

Date: 05.03.2026

CIRCULAR

It is proposed to conduct an Orientation/Training Session for the clerks and technicians of the Pre-Clinical Departments on the effective utilization of our Learning Management System – *Medsy* (SMVMCH Academia +)

Objectives:

The session aims to familiarize participants with essential features such as user access, uploading of academic materials, attendance and assessment modules, data entry procedures, and troubleshooting support to ensure smooth academic workflow and documentation.

The programme is scheduled as follows:

Date: 9th March, 2026

Time: 2.00 PM – 4.00 PM

Venue: New Digital Lab, Sri Manakula Vinayagar Medical College and Hospital

Facilitators:

- Dr. K. Soundariya, Deputy Dean Academic (UG)
- Dr. R. Udhayasankar, Professor, Department of Microbiology

Faculty members who missed the training session held on 26.02.2025 are also invited to attend this orientation programme.

All Heads of Departments are requested to kindly depute their supporting staff (clerks/technicians) along with one faculty member and relieve them from their assigned duties during the stipulated time to ensure their full participation. Kindly inform the name of the supporting staff and the nominated faculty to the Dy. Dean Academic Office on or before 06.03.2026. (Extn: 2038/2037)

Your cooperation in strengthening the effective implementation of the LMS is highly appreciated.


Dy. Dean Academic (UG)
Dr. K. SOUNDARIYA, MD.
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