

————— **Medical College and Hospital** —————

**Internal Quality Assurance Cell**


**Minutes of Meeting**

Meeting Title	Internal Quality Assurance Cell
Date of Meeting	06.06. 2018
Meeting Venue	College council hall
Meeting Agenda	<ol style="list-style-type: none"> <li>1. To review the minutes of the previous meeting and action plan report of the year 2017-18</li> <li>2. To discuss the academic calendar for year 2018-2019</li> <li>3. To discuss on students' feedback</li> <li>4. To discuss on the quality of publication</li> <li>5. To discuss on competency based medical education</li> <li>6. To discuss on STS Projects</li> <li>7. To discuss on students mentorship program during second professional year</li> <li>8. Any other issues</li> </ol>
<b>Key Meeting Outcomes</b>	
1	The academic calendar for year 2018-2019 was discussed
2	The training program on scientific writing should be conducted for faculty and postgraduates
3	The action taken report on students' feedback was reviewed
4	The action plan needs to be prepared for monitoring the implementation of new curriculum of Competency based medical education
5	Undergraduate students should be orientated to research proposal writing and basic epidemiology to improve the quality of STS projects
6	The mentorship program to be implemented during second year also
7	The Pondicherry University examination results were reviewed



Coordinator

IQAC



Chairperson

IQAC

