


| | | |
|--|---|---------------------------|
| SMVMCH/ SLOW & ADVANCED LEARNER/01 |  Sri MANAKULA VINAYAGAR Medical college and Hospital | Page 1 of 6 |
| Amendment No:01 | | Issue No:01 |
| Amendment Date: 19-03-2020 | POLICY AND PROCEDURE – SLOW AND ADVANCED LEARNERS POLICY | Issue Date: 19-03-2020 |

1. PURPOSE :

To describe the policy for slow and advanced learners in Sri Manakula Vinayagar Medical College and Hospital with online classes and assessments during the COVID Pandemic.

2. SCOPE :

To identify the slow and advanced learners and offer special programs at Sri Manakula Vinayagar Medical College and Hospital.

3. RESPONSIBILITY:

This procedure is applicable to students, faculties, parents of Sri Manakula Vinayagar Medical College and Hospital.

4. PROCEDURE:

Protocol for identification of slow learners (Non-CBME & CBME batches)


In view of the COVID Pandemic and the conduct of online exams, following protocol is recommended to be followed by the preclinical, paraclinical and clinical departments for the identification of slow learners

In the Preclinical Departments (Phase I MBBS)

Identification based on the aggregate of online assessment scores (Students scoring less than 50% - considered as slow learners)

In the Paraclinical Departments (Phase II MBBS)

Identification based on the aggregate of online internal assessment scores (Students scoring less than 50% - considered as slow learners)

| | | |
|--|---|---------------------------|
| SMVMCH/ SLOW & ADVANCED LEARNER/01 |  Sri MANAKULA VINAYAGAR Medical college and Hospital | Page 2 of 6 |
| Amendment No:01 | | Issue No:01 |
| Amendment Date: 19-03-2020 | POLICY AND PROCEDURE – SLOW AND ADVANCED LEARNERS POLICY | Issue Date: 19-03-2020 |

In the Clinical Departments (Phase III MBBS – Part I & II)

Identification based on the aggregate of online assessment scores (Students scoring less than 50% - considered as slow learners)

Special programs for Slow learners:

The Departments are recommended to implement the following special programs for the improvisation of the slow learners.

(1) Regular Tutorial sessions

Before every internal assessment, regular online tutorial sessions may be planned in to reinforce the essential topics with special focus to the slow learners.

(2) Academic assistance with educational materials

Measures are recommended to be taken by each department, in addressing the academic related issues of the low performers. They may be given class notes, reading materials and discussion on university question papers. In addition, the resource materials like voice over lectures are recommended to be posted in the institutional LMS. Students may be guided to utilize the Institutional library for the previous year question papers

(3) Makeup assignments

Makeup assignments are to be given before the Internal assessment exams to promote the learning among the slow learners. A faculty in charge should be allotted to overview the makeup assignments.


(4) Focused Supervised Reading

Coaching in the form of “Focused supervised reading” may be followed where the students are guided on understanding and presentation of the focused topics.

(5) Remedial Classes

Online Remedial special classes and clinical postings may be planned even after the working hours (4.30 – 5.30 PM) to facilitate learning.

(6) Revision Classes

| | | |
|--|---|---------------------------|
| SMVMCH/ SLOW & ADVANCED LEARNER/01 |  Sri MANAKULA VINAYAGAR Medical college and Hospital | Page 3 of 6 |
| Amendment No:01 | | Issue No:01 |
| Amendment Date: 19-03-2020 | POLICY AND PROCEDURE – SLOW AND ADVANCED LEARNERS POLICY | Issue Date: 19-03-2020 |

Online Revision classes/Postings may be planned after the completion of the syllabus in order to facilitate the learning process

(7) Retests/ Remedial Exams

If necessary “Re-tests” (Supportive assessments) should be conducted to improve the performance of the students

For CBME batch of students, regular “Remedial exams will be conducted after every “Notified exams” to facilitate improvement in students’ performance

(8) Mentorship Programs

Online mentor-mentee meetings may be arranged periodically or on demand to motivate the students and address the personal, psycho-social and academic growth of the assigned students

For the CBME batch of students, the mentorship program is modified into “Student Support System”, with increased periodicity of the meeting with the students and an expanded addressal of multiple domains of student care.

(9) Parent Teacher’s Meeting


It is recommended to periodically update the parents with the internal assessment scores of the candidates through the software (Student Management Suite). In view of the COVID Pandemic “Online Parent Teacher’s Meeting” may be arranged to discuss with the parents regarding the academic status of the students and the remedial measures undertaken.

Protocol for identification of Advanced learners (CBME & Non-CBME Batches)

In view of the COVID Pandemic and the conduct of online exams, following protocol is recommended to be followed by the preclinical, paraclinical and clinical departments for the identification of advanced learners

In the Preclinical Departments (Phase I MBBS)

Identification based on the aggregate of first three internal assessment scores (Students scoring greater than 75% - considered as advanced learners)

| | | |
|--|---|---------------------------|
| SMVMCH/ SLOW & ADVANCED LEARNER/01 |  Sri MANAKULA VINAYAGAR Medical college and Hospital | Page 4 of 6 |
| Amendment No:01 | | Issue No:01 |
| Amendment Date: 19-03-2020 | POLICY AND PROCEDURE – SLOW AND ADVANCED LEARNERS POLICY | Issue Date: 19-03-2020 |

In the Paraclinical Departments (Phase II MBBS)

Identification based on the aggregate of internal assessment scores in 3rd Semester
(Students scoring greater **than 75%** - considered as advanced learners)

In the Clinical Departments (Phase III MBBS – Part I & II)

Identification based on the aggregate of first three internal assessment scores
(Students scoring greater **than 65%** - considered as advanced learners)

(Note: Apart from the above-mentioned protocol observation of active participation during online classes, timely submission of assignments, inputs from the faculty members of the respective departments and the mentors must be considered for identification of slow learners and advanced learners)

Special programs for advanced learners:

(1) Rewards & Mementoes

The first three rank holders in the University exams for each subject will be **awarded with mementoes during the College Day celebration** of the Institution


(2) Update in the College Notice Board

The achievements of the advanced learners are to be periodically updated in the college notice board and website

(3) Motivation for Research

Advanced learners are also to be encouraged to take up STS-ICMR (Short term Studentship – Indian Council of Medical Research) projects & Institutional Projects which orient them to research methodology in addition to routine academics.

They should be motivated to present projects (Oral/Poster) during SIMSCON (South Indian Medical Students Conference) and other conferences conducted outside the institute.

| | | |
|--|---|---------------------------|
| SMVMCH/ SLOW & ADVANCED LEARNER/01 |  Sri MANAKULA VINAYAGAR Medical college and Hospital | Page 5 of 6 |
| Amendment No:01 | | Issue No:01 |
| Amendment Date: 19-03-2020 | POLICY AND PROCEDURE – SLOW AND ADVANCED LEARNERS POLICY | Issue Date: 19-03-2020 |

(4) Motivation for participation in Quiz Competitions & training for Competitive Examinations

The students should be motivated to participate in Inter and Intra College quiz programs organized by different departments. Special training programs may be organized by the “Quiz Club” of the Student Council during evening hours aiding in the preparation for competitive exams (Exit Exam) for the advanced learners and the interested students.

(5) Motivation for Leadership Qualities & taking responsibilities


The advanced learners should also be encouraged to take responsibilities in the functioning of **Student council** of the Institution, based on the academic credits, co & extracurricular credits. They should be encouraged to act as ‘Team Leaders’ guiding and promoting the average learners. Students should be encouraged to take up the responsibilities of organizing SIMSCON (South Indian Medical Students Conference), every year.

(6) Motivation for presentation in Scientific Society meeting and Conferences


The undergraduates may be motivated to present their ICMR STS projects/ funded projects in Regional/National Conferences and publish in Indexed journals.

(7) Academic assistance with educational materials

Measures are recommended to be taken at each department, in addressing the advanced learners. Quiz clubs may be organized to enhance the critical thinking of the students. Higher order MCQs may be discussed at the individual departments. In addition, the resource materials like voice over lectures are recommended to be posted in the institutional LMS. Students should be provided access to the reference text books through the Institutional Library.

| | | |
|---|---|-----------------------------------|
| SMVMCH/ SLOW & ADVANCED LEARNER/01 |  Sri MANAKULA VINAYAGAR Medical college and Hospital | Page 6 of 6 |
| Amendment No:01 | | Issue No:01 |
| Amendment Date: 19-03-2020 | POLICY AND PROCEDURE – SLOW AND ADVANCED LEARNERS POLICY | Issue Date: 19-03-2020 |

| | Designation | Signature |
|--------------------|---|------------------------|
| Prepared by | Dr. K. Soundariya Associate Professor of Physiology MEU Co-ordinator | <i>K. Soundaryan</i> |
| Reviewed by | Dr. G. Kalaiselvan IQAC Co-ordinator | <i>G. Kalaiselvan</i> |
| Approved by | Dr. R. N. Kagne Deputy Director and Dean | <i>R. N. Kagne</i> |
| Issued by | Dr. D. Rajagovindan Director | <i>D. Rajagovindan</i> |

| | | |
|--|---|---------------------------|
| SMVMCH/ SLOW & ADVANCED LEARNER/01 |  Sri MANAKULA VINAYAGAR Medical college and Hospital | Page 1 of 7 |
| Amendment No:00 | | Issue No:00 |
| Amendment Date: 05-07-2017 | POLICY AND PROCEDURE – SLOW AND ADVANCED LEARNERS POLICY | Issue Date: 05-07-2017 |

1. PURPOSE :

To describe the policy for slow and advanced learners in Sri Manakula Vinayagar Medical College and Hospital

2. SCOPE :

To identify the slow and advanced learners and offer special programs at Sri Manakula Vinayagar Medical College and Hospital

3. RESPONSIBILITY:

This procedure is applicable to students, faculties, parents of Sri Manakula Vinayagar Medical College and Hospital.

4. PROCEDURE:

Protocol for identification of slow learners (Non-CBME batches)

Following protocol is recommended to be followed by the preclinical, paraclinical and clinical departments for the identification of slow learners


Pre Academic Survey

A Pre- Academic survey is recommended immediately after admission of students through

- (1) NEET Scores (<250)
- (2) Scores obtained in Denis Congo Study Skills Inventory administered during the UG Orientation program / Foundation Course

In the Preclinical Departments (Phase I MBBS)

Identification based on the aggregate of first three internal assessment scores (Students scoring less than 35% - considered as slow learners)

| | | |
|---|--|-----------------------------------|
| SMVMCH/ SLOW & ADVANCED LEARNER/01 |  Sri MANAKULA VINAYAGAR Medical college and Hospital | Page 2 of 7 |
| Amendment No:00 | | Issue No:00 |
| Amendment Date: 05-07-2017 | POLICY AND PROCEDURE – SLOW AND ADVANCED LEARNERS POLICY | Issue Date: 05-07-2017 |

In the Paraclinical Departments (Phase II MBBS)

Identification based on the aggregate of internal assessment scores in 3rd Semester
(Students scoring less than 35% - considered as slow learners)

In the Clinical Departments (Phase III MBBS – Part I & II)

Identification based on the aggregate of first three internal assessment scores
(Students scoring less than 35% - considered as slow learners)

(**Note:** Apart from the above-mentioned protocol observation of active participation during practical/lecture/small group discussions, Inputs from the faculty members of the respective departments and the mentors must be considered for identification of slow learners and advanced learners.)

Protocol for identification of slow learners (CBME batches)

Following protocol is recommended to be followed by the preclinical, paraclinical and clinical departments for the identification of slow learners

Pre Academic Survey

A Pre- Academic survey is recommended immediately after admission of students through


- (1) NEET Scores
- (2) Scores obtained in Denis Congo Study Skills Inventory administered during the UG Orientation program / Foundation Course

In the Preclinical Departments (Phase I MBBS)

Identification based on the aggregate of first three internal assessment scores
(Students scoring less than 50% - considered as slow learners)

In the Paraclinical Departments (Phase II MBBS)

Identification based on the aggregate of first three internal assessment scores
(Students scoring less than 50% - considered as slow learners)

| | | |
|--|---|---------------------------|
| SMVMCH/ SLOW & ADVANCED LEARNER/01 |  Sri MANAKULA VINAYAGAR Medical college and Hospital | Page 3 of 7 |
| Amendment No:00 | | Issue No:00 |
| Amendment Date: 05-07-2017 | POLICY AND PROCEDURE – SLOW AND ADVANCED LEARNERS POLICY | Issue Date: 05-07-2017 |

In the Clinical Departments (Phase III MBBS – Part I & II)

Identification based on the aggregate of first three internal assessment scores
(Students scoring less than 50% - considered as slow learners)

Special programs for Slow learners:

The Departments are recommended to implement the following special programs for the improvisation of the slow learners.

(1) Regular Tutorial sessions

Before every internal assessment online tutorial sessions maybe planned in to reinforce the essential topics with special focus to the slow learners.

(2) Academic assistance with educational materials

Measures are recommended to be taken by each department, in addressing the academic related issues of the low performers. They may be given class notes, reading materials and discussion on university question papers. In addition, the resource materials like voice over lectures are recommended to be posted in the Institutional LMS. Students may be guided to utilize the Institutional library for the previous year question papers

(3) Makeup assignments

Makeup assignments are to be given before the Internal assessment exams to promote the learning among the slow learners. A faculty in charge should be allotted to overview the makeup assignments.


(4) Focused Supervised Reading

Coaching in the form of “Focused supervised reading” may be followed where the students are guided on understanding and presentation of the focused topics.

(5) Remedial Classes

Remedial special classes and clinical postings may be planned even after the working hours (4.30 – 5.30 PM) to facilitate learning.

(6) Revision Classes

| | | |
|---|---|-----------------------------------|
| SMVMCH/ SLOW & ADVANCED LEARNER/01 |  Sri MANAKULA VINAYAGAR Medical college and Hospital | Page 4 of 7 |
| Amendment No:00 | | Issue No:00 |
| Amendment Date: 05-07-2017 | POLICY AND PROCEDURE – SLOW AND ADVANCED LEARNERS POLICY | Issue Date: 05-07-2017 |

Revision classes/Postings may be planned after the completion of the syllabus in order to facilitate the learning process

(7) Retests/ Remedial Exams

If necessary “Re-tests” (Supportive assessments) should be conducted to improve the performance of the students

For CBME batch of students, regular “Remedial exams will be conducted after every “**Notified exams**” to facilitate improvement in students’ performance


(8) Mentorship Programs

Mentor-mentee meetings may be arranged periodically or on demand to motivate the students and address the personal, psycho-social and academic growth of the assigned students

For the CBME batch of students, the mentorship program is modified into “Student Support System”, with increased periodicity of the meeting with the students and an expanded addressal of multiple domains of student care.

(9) Parent Teacher’s Meeting

It is recommended to periodically update the parents with the internal assessment scores of the candidates through the software (Student Management Suite). “Parent Teacher’s Meeting” may be arranged minimally twice a year to discuss with the parents regarding the academic status of the students and the remedial measures undertaken.

| | | |
|--|---|---------------------------|
| SMVMCH/ SLOW & ADVANCED LEARNER/01 |  Sri MANAKULA VINAYAGAR Medical college and Hospital | Page 5 of 7 |
| Amendment No:00 | | Issue No:00 |
| Amendment Date: 05-07-2017 | POLICY AND PROCEDURE – SLOW AND ADVANCED LEARNERS POLICY | Issue Date: 05-07-2017 |

Protocol for identification of Advanced learners (CBME & Non-CBME Batches)

Following protocol is recommended to be followed by the preclinical, paraclinical and clinical departments for the identification of Advanced learners

Pre Academic Survey

A Pre- Academic survey is recommended immediately after admission of students through

- (1) NEET Scores (> 400)
- (2) Scores obtained in Denis Congo Study Skills Inventory administered during the UG Orientation program/Foundation Course

In the Preclinical Departments (Phase I MBBS)

Identification based on the aggregate of first three internal assessment scores
(Students scoring greater **than 75%** - considered as advanced learners)


In the Paraclinical Departments (Phase II MBBS)

Identification based on the aggregate of internal assessment scores in 3rd Semester
(Students scoring greater **than 75%** - considered as advanced learners)

In the Clinical Departments (Phase III MBBS – Part I & II)

Identification based on the aggregate of first three internal assessment scores
(Students scoring greater **than 65%** - considered as advanced learners)

(Note: Apart from the above mentioned protocol observation of active participation during practical/lecture/small group discussions, Inputs from the faculty members of the respective departments and the mentors must be considered for identification of slow learners and advanced learners)

| | | |
|--|---|---------------------------|
| SMVMCH/ SLOW & ADVANCED LEARNER/01 |  Sri MANAKULA VINAYAGAR Medical college and Hospital | Page 6 of 7 |
| Amendment No:00 | | Issue No:00 |
| Amendment Date: 05-07-2017 | POLICY AND PROCEDURE – SLOW AND ADVANCED LEARNERS POLICY | Issue Date: 05-07-2017 |

Special programs for advanced learners:

The Departments are recommended to implement the following special programs for the motivation of the advanced learners.

(1) Rewards & Mementoes

The first three rank holders in the University exams for each subject will be **awarded with mementoes during the College Day celebration** of the Institution

(2) Update in the College Notice Board

The achievements of the advanced learners are to be periodically updated in the college notice board and website

(3) Motivation for Research

Advanced learners are also to be encouraged to take up STS-ICMR (Short term Studentship – Indian Council of Medical Research) projects & Institutional Projects which orient them to research methodology in addition to routine academics.


They should be motivated to present projects (Oral/Poster) during SIMSCON (South Indian Medical Students Conference) and other conferences conducted outside the institute.

(4) Motivation for participation in Quiz Competitions & training for Competitive Examinations

The students should be motivated to participate in Inter and Intra College quiz programs organized by different departments. Special training programs may be organized by the “Quiz Club” of the Student Council during evening hours aiding in the preparation for competitive exams (Exit Exam) for the advanced learners and the interested students.

(5) Motivation for Leadership Qualities & taking responsibilities

The advanced learners should also be encouraged to take responsibilities in the functioning of **Student council** of the Institution, based on the academic credits, co & extracurricular credits. They should be encouraged to act as ‘Team Leaders’ guiding and promoting the average

| | | |
|---|---|-----------------------------------|
| SMVMCH/ SLOW & ADVANCED LEARNER/01 |  Sri MANAKULA VINAYAGAR Medical college and Hospital | Page 7 of 7 |
| Amendment No:00 | | Issue No:00 |
| Amendment Date: 05-07-2017 | POLICY AND PROCEDURE – SLOW AND ADVANCED LEARNERS POLICY | Issue Date: 05-07-2017 |





learners. Students should be encouraged to take up the responsibilities of organizing SIMSCON (South Indian Medical Students Conference), every year.

(6) Motivation for presentation in Scientific Society meeting and Conferences

The undergraduates may be motivated to present their ICMR STS projects/ funded projects in Regional/National Conferences and publish in Indexed journals.

(7) Academic assistance with educational materials

Measures are recommended to be taken at each department, in addressing the advanced learners. Quiz clubs may be organized to enhance the critical thinking of the students. Higher order MCQs may be discussed at the individual departments. In addition, the resource materials like voice over lectures are recommended to be posted in the institutional LMS. Students should be provided access to the reference text books through the Institutional Library.

| | Designation | Signature |
|--------------------|---|---|
| Prepared by | Dr. G. Kalaiselvan MEU Co-ordinator |  |
| Reviewed by | Dr.Karthikeyan.K DEAN (Academic) |  |
| Approved by | Dr. R. N. Kagne Deputy Director and Dean |  |
| Issued by | Dr. D. Rajagovindan Director |  |