



Medical Education Unit

Sri Manakula Vinayagar Medical College and Hospital,
Pondicherry 605 107

No: SMVMCH / MET/257/2016

Date: 02.03.16

Patrons:

Thiru.M.Dhanasekharan
Chairman&ManagingTrustee

Minutes of the Medical Education Unit meeting held on 02.03.2016.

Thiru.S.V.Sukumaran
Vice-Chairman

The meeting of the Medical Education Unit was held on 02.03.2016, between 10.30 am – 12.30 pm in the MEU, Seminar hall of College.

Dr.Narayanaswamy Kesavan
Secretary

The Agenda for this meeting was,

1. To identify new place for MEU office at college block
2. To nominate faculty members for the advanced course in Medical Education at JIPMER
3. To start up Journal/Newsletter
4. Any other issues

Ex – Officio

Dr.D.Rajagovindan
Director

The above agenda was briefed by Dr.G.Kalaiselvan, Coordinator, MEU to the other members.

Dr.R.N.Kagne
Deputy Director

Agenda 1. It was decided to propose a new block for MEU separately.

Dr.S.Vetrikodi
Vice-Principal

Agenda 2. It was decided to nominate faculty from Pre clinical department
At JIPMER

Chairman:

Dr.Amol Dongre
Dean(Research)

Agenda 3. It was decided to start Journal for MEU along with the support of
Scientific Society of SMVMCH.

Co-ordinator:

Dr.G.Kalaiselvan

Secretary:

Dr.M.Jayasree

Members

Dr.K.Karthikeyan

The meeting ended with a vote of thanks.

Dr. S. Girija

Dr.Senthilvelou

Dr. Pragash. M

Dr.P.Ravikumar

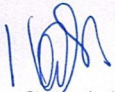
Dr.K.Soundarya

Dr.Niveditha Roy

Dr.Vimal

The following members were present:

1. Dr. Dr.R.N.Kagne
2. Dr.G.Kalaiselvan
3. Dr.Amol Dongre
4. Dr. Pragash. M
5. Dr.M.Jayasree
6. Dr.K.Karthikeyan



Dr.G.Kalaiselvan

Coordinator, Medical Education Unit

Professor, Department of Community Medicine

SMVMCH, Puducherry

Copy to:

The Chairman

The Director /The Dean

The Medical Superintendent

The Co-ordinator, Medical Education Unit

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Medical Education Unit

Sri Manakula Vinayagar Medical College and Hospital,
Pondicherry 605 107

No: SMVMCH / MEU/ Minutes/751/2017

Date: 31.08.2017

MINUTES OF MEETING OF MEDICAL EDUCATION UNIT OF SMVMCH

Venue: College Council Hall, SMVMCH

Agenda:

Discussion on Undergraduate Orientation Program

1. Dr.Kagne sir will open with welcome session
2. The session should be interactive
3. Seating arrangement – students will sit in groups
4. One Faculty will be sitting in each group along with the students
5. The facilitators should specify the role for the faculty
6. The orientation to the college and hospital should be in small groups

The meeting was attended by:

1. Dr.R.N.Kagne
2. Dr.K.Karthikeyan
3. Dr.E.Suguna
4. Dr.Amol Dongre
5. Dr.R.Ganesh
6. Dr.P.Sanjay
7. Dr.G.Kalaiselvan
8. Mr.N. Elangovan (Librarian)

Patrons:

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Chairman&ManagingTrustee

Thiru.S.V.Sukumaran
Vice-Chairman

Dr.Narayanaswamy Kesavan
Secretary

Ex – Officio

Dr.D.Rajagovindan
Director

Dr.R.N.Kagne
Deputy Director

Chairperson:

Dr.Amol Dongre
Dean (Research)

Co-ordinator:

Dr.G.Kalaiselvan

Secretary:

Dr.M.Jayasree

Members

Dr.K.Karthikeyan

Dr. S. Girija

Dr.Senthilvelou

Dr. Pragash. M

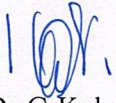
Dr.P.Ravikumar

Dr.K.Soundarya

Dr.Niveditha Roy

Dr.Vimal

The Meeting ended with a vote of thanks



Dr.G.Kalaiselvan

Coordinator, Medical Education Unit

Professor, Department of Community Medicine

SMVMCH, Puducherry

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Medical Education Unit

Sri Manakula Vinayagar Medical College and Hospital,
Pondicherry 605 107

No: SMVMCH / MET/701/2016

Date: 10.08.16

Patrons:

Thiru.M.Dhanasekharan
Chairman&ManagingTrustee

Thiru.S.V.Sukumaran
Vice-Chairman

Dr.Narayanaswamy
Kesavan
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Members
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Dr. S. Girija
Dr.Senthilvelou
Dr. Pragash. M
Dr.P.Ravikumar
Dr.K.Soundarya
Dr.Niveditha Roy
Dr.Vimal

Minutes of the Medical Education Unit meeting held on 10.08.16

The meeting of the Medical Education Unit was held on 10.08.16, between 10.30 pm and 11.00 pm in the Medical Education Unit Meeting hall of college.

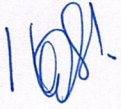
1. Agenda 1: To nominate faculty for ATCOM module in July 2016: Dr.Asmathulla, Professor of Biochemistry, Dr.Soundriya, Associate Professor of Physiology and Dr.Suriyakumari Professor & Head of Anatomy have been nominated to attend the same.
2. Agenda 1: Finalize workshop for in-house faculty. : Planned to conduct 3 days in house workshop as per the program given below

<u>Day 1</u>	<u>Day 2</u>	<u>Day 3</u>
Teaching Learning Methods Large group Teaching	Formative Assessment	Educational Research
Small Group Teaching	Summative Assessment	Leadership quality

The meeting ended with a vote of thanks.

The following members were present:

1. Dr. Dr.R.N.Kagne
2. Dr.G.Kalaiselvan
3. Dr. Pragash. M
4. Dr.M.Jayasree
5. Dr.K.Karthikeyan



Dr.G.Kalaiselvan

Coordinator, Medical Education Unit

Professor, Department of Community Medicine

SMVMCH, Puducherry

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Medical Education Unit

Sri Manakula Vinayagar Medical College and Hospital,
Pondicherry 605 107

No: SMVMCH / MET/685/2016

Date: 08.08.16

Patrons:

Thiru.M.Dhanasekharan
Chairman&ManagingTrustee

Minutes of the Medical Education Unit meeting held on 08.08.16

Thiru.S.V.Sukumaran
Vice-Chairman

The meeting of the Medical Education Unit was held on **08.08.16**, between 12 noon and 1.00 pm in the Medical Education Unit Meeting hall of college.

Dr.Narayanaswamy
Kesavan
Secretary

1. Orientation program for new batch Interns was finalized the program and facilitators were finalized.
2. Feedback/reflective writing from interns to be collected at the end of postings
3. Dr.Girija, Professor, Department of medicine, Dr.Poomalar, Associate Professor, Department of obstetrics and gynecology have been proposed to attend FIME in SRMCH
4. Dr. R.N.Kagne and Dr.Karthikeyan, have been proposed to attend ATCOM module in December in Jipmer
5. Annual MEU activity plan was shared by the coordinator: Members have suggested the following topic for FDP, Educational research, Professional development, Session on MCQ, Conflict management.
6. Every year orientation program to be conducted for newly joined Assistant Professors

Ex – Officio

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Director

Dr.R.N.Kagne
Deputy Director

Dr.S.Vetrikodi
Vice-Principal

Chairman:

Dr.Amol Dongre
Dean(Research)

Co-ordinator:

Dr.G.Kalaiselvan

Secretary:

Dr.M.Jayasree

Members

The meeting ended with a vote of thanks.

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Dr. S. Girija

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