members and discussed the meeting agenda. Previous minutes were reviewed.

**2. Discussion on IA marks in view of improvement of attendance and LMS access**

A discussion was initiated on the strategies to improve the attendance percentage of the students attending IA exams and for improving the LMS access by the students. Dr.Soundariya presented the proposal to the members. It was suggested to introduce a remedial exam after every 3 Internal assessments, to provide opportunities for the absentees and the students with less than 50% average in all the three exams to improvise their aggregate. On total, there will be two remedial exams in a year. On the day of remedial exam, it was suggested to expose the other students to higher order MCQs through LMS. It was emphasized to inform the parents about the eligibility criteria for appearing in the university exams in the Parent-Teacher's meet.

Dean suggested the percentage distribution of IA marks for Theory and Practical as follows (with emphasis on attendance, Completion of activities in LMS and record/logbook maintenance). For theory - Written exams aggregate will be given 70%, assignment in LMS can be given 20% and attendance 10% weightage. For practical IA 70%, record/log book/skills lab record 20% (for clinical department for log book/record 10% and skill lab record 10%) and practical attendance 10% weightage. Dean insisted on identification of software for maintenance of student records in the skills lab. Dean academic and Dean suggested that an academic calendar for all their activities can be prepared and circulated to the students well in advance and a diary can be maintained by the students. Diary will serve as an information booklet for the parents. It could contain institute rules, proceedings of student support system, facilities available, programs held in college and photographs etc. which could also serve as an information brochure on academics and other activities to the students and the parents.

**Dr. KAGNE. R.N**

DEAN

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**LMS usage** – To enhance the LMS usage by the students, it was suggested the following  
Every department can post at least 5 activities in a month as formative assessment for completion by the students. Dean sir suggested involvement of postgraduates in framing MCQs as a part of their academic training. For clinical departments, LMS activity can be linked with their IA schedule.

After incorporating the suggestions from the MEU members, the proposal was approved by all the members and Dean suggested the presentation of the same in College Council meeting.

### 3. Revision of MEU and Curriculum Committee members as per latest NMC guidelines

Dr. Soundariya updated the members with the latest updates in the requirements of MEU and Curriculum committee suggested by the NMC. To fulfil the same, the following points were discussed and finalized.

- Dr.K.Karthikeyan (Dean Academic), Dr.Jayalakshmi, Assistant Professor Department of Ophthalmology, Dr.Vijayasankar, Assistant Professor, Department of Dermatology will be nominated for ACME at Regional Center.
- Dr.G.K.Poomalar, Professor Department of OBG, Dr.G.Ramya, Professor, Department of Pathology, Dr.M.Vimal, Professor, Department of Pathology, Dr.A.Nishanthi, Associate Professor, Department of Pharmacology, Dr.Jayalakshmi, Assistant Professor Department of Ophthalmology, Dr.R.Udhayasankar, Associate Professor, Department of Microbiology, Dr.M.Rajalakshmi, Associate Professor, Department of Community Medicine, Dr.Vijayasankar, Assistant Professor, Department of Dermatology will be nominated in turns to attend RBCW at JIPMER, as per the new guidelines.
- It was recommended to include Dr Shivayogappa, Professor of Physiology in the curriculum committee as a representative for preclinical departments.

### 4. Discussion on requirements and challenges for 250 MBBS admissions for the Year 2023

Dean requested the members to think of strategies to overcome the challenges in planning academic activities for 250 MBBS admissions and the same may be discussed in the next MEU meeting.

### 5. Any other issues

- **AETCOM for final year MBBS students:** Dr Jayasree madam informed that communication module will be started for the final year MBBS students. Dean sir suggested that the lesson plan can be shared with Dr Vimal (AETCOM sub-committee coordinator).
- Next MEU meeting to be planned on first week of July with the discussion on proceedings of sub-committees and challenges for handling 250 MBBS students.
- The subcommittee coordinators were requested to prepare for the presentation of the proceedings of their subcommittee for the presentation in the subsequent MEU meeting.

The meeting ended with vote of thanks.

### Action Plan

- Presentation of the policy document on IA marks in the College Council meeting
- Planning of presentation on the subcommittee activities by the subcommittee coordinators in the next MEU meeting

Dr. KAGNE. R.N

DEAN

SRI MANAKULA VINAYAKA  
MEDICAL COLLEGE & HOSPITAL

K. THEERTHAKUR

PUDUCHERRY-605107



**Members attended the meeting**

1. Dr.R.N.Kagne, Dean
2. Dr.K.Karthikeyan, Dean Academic
3. Dr.M.Jayasree, Professor &HOD, OBG
4. Dr.K.Soundariya, Coordinator, MEU
5. Dr.Vimal.M, Professor, Department of Pathology
6. Dr.G.Ramya, Professor, Department of Pathology
7. Dr.R.Udhayasankar, Associate Professor, Department of Microbiology
8. Dr.A.Nishnathi, Associate Professor, Department of Pharmacology
9. Dr.Jayalakshmi, Assistant Professor, Department of Ophthalmology

*K. Soundariya*  
Coordinator, MEU

*[Signature]*  
Chairperson, MEU  
5/1/23  
Dr. KAGNE. R.N  
DEAN  
SRI MANAKULA VINAYAGAR  
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