

Sri  
**MANAKULA**



**VINAYAGAR**

————— Medical College and Hospital —————

Outward No: SMVMCH/DO/Committee/ 21A/2017


Date: 20.02.2017

**GRIEVANCE REDRESSAL COMMITTEE (STUDENTS)**

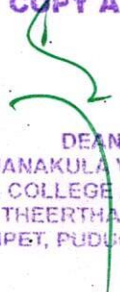
|                        |   |             |
|------------------------|---|-------------|
| Dr.K.Karthikeyan       | Dean (Academic)                                 | Chairperson |
| Dr.Amol R.Dogre        | Dean (Research)                                 | Member      |
| Dr. Erli Amel Ivan     | Professor Department of Pathology               | Member      |
| Dr.Shivayogappa S.Teli | Associate Professor of Department of Physiology | Member      |
| Dr. E.Suguna           | Assistant Professor of Community Medicine       | Secretary   |

Copy to :

The Chairman and Managing Director  
The Director  
The Dean (Academic)  
The Dean (Research)  
The Medical Superintendent  
All committee Members  
File

  
DEAN  
20/2/17  
Dr. KAGNE. R.N  
DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE & HOSPITAL  
KALITHEERTHALKUPPAM,  
PUDUCHERRY-605107.

**TRUE COPY ATTESTED**

  
DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDUCHERRY-605 107.

08.05.2017

**Grievance Redressal Committee (Students)**

**Minutes of Meeting**

The Grievance Redressal Committee (Students) met in the College Council Hall from 2.30 pm onwards on 08.05.2017. The following members attended the meeting:

- **Dr K.Karthikeyan**, Dean (Academic)
- **Dr Amol R Dongre**, Dean (Research)
- **Dr Erli Amel Ivan**, Professor, Department of Pathology
- **Dr Shivayogappa S Teli**, Associate Professor, Department of Physiology
- **Dr Suguna E**, Assistant Professor, Department of Community Medicine

**Agenda for the meeting:**

- To discuss the follow up of actions taken in the previous meeting.
- To discuss the grievances received in this quarter and to suggest actions to be taken

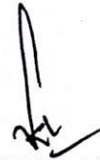
The following grievances were received from students

1. Procurement of new machines in gym
2. Washing machine in the boys hostel is not working
3. Rotation of mentors for I year students during tutorials

**Suggested actions**

- For the grievances received in the last meeting (dated 11.1.2017), students are permitted to use digital lab during working hours, change in menu is being discussed and finalised.
- For grievance 1, to inform Purchase manager to do the needful
- For grievance 2, to inform warden and purchase manager
- For grievance 3, to discuss with HOD, Physiology

The meeting ended at 3.30PM.



**Dr.K.Karthikeyan,**  
**Chairperson - Grievance Redressal Cell (Students)**

**Copy:** Chairman cum Managing Director, Director, Dean, Medical Superintendent, File

**TRUE COPY ATTESTED**

DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHAKUPPAM,  
MADAGADIPET, PUDUCHERRY-605 101.

11.07.2017

**Grievance Redressal Committee (Students)**

**Minutes of Meeting**

The Grievance Redressal Committee (Students) met in the College Council Hall from 2.30 pm onwards on 11.7.2017. The following members attended the meeting:

- **Dr K.Karthikeyan**, Dean (Academic)
- **Dr Amol R Dongre**, Dean (Research)
- **Dr Erli Amel Ivan**, Professor, Department of Pathology
- **Dr Shivayogappa S Teli**, Associate Professor, Department of Physiology
- **Dr Suguna E**, Associate Professor, Department of Community Medicine

**Agenda for the meeting:**

- To discuss the follow up of actions taken in the previous meeting.
- To discuss the grievances received in this quarter and to suggest actions to be taken

The following grievances were received from students

1. Change of menu in girls hostel mess
2. Inadequate number of tumblers and plates in mess

**Suggested actions**

- ✓ For the grievances received in the last meeting (dated 08.5.2017), request for purchase of equipments for gym sent through purchase manager, repair of washing machine is under process and rotation of mentors discussed with I year students and planned to be revised.
- ✓ For grievance 1, to inform warden and chef
- ✓ For grievance 2, to inform warden and purchase manager


The meeting ended at 3.30PM.



**Dr.K.Karthikeyan,**  
Chairperson - Grievance Redressal Cell (Students)

**Copy:** Chairman cum Managing Director, Director, Dean, Medical Superintendent, File

**TRUE COPY ATTESTED**

  
**DEAN**  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDUCHERRY-605 107

09.10.2017

**Grievance Redressal Committee (Students)**

**Minutes of Meeting**

The Grievance Redressal Committee (Students) met in the College Council Hall from 2.30 pm onwards on 09.10.2017. The following members attended the meeting:

- **Dr K.Karthikeyan**, Dean (Academic)
- **Dr Amol R Dongre**, Dean (Research)
- **Dr Erli Amel Ivan**, Professor, Department of Pathology
- **Dr Shivayogappa S Teli**, Professor & Head, Department of Physiology
- **Dr Suguna E**, Associate Professor, Department of Community Medicine

**Agenda for the meeting:**

- To discuss the follow up of actions taken in the previous meeting.
- To discuss the grievances received in this quarter and to suggest actions to be taken

The following grievances were received from students

1. Harsh behaviour of Ortho PG s towards interns posted
2. To cancel Psychiatry posting for interns

**Suggested actions**

- ✓ For the grievances received in the last meeting (dated 11.7.2017), modifications made in menu and request for purchase of tumblers and plates sent through purchase manager.
- ✓ For grievance 1, to HOD Orthopedics to enquire and report
- ✓ For grievance 2, Postings are framed as per MCI norms and the committee fears no step can be taken to cancel the Psychiatry Postings.


The meeting ended at 3.30PM



**Dr.K.Karthikeyan,**  
**Chairperson - Grievance Redressal Cell (Students)**

**Copy:** Chairman cum Managing Director, Director, Dean, Medical Superintendent, File

**TRUE COPY ATTESTED**

  
DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEER THALKUPPAM,  
MADAGADIPET, PUDUCHERRY-605 107.

Sri  
MANAKULA



VINAYAGAR

————— Medical College and Hospital —————

Outward No: SMVMCH/DO/Committee/ 265A/2018

Date: 21.02.2018

**GRIEVANCE REDRESSAL COMMITTEE (STUDENTS)**

|                        |   |             |
|------------------------|---|-------------|
| Dr.K.Karthikeyan       | Dean (Academic)                           | Chairperson |
| Dr.Amol R.Dogre        | Dean (Research)                           | Member      |
| Dr. Erli Amel Ivan     | Professor & Head, Dept. of Pathology      | Member      |
| Dr.Shivayogappa S.Teli | Professor & Head, Dept. of Physiology     | Member      |
| Dr. E.Suguna           | Associate Professor of Community Medicine | Secretary   |

*S*  
DEAN  
21/2/18

**Dr. KAGNE. R.N**  
DEAN

SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE & HOSPITAL  
KALITHEERTHALKUPPAM,  
PUDUCHERRY-605107.

Copy to :

- The Chairman and Managing Director
- The Director
- The Dean (Academic)
- The Dean (Research)
- The Medical Superintendent
- All committee Members
- File

TRUE COPY ATTESTED

*S*  
DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDUCHERRY-605107

Kalitheerthalkuppam, Madagadipet, Puducherry - 605107.

Tel : 0413 - 2643000, 2643014 , College : 2643023 | Fax : 0413 - 2641549 | E-mail : principal@smvmch.ac.in | Web : www.smvmch.ac.in

10.01.2018

**Grievance Redressal Committee (Students)**

**Minutes of Meeting**

The Grievance Redressal Committee (Students) met in the College Council Hall from 2.30 pm onwards on 10.1.2018. The following members attended the meeting:

- **Dr K.Karthikeyan**, Dean (Academic)
- **Dr Amol R Dongre**, Dean (Research)
- **Dr Erli Amel Ivan**, Professor, Department of Pathology
- **Dr Shivayogappa S Teli**, Professor & Head, Department of Physiology
- **Dr Suguna E**, Associate Professor, Department of Community Medicine

**Agenda for the meeting:**

- To discuss the follow up of actions taken in the previous meeting.
- To discuss the grievances received in this quarter and to suggest actions to be taken

The following grievances were received from students

1. To change Lady Security in JR Quarters
2. To have more viva sessions in Pharmacology for II year students

**Suggested actions**

- ✓ For the grievances received in the last meeting (dated 09.10.2017), concerned Ortho PG enquired and explanation letter submitted to the Head of the Department and was sent with warning.
- ✓ For grievance 1, warden to enquire and report
- ✓ For grievance 2, to discuss with HOD Pharmacology

The meeting ended at 3.30PM.



**Dr.K.Karthikeyan,**  
**Chairperson - Grievance Redressal Cell (Students)**

**Copy:** Chairman cum Managing Director, Director, Dean, Medical Superintendent, File

**TRUE COPY ATTESTED**

DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDUCHERRY-605 107.

11.04.2018

**Grievance Redressal Committee (Students)**

**Minutes of Meeting**

The Grievance Redressal Committee (Students) met in the College Council Hall from 2.30 pm onwards on 11.4.2018. The following members attended the meeting:

- **Dr K.Karthikeyan**, Dean (Academic)
- **Dr Amol R Dongre**, Dean (Research)
- **Dr Erli Amel Ivan**, Professor, Department of Pathology
- **Dr Shivayogappa S Teli**, Professor & Head, Department of Physiology
- **Dr Suguna E**, Associate Professor, Department of Community Medicine

**Agenda for the meeting:**

- To discuss the follow up of actions taken in the previous meeting.
- To discuss the grievances received in this quarter and to suggest actions to be taken

The following grievances were received from students

1. Cupboards and door stoppers in poor condition in girls hostel
2. To provide good food during festivals for students staying back in hostel

**Suggested actions**

- For the grievances received in the last meeting (dated 10.1.2018), enquiry report submitted about LS and changed.
- For grievance 1, to inform Mr Mahesh
- For grievance 2, to inform warden and mess chef


The meeting ended at 3.30PM.



**Dr.K.Karthikeyan,**  
**Chairperson - Grievance Redressal Cell (Students)**

**Copy:** Chairman cum Managing Director, Director, Dean, Medical Superintendent, File

**TRUE COPY ATTESTED**

  
**DEAN**  
**SRI MANAKULA VINAYAGAR**  
**MEDICAL COLLEGE AND HOSPITAL**  
**KALITHEERTHALKUPPAM,**  
**MADAGADIPET, PUDUCHERRY-605 107.**

**Sri  
MANAKULA**



**VINAYAGAR**

—————Medical College and Hospital—————

**Minutes of the Anti Ragging Committee Meeting**

Venue: College Council Hall

Date and Time: 23.08.2017 at 9.30 am

The meeting for the Anti Ragging Committee and Anti Ragging Squad of our college was held on 23.08.2017 at 9.30 am in the College Council Hall. Dr.R.N.Kagne, Deputy Director & Dean chaired the session and welcomed all the existing members of the committee and squad. He discussed briefly with the members towards the reconstitution of anti ragging committee for the academic year 2017-18.

After the discussion and suggestion given by the members it is decided to include Mr.Shanmuga Sundaram.M as member (Parents Representative) instead of Mr. M.Karthikeyan and Ms.K.Priya as member (Nominee from Police Department) instead of Mr.Ragunayagam .

Deputy Director suggested names of the following students Ms.Shalini.K, Mr.Maheshwara Raj.K and Mr.Sarveswara Rao Gupta.N who will be representing the Freshers and Ms.Anbarasi.S, Mr.Balla Rakesh and Mr.Arun.N will be representing the seniors by replacing the current senior students in the Anti Ragging Committee.

All the members unanimously accepted the suggestions and Anti Ragging Committee and Anti Ragging Squad is now reconstituted as per below details.

**TRUE COPY ATTESTED**

**DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDUCHERRY-605 107.**

Kalitheerthalkuppam, Madagadipet, Puducherry - 605107.

Tel : 0413 - 2643000, 2643014 , College : 2643023 | Fax : 0413 - 2641549 | E-mail : principal@smvmch.ac.in | Web : www.smvmch.ac.in



**ANTI RAGGING COMMITTEE -2017**

| Sl. No. | Name  | Mobile No.  | email ID   |
|---------|---|---|--|
| 01      | Dr. D.Rajagovindan, Chairman<br>Director  | 94442 17687 /<br>0413-2643031   | <a href="mailto:drrajagovindan@yahoo.co.in">drrajagovindan@yahoo.co.in</a>   |
| 02      | Dr. Kagne.R.N, Member<br>Deputy Director & Dean   | 094867 48348 /<br>0413-2642413  | <a href="mailto:rnk_deansmvmch@yahoo.in">rnk_deansmvmch@yahoo.in</a>   |
| 03      | Dr. S. Vetrikodi, Member<br>Medical Superintendent  | 94866 23095 /<br>0413-2643000/3003  | <a href="mailto:s_vetrikodi@yahoo.co.in">s_vetrikodi@yahoo.co.in</a>   |
| 04      | Dr.K.Karthikeyan , Member<br>Dean (Academic)  | 9443268208<br>0413-2643000/1022   | <a href="mailto:karthikderm@yahoo.co.in">karthikderm@yahoo.co.in</a>   |
| 05      | Dr.R.Sasikala, Member<br>Prof& HOD-OBG  | 94431 76250 /<br>0413-2643000/1061  | <a href="mailto:Kalapani1955@gmail.com">Kalapani1955@gmail.com</a>   |
| 06      | Mr.K.Priya, Nominee from<br>Police Department, Member<br>S.I. of Police,<br>Thirubhuvanai Police Station  | 9345486009/<br>0413-2640132   | <a href="mailto:priyarpj@gmail.com">priyarpj@gmail.com</a>   |
| 07      | Dr.S. Malarkkan, Member<br>Principal, Manakula Vinayagar<br>Institute of Technology   | 94443 48554 /<br>0413-2643002   | <a href="mailto:malarkkan_s@yahoo.com">malarkkan_s@yahoo.com</a>   |
| 08      | Parents Representative<br>Shanmuga Sundaram. M  | 9443254327  | <a href="mailto:s.sundaram.dr@gmail.com">s.sundaram.dr@gmail.com</a>   |
| 09      | Students Representative<br><br><b>Seniors</b><br>1.Anbarasi.S<br>2.Balla Rakesh<br>3.Arun.N<br><br><b>Freshers</b><br>1.Maheshwara raj.K<br>2.Sarveswara rao gupta.N<br>3.Shalini.K | <br><br>9025252296<br>95424 94179<br>7094370210<br><br>9943327795<br>8610152848<br>9994805507 | <br><br><a href="mailto:anbarasi.ssa27@gmail.com">anbarasi.ssa27@gmail.com</a><br><a href="mailto:rakeshebinezar@gmail.com">rakeshebinezar@gmail.com</a><br><a href="mailto:nachiappanarun2@gmail.com">nachiappanarun2@gmail.com</a><br><br><a href="mailto:mahikanish9@gmail.com">mahikanish9@gmail.com</a><br><a href="mailto:rockingsarvesh.30@gmail.com">rockingsarvesh.30@gmail.com</a><br><a href="mailto:pmckaliapeumals@gmail.com">pmckaliapeumals@gmail.com</a> |
| 10      | Mr.T.Dhatchinamourthy<br>Administrative Officer<br>(Non-Teaching Representative)  | 94431 58493<br>0413-2643005   | <a href="mailto:ao@smvmch.ac.in">ao@smvmch.ac.in</a>   |

**NATIONAL ANTI RAGGING HELP LINE 1800-180-55-22 Toll Free**

**TRUE COPY ATTESTED**

DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDUCHERRY-605 107.

## ANTI RAGGING SQUAD -2017

| Sl. No. | Name   | Mobile No.                        | email ID                       |
|---------|--|-----------------------------------|--------------------------------|
| 01      | Dr. Kagne.R.N, Member<br>Deputy Director & Dean  | 094867 48348 /<br>0413-2642413    | rnk_deansmvmch@yahoo.in        |
| 02      | Dr.A.Murugan, Member<br>Prof. & Head – Orthopaedics                                    | 94439 97676<br>0413-2643000/1055  | smvmchmurugan@gmail.com        |
| 03      | Dr. N.S.Kannan,, Member<br>Prof.& HOD General Surgery                                  | 98433 30521<br>0413-264000/1045   | drnskannan@yahoo.co.in         |
| 04      | Dr.Nagarajan, Member<br>Professor- General Medicine                                    | 94431 26319<br>0143-2643000/1030  | tnjknagarajan@gmail.com        |
| 05      | Dr.M.Subhashini,Member<br>Professor - Ophthalmology                                    | 94444 24400<br>0413- 2643000/1080 | drmsuhashini@yahoo.in          |
| 06      | Dr.Sumathi.S<br>Member, Prof., Biochemistry  | 94433 44381<br>0413-2643000/2051  | sumathisaravanakumar@yahoo.com |
| 07      | Dr.Shivayogappa Teli<br>Member,Asso,Professor-Physiology<br>Chief Warden – Boys Hostel | 8122557996<br>0413-2643000/1033   | Shivateli222@yahoo.com         |
| 08      | Dr. K.Subash, Member<br>Physical Director cum Deputy<br>Hostel Warden – Boys Hostel    | 98435 69761 /<br>0413-2643046     | subapd@gmail.com               |
| 09      | Miss.D.Lakshmi, Member<br>Hostel Deputy Warden- Girls Hostel                           | 97519 29373 /<br>0413-2643044     | dlakshmimba05@gmail.com        |

The meeting came to an end with the vote of thanks.

Chairperson  
Anti-Ragging Committee

23/8/18

Copy to:

Chairman & Managing Director

Administrative Officer

Dean

Medical Superintendent

Dean (Academic)

All members of Anti-Ragging committee & squad.

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DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDUCHERRY-605 107.

**Minutes of the Anti Ragging Committee Meeting**

Venue: College Council Hall

Date : 13.08.2018

The meeting for the Anti Ragging Committee and Anti Ragging Squad of our college was held on 13.08.2018 at 9.30 am in the College Council Hall. Dr. D. Rajagovindan, Director chaired the session and welcomed all the existing members of the committee and squad. He discussed briefly with the members towards the reconstitution of anti ragging committee for the academic year 2018-2019.

After the discussion and suggestion given by the members it is decided to include Dr.Amol.R.Dongre, Dean (Research) as member, Dr.M.Pragash, Medical Superintendent instead of Dr.S.Vetrikodi and Prof.Manivannan.K as member (Parents Representative) instead OF Mr.Shanmuga Sundaram.M

It is also decided to include Dr.Meher Ali, Professor & Head, Department of Pharmacology as member instead of Dr. N.S.Kannan, Dr. R.Sasikala, Professor & Head, Department of OBG, as member instead of Dr. Subashini and Mrs.K.Soundarya, Professor, Department of Physiology as member instead of Dr.Sumathi in the Anti Ragging Squad.

Director suggested names of the following students Mr. Ajay Raj.N, Ms. S. Abiharini and Mr.Laxmanan.P who will be representing the Freshers and Ms.Shalini.K, Mr. Maheshwara Raj.K and Mr.Sarveswara Rao Gupta will be representing the seniors by replacing the current senior students in the Anti Ragging Committee.

All the members unanimously accepted the suggestions and Anti Ragging Committee and Squad is now reconstituted as per below details.

TRUE COPY ATTESTED

1

**ANTI RAGGING COMMITTEE -2018**

| Sl. No. | Name  | Mobile No.   | email ID   |
|---------|---|--|--|
| 1.      | Dr. D.Rajagovindan, Chairman<br>Director  | 94442 17687 /<br>0413-2643031  | drrajagovindan@yahoo.co.in   |
| 2.      | Dr. R.N Kagne, Member<br>Deputy Director & Dean   | 094867 48348 /<br>0413-2643030   | dydirector@smvmch.ac.in  |
| 3.      | Dr. K. Karthikeyan, Member<br>Dean (Academic)   | 94432 68208<br>0413-2643000/1022   | karthikderm@yahoo.co.in  |
| 4.      | Dr. Amol R Dongre, Member<br>Dean (Research)  | 80984 36048<br>0413-2643000/2074   | amolrdongre@gmail.com  |
| 5.      | Dr. M.Pragash, Member<br>Medical Superintendent   | 94420 44239/<br>0413-2643000/3003  | pragashm76@yahoo.com   |
| 6.      | Dr. R. Sasikala, Member<br>Prof. & HOD-OBG  | 94431 76240 /<br>0413-2643000/1061   | kalapani1955@gmail.com   |
| 7.      | Ms.K.Priya, Nominee from<br>Police Department, Member<br>S.I. of Police,<br>Thirubhuvanai Police Station  | 93454 86009/<br>0413-2640132   | priyarpj@gmail.com   |
| 8.      | Dr.S. Malarkkan, Member<br>Principal, Manakula Vinayagar<br>Institute of Technology   | 94443 48554 /<br>0413-2643002  | malarkkan_s@yahoo.com  |
| 9.      | Parents Representative<br>Prof.Manivannan.K   | 95000 81718  | manivannanid@gmail.com   |
| 10.     | Students Representative<br><br><b>Seniors</b><br>1.Maheshwara Raj.K<br>2. Abirami. D<br>3.Arunkumar A.N<br><br><b>Freshers</b><br>1.Ajay Raj.N<br>2.Laxmanan.P<br>3.Abiharini.S | <br><br>9943327795<br>8903836311<br>9159281914<br><br>8838290709<br>8489666286<br>9894899060 | <br><br>mahikanish9@gmail.com<br>abiramidhinkar@gmail.com<br>arunkumar.arunbala@gmail.com<br><br>ajaygeneralacc@gmail.com<br>latchu333@gmail.com<br>abiharini6@gmail.com |
| 11.     | Mr.T.Dhatchinamourthy<br>Registrar<br>(Non-Teaching Representative)   | 94431 58493<br>0413-2643005  | ao@smvmch.ac.in  |

**NATIONAL ANTI RAGGING HELP LINE 1800-180-55-22 Toll Free****TRUE COPY ATTESTED**

DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHAKUPPAM,  
MADAGADIPET, PUDUCHERRY-605 107

## ANTI RAGGING SQUAD -2018

| Sl. No. | Name  | Mobile No.                        | email ID                  |
|---------|---|-----------------------------------|---------------------------|
| 1.      | Dr. R.N. Kagne, Member<br>Deputy Director & Dean                                      | 094867 48348 /<br>0413-2643030    | dydirector@smvmch.ac.in   |
| 2.      | Dr.A.Murugan, Member<br>Prof. & HOD – Orthopaedics                                    | 94439 97676<br>0413-2643000/1055  | smvmchmurugan@gmail.com   |
| 3.      | Dr. R. Meher Ali, Member<br>Prof.& HOD - Pharmacology                                 | 98843 51762<br>0413-2643000/2091  | meher1950july@yahoo.com   |
| 4.      | Dr.K.Nagarajan, Member<br>Prof.& HOD - General Medicine                               | 94431 26319<br>0413-2643000/1030  | tnjknagarajan@gmail.com   |
| 5.      | Dr. R.Sasikala, Member<br>Prof.& HOD - OBG  | 94431 76240<br>0413- 2643000/1059 | kalapani1955@gmail.com    |
| 6.      | Dr. K.Soundariya, Member<br>Professor - Physiology                                    | 97868 95193<br>0413-2643000/2038  | soundariyapriya@yahoo.com |
| 7.      | Dr.Shivayogappa Teli, Member<br>Prof.& HOD - Physiology<br>Chief Warden – Boys Hostel | 81225 57996<br>0413-2643000/2034  | shivateli222@yahoo.com    |
| 8.      | Dr. K.Subash, Member<br>Physical Director cum Deputy<br>Hostel Warden – Boys Hostel   | 98435 69761 /<br>0413-2643046     | subapd@gmail.com          |
| 9.      | Miss.D.Lakshmi, Member<br>Hostel Deputy Warden- Girls Hostel                          | 97519 29373 /<br>0413-2643044     | dlakshmimba05@gmail.com   |

The meeting came to an end with the committee approving the sign boards and the place where it has to be displayed.



**Chairperson**

Anti Ragging Committee

Copy to:

Chairman & Managing Director

Registrar

Dean

Medical Superintendent

All Members of Anti-ragging Committee and Squad

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DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDUCHERRY-605 107.

**Sri  
MANAKULA**



**VINAYAGAR**

————— Medical College and Hospital —————

Outward No: SMVMCH/DO/Committee/ 069 /2019

Date: 09.01.2019

**GRIEVANCE REDRESSAL COMMITTEE (STUDENTS)**

|                         |   |             |
|-------------------------|---|-------------|
| Dr.K.Karthikeyan        | Dean (Academic)                           | Chairperson |
| Dr.Amol R.Dogre         | Dean (Research)                           | Member      |
| Dr. Erli Amel Ivan      | Professor & Head, Dept. of Pathology      | Member      |
| Dr.Shivayogappa S.Teli  | Professor & Head, Dept. of Physiology     | Member      |
| Mr.S.Sathish Kumar Babu | Law officer                               | Member      |
| Dr.K.Vinoth             | Student welfare officer                   | Member      |
| Mr. J.Ilamparithi       | President, Student Council                | Member      |
| Mr.J.Jaswanthkumar      | General Secretary, Student Council        | Member      |
| Dr. E.Suguna            | Associate Professor of Community Medicine | Secretary   |

Copy to :

The Chairman and Managing Director  
The Director  
The Dean (Academic)  
The Dean (Research)  
The Medical Superintendent  
All committee Members  
File

DEAN

3/1/19

Dr. KAGNE. R.N  
DEAN

SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE & HOSPITAL  
KALITHEERTHALKUPPAM,  
PUDUCHERRY-605107.

TRUE COPY ATTESTED

DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDUCHERRY-605 107.

Kalitheerthalkuppam, Madagadipet, Puducherry - 605107.

Tel : 0413 - 2643000, 2643014 , College : 2643023 | Fax : 0413 - 2641549 | E-mail : principal@smvmch.ac.in | Web : www.smvmch.ac.in

10.01.2019

**Grievance Redressal Committee (Students)**

**Minutes of Meeting**

The Grievance Redressal Committee (Students) met in the College Council Hall from 2.30 pm onwards on 21.1.2019. The following members attended the meeting:

- **Dr K.Karthikeyan**, Dean (Academic)
- **Dr Amol R Dongre**, Dean (Research)
- **Dr Erli Amel Ivan**, Professor, Department of Pathology
- **Dr Shivayogappa S Teli**, Professor & Head, Department of Physiology
- **Mr S .Sathish Kumar Babu** – Law officer – Member
- **Dr Vinoth K**-Associate Professor of Psychiatry cum Student Welfare Officer- Member
- **Dr Suguna E**, Associate Professor, Department of Community Medicine

**Agenda for the meeting:**

- To revise the list of members for the committee, to include Law Officer & Student welfare Officer into the committee and also discuss adding student representatives to the committee as follows , UG- 1 Male, 1 Female, PG- 1 Male, & 1 Female
- To revise the SOP

**Suggested revisions**

1. Poster for the committee to be designed and displayed in college campus and hospital building and uploaded in the college website
2. Grievance forms are available for download in our website and can be dropped in the grievance box placed outside Director's office.
3. Students can mail the grievance forms to [grievances@smvmch.ac.in](mailto:grievances@smvmch.ac.in)


The meeting ended at 3.30PM.



**Dr.K.Karthikeyan,**  
**Chairperson - Grievance Redressal Cell (Students)**

**Copy:** Chairman cum Managing Director, Director, Dean, Medical Superintendent, File

**TRUE COPY ATTESTED**

  
**DEAN**  
**SRI MANAKULA VINAYAGAR**  
**MEDICAL COLLEGE AND HOSPITAL**  
**KALITHEERTHALKUPPAM,**  
**MADAGADIPET, MADURAI-605 107.**



09.07.2019

**Grievance Redressal Committee (Students)**

**Minutes of Meeting**

The Grievance Redressal Committee (Students) met in the College Council Hall from 2.30 pm onwards on 08.07.2019. The following members attended the meeting:

- **Dr. K.Karthikeyan**, Dean (Academic)
- **Dr. Amol R Dongre**, Dean (Research)
- **Dr. Erli Amel Ivan**, Professor, Department of Pathology
- **Dr. Shivayogappa S Teli**, Professor & Head, Department of Physiology
- **Dr. Vinoth K-** Associate Professor of Psychiatry cum Student Welfare Officer- Member
- **Dr. Suguna E**, Associate Professor, Department of Community Medicine

**Agenda for the meeting:**

- To discuss the follow up of actions taken in the previous meeting.
  - To discuss the grievances received in this quarter and to suggest actions to be taken
- The following grievances were received from PG students
1. Water heater in Phase 1 PG hostel is not in working condition
  2. Food in PG hostel mess is not served on time

**Suggested actions**

- For grievance 1, Director Sir shall discuss with Mr Vaithi, Electrical incharge to take up repair work and to install additional water heater
- For grievance 2, Director Sir shall discuss with Mr Shankar and chief cook regarding the same

The meeting ended at 3.30PM.

**Dr. K. Karthikeyan**  
**Chairperson - Grievance Redressal Cell (Students)**

Copy : Chairman and Managing Director, Director, Dean, Medical Superintendent, File

**TRUE COPY ATTESTED**

DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADI PET, PUDUCHERRY-605 107.



11.10.2019

**Grievance Redressal Committee (Students)**

**Minutes of Meeting**

The Grievance Redressal Committee (Students) met in the College Council Hall from 2.30 pm onwards on 10.10.2019. The following members attended the meeting:

- **Dr. K.Karthikeyan**, Dean (Academic)
- **Dr. Erli Amel Ivan**, Professor, Department of Pathology
- **Dr. Shivayogappa S Teli**, Professor & Head, Department of Physiology
- **Mr. S. Sathish Kumar Babu** – Law officer – Member
- **Dr. Vinoth K-** Associate Professor of Psychiatry cum Student Welfare Officer- Member
- **Dr. Suguna E**, Associate Professor, Department of Community Medicine

**Agenda for the meeting:**

- To discuss the follow up of actions taken in the previous meeting.
- To discuss the grievances received in this quarter and to suggest actions to be taken.
- The following grievances were received from Ladies hostel Phase II.
  1. Poor maintenance of toilet in the hostel by the housekeeping staff
  2. Frequent power cuts during the nights

**Suggested actions**

- For grievance 1, Director Sir shall discuss with Mr Shankar and provide enough toiletries for cleaning purpose
- For grievance 2, Director Sir shall discuss with Mr Vaithi to look into the matter and rectify

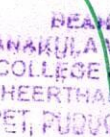
The meeting ended at 3.30PM.



**Dr. K. Karthikeyan**  
**Chairperson - Grievance Redressal Cell (Students)**

Copy : Chairman and Managing Director, Director, Dean, Medical Superintendent, File

**TRUE COPY ATTESTED**

  
**DEAN**  
**SRI MANAKULA VINAYAGAR**  
**MEDICAL COLLEGE AND HOSPITAL,**  
**KALITHEERTHA KUPPAM,**  
**MADAGADIPET, PUDUCHERRY-605 107.**

————— Medical College and Hospital —————

**Minutes of the Anti Ragging Committee Meeting**

Venue: College Council Hall

Date : 23.09.2019

The meeting for the Anti Ragging Committee and Anti Ragging Squad of our college was held on 23.09.2019 at 10.30 am in the College Council Hall. Dr. D. Rajagovindan, Director chaired the session and welcomed all the existing members of the committee and squad. He discussed briefly with the members towards the reconstitution of anti ragging committee for the academic year 2019-20.

After the discussion and suggestion given by the members it is decided to include Er. R. Kanchana as member (Parents Representative) instead of Prof. Manivannan. K.

It is also decided to include Dr. V. Balakrishnan, Professor & Head, Department of Surgery as member instead of Dr. A. Murugan, Dr. V. Deepika, Associate Professor, Department of Physiology, as member instead of Dr. K. Soundariya and Mr. K. Sambasivam, Deputy Hostel Warden, Boys Hostel as member instead of Dr. K. Subash in the Anti Ragging Squad.

Director suggested names of the following students Mr. Aashish Carol Safin.V, Ms. S. Anisha Vigneshwari and Mr. G. Hemanth Chowdary who will be representing the Freshers and Ms. R. Sneha Preethi, Mr. P. Dilip Krishna Chaitanya and Ms. D. S. Karthika Devi will be representing the seniors by replacing the current senior students in the Anti Ragging Committee.

All the members unanimously accepted the suggestions and Anti Ragging Committee and Squad is now reconstituted as per below details.

**TRUE COPY ATTESTED**

DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDUCHERRY 605 107

1

**ANTI RAGGING COMMITTEE -2019**

| Sl. No. | Name   | Mobile No.   | Email ID  |
|---------|--|--|---|
| 1.      | <b>Dr. D. Rajagovindan</b> ,<br>Chairman, Director   | 94442 17687 /<br>0413-2643031  | drrajagovindan@yahoo.co.in  |
| 2.      | <b>Dr. R. N. Kagne</b> , Member<br>Deputy Director & Dean  | 094867 48348 /<br>0413-2643030   | dydirector@smvmch.ac.in   |
| 3.      | <b>Dr. K. Karthikeyan</b> , Member<br>Dean (Academic)  | 94432 68208<br>0413-2643000/1022   | karthikderm@yahoo.co.in   |
| 4.      | <b>Dr. Amol R Dongre</b> , Member<br>Dean (Research)   | 80984 36048<br>0413-2643000/2074   | amolrdongre@gmail.com   |
| 5.      | <b>Dr. M. Pragash</b> , Member<br>Medical Superintendent   | 94420 44239/<br>0413-2643000/3003  | pragashm76@yahoo.com  |
| 6.      | <b>Dr. R. Sasikala</b> , Member<br>Prof. & HOD-OBG   | 94431 76240 /<br>0413-2643000/1061   | kalapani1955@gmail.com  |
| 7.      | <b>Ms. K. Priya</b> , Nominee from<br>Police Department, Member<br>S.I. of Police,<br>Thirubhuvanai Police Station   | 93454 86009/<br>0413-2640132   | priyarpj@gmail.com  |
| 8.      | <b>Dr. S. Malarkkan</b> , Member<br>Principal, Manakula Vinayagar<br>Institute of Technology   | 94443 48554 /<br>0413-2643002  | malarkkan_s@yahoo.com   |
| 9.      | Parents Representative<br><b>Er. R. Kanchana</b>   | 94428 65625<br>0413 - 2643080  | rkecevp@gmail.com   |
| 10.     | Students Representative<br><br><b>Seniors</b><br>1. <b>R. Sneha Preethi</b><br>2. <b>P. Dilip Krishna Chaitanya</b><br>3. <b>D. S. Karthika Devi</b><br><br><b>Freshers</b><br>1. <b>Aashish Carol Safin.V</b><br>2. <b>S. Anisha Vigneshwari</b><br>3. <b>G. Hemanth Chowdary</b> | <br><br>95666 69934<br>70365 42263<br>94427 92332<br><br>86102 36239<br>80054 61070<br>94920 05997 | <br><br>rsnehapreethi@gmail.com<br>dilipprabhujee@gmail.com<br>karthikadevi2727@gmail.com<br><br>aashishcarolsafin@gmail.com<br>anishavs39@gmail.com<br>gadicotahemanth@gmail.com |
| 11.     | <b>Mr. T. Dhatchinamourthy</b><br>Registrar<br>(Non-Teaching Representative)   | 94431 58493<br>0413-2643005  | ao@smvmch.ac.in   |

**NATIONAL ANTI RAGGING HELP LINE 1800-180-55-22 Toll Free**

**TRUE COPY ATTESTED**

2

DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHUR KUPPAM,  
MADAGADIPET, PUDUCHERRY-605 104.

## ANTI RAGGING SQUAD -2019

| Sl. No. | Name   | Mobile No.                        | email ID                    |
|---------|--|-----------------------------------|-----------------------------|
| 1.      | <b>Dr. R.N. Kagne</b> , Member<br>Deputy Director & Dean   | 094867 48348 /<br>0413-2643030    | dydirector@smvmch.ac.in     |
| 2.      | <b>Dr. V.Balakrishnan</b> , Member<br>Prof. & HOD – General Surgery                              | 94437 08249<br>0413-2643000/1045  | drbalakrishnantmc@gmail.com |
| 3.      | <b>Dr. R. Meher Ali</b> , Member<br>Prof.& HOD - Pharmacology                                    | 98843 51762<br>0413-2643000/2091  | meher1950july@yahoo.com     |
| 4.      | <b>Dr.K.Nagarajan</b> , Member<br>Professor - General Medicine                                   | 94431 26319<br>0413-2643000/1030  | tnjknagarajan@gmail.com     |
| 5.      | <b>Dr. R.Sasikala</b> , Member<br>Prof.& HOD - OBG   | 94431 76240<br>0413- 2643000/1059 | kalapani1955@gmail.com      |
| 6.      | <b>Dr.V.Deepika</b> , Member<br>Associate Professor - Physiology                                 | 99622 79360<br>0413-2643000/2035  | deepy843@gmail.com          |
| 7.      | <b>Dr. Shivayogappa.S.Teli</b> , Member<br>Prof.& HOD - Physiology<br>Chief Warden – Boys Hostel | 81225 57996<br>0413-2643000/2034  | shivateli222@yahoo.com      |
| 8.      | <b>Dr. K.Sambasivam</b> , Member<br>Deputy Hostel Warden – Boys Hostel                           | 91595 41834 /<br>0413-2643046     | sambasivamk52@gmail.com     |
| 9.      | <b>Miss.D.Lakshmi</b> , Member<br>Deputy Hostel Warden - Girls Hostel                            | 97519 29373 /<br>0413-2643044     | dlakshmimba05@gmail.com     |

The meeting concluded after the new members were oriented to their roles and responsibilities.



**Chairperson**

Anti Ragging Committee

Copy to:

Chairman & Managing Director


Registrar

Dean

Medical Superintendent

All Members of Anti-ragging Committee and Squad.

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DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDDUCHERRY-605 008

Medical College and Hospital

Outward No: SMVMCH/DO/Committee/40 /2020

Date: 09.01.2020

**GRIEVANCE REDRESSAL COMMITTEE (STUDENTS)**

|                            |   |             |
|----------------------------|---|-------------|
| Dr.K.Karthikeyan           | Dean (Academic)                           | Chairperson |
| Dr.Amol R.Dogre            | Dean (Research)                           | Member      |
| Dr. Erli Amel Ivan         | Professor & Head, Dept. of Pathology      | Member      |
| Dr.Shivayogappa S.Teli     | Professor & Head, Dept. of Physiology     | Member      |
| Mr.S.Sathish Kumar Babu    | Law officer                               | Member      |
| Dr.K.Vinoth                | Student welfare officer                   | Member      |
| Ms. Nekaa Nithya Sre K.A.V | President, Student Council                | Member      |
| Mr. I. Naveen              | General Secretary, Student Council        | Member      |
| Dr. E.Suguna               | Associate Professor of Community Medicine | Secretary   |

DEAN

Dr. KAGNE. R.N

DEAN

SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE & HOSPITAL  
KALITHEERTHALKUPPAM,  
PUDUCHERRY-605107.

Copy to :

The Chairman and Managing Director  
The Director  
The Dean (Academic)  
The Dean (Research)  
The Dean (Super Specialty & Special Clinic)  
The Medical Superintendent  
All Committee Members  
File.

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DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
PUDUCHERRY-605107.

Sri  
MANAKULA



VINAYAGAR

Medical College and Hospital

Outward No: SMVMCH/DO/Committee/ 40 /2020

Date: 09.01.2020

**GRIEVANCE REDRESSAL COMMITTEE (STUDENTS)**

|                            |   |             |
|----------------------------|---|-------------|
| Dr.K.Karthikeyan           | Dean (Academic)                           | Chairperson |
| Dr.Amol R.Dogre            | Dean (Research)                           | Member      |
| Dr. Erli Amel Ivan         | Professor & Head, Dept. of Pathology      | Member      |
| Dr.Shivayogappa S.Teli     | Professor & Head, Dept. of Physiology     | Member      |
| Mr.S.Sathish Kumar Babu    | Law officer                               | Member      |
| Dr.K.Vinoth                | Student welfare officer                   | Member      |
| Ms. Nekaa Nithya Sre K.A.V | President, Student Council                | Member      |
| Mr. I. Naveen              | General Secretary, Student Council        | Member      |
| Dr. E.Suguna               | Associate Professor of Community Medicine | Secretary   |

DEAN

Dr. KAGNE. R.N

DEAN

SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE & HOSPITAL  
KALITHEERTHALKUPPAM,  
PUDUCHERRY-605107.

Copy to :

The Chairman and Managing Director  
The Director  
The Dean (Academic)  
The Dean (Research)  
The Dean (Super Specialty & Special Clinic)  
The Medical Superintendent  
All Committee Members  
File.

TRUE COPY ATTESTED

DEAN

SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
PUDUCHERRY-605 107.

Kalitheerthalkuppam, Madagadipet, Puducherry - 605107.

Phone : 0413 - 2643000, 2643014 , College : 2643023 | Fax : 0413 - 2641549 | E-mail : principal@smvmch.ac.in | Web : www.smvmch.ac.in

23.01.2020

**Grievance Redressal Committee (Students)**

**Minutes of Meeting**

The Grievance Redressal Committee (Students) met in the College Council Hall from 2.30 pm onwards on 22.1.2020. The following members attended the meeting:

- **Dr. K.Karthikeyan**, Dean (Academic)
- **Dr. Amol R Dongre**, Dean (Research)
- **Dr. Erli Amel Ivan**, Professor, Department of Pathology
- **Mr. S. Sathish Kumar Babu** – Law officer – Member
- **Dr. Vinoth K-** Associate Professor of Psychiatry cum Student Welfare Officer- Member
- **Dr. Suguna E**, Associate Professor, Department of Community Medicine

**Agenda for the meeting:**

- To discuss the follow up of actions taken in the previous meeting.
  - To discuss the grievances received in this quarter and to suggest actions to be taken
- The following grievances were received from Ladies hostel Phase II
1. Inadequate number of evening snacks
  2. Frequent power cuts during the nights

**Suggested actions**

- For grievance 1, Director Sir shall has requested students to take minimal number so that others get snacks
- For grievance 2, Director Sir shall discuss with Mr Vaithi to look into the matter and rectify


The meeting ended at 3.30PM.



**Dr. K. Karthikeyan**  
**Chairperson - Grievance Redressal Cell (Students)**

Copy : Chairman and Managing Director, Director, Dean, Medical Superintendent, File

**TRUE COPY ATTESTED**

  
**DEAN**  
**SRI MANAKULA VINAYAGAR**  
**MEDICAL COLLEGE AND HOSPITAL**  
**KALITHEERTHALKUPPAM,**  
**MADAGADIPET, PUDUCHERRY-605 107.**

30.01.2020

**Students Grievance Redressal Committee**

**Minutes of the meeting**

The Students Grievance Redressal Committee met in the Hospital Council Hall from 2:00 to 3:00pm on **30.01.2020**. The following members attended the meeting:

- **Dr. K. Karthikeyan**, Dean (Academic)
- **Dr. Amol R Dongre**, Dean (Research)
- **Dr. Erli Amel Ivan**, Professor, Department of Pathology
- **Dr. Vinoth K**, Associate Professor, Department of Psychiatry
- **Dr. Shivayogappa Teli**, Associate Professor, Department of Physiology
- **Dr. Suguna**, Associate Professor, Department of Community Medicine

**Agenda for the meeting:**

- To discuss the follow up of actions taken in the previous meeting
- Grievance 1: Pest control for wash rooms in hostel
- Grievance 2: Mirrors in wash rooms to be serviced and new one fixed if required

**Suggested actions**

- Pest control services arranged
- Mirrors to be fixed in wash rooms
- Both grievances to be fixed by Mr.Magesh, engineer.
- Follow up to be taken care



**Dr. K Karthikeyan**

**Chairperson-Students Grievance Redressal Committee**

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DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGAPPET, PUDUCHERRY-605 102



**ANTI RAGGING COMMITTEE – 2020**

| Sl. No. | Name  | Mobile No.   | Email ID   |
|---------|---|--|--|
| 1.      | Dr. D.Rajagovindan, Chairman<br>Director  | 94442 17687 /<br>0413-2643031  | drrajagovindan@yahoo.co.in   |
| 2.      | Dr. R.N Kagne, Member<br>Deputy Director & Dean   | 094867 48348 /<br>0413-2643030   | dydirector@smvmch.ac.in  |
| 3.      | Dr. K. Karthikeyan, Member<br>Dean (Academic)   | 94432 68208 /<br>0413-2643000/1022   | karthikderm@yahoo.co.in  |
| 4.      | Dr. M. Jayasree, Member<br>Deputy Medical Superintendent<br>(Surgical)  | 9443769196/<br>0413-2643000/1226   | drmjayasree1@yahoo.co.in   |
| 5.      | Dr.S.Girija, Member<br>Deputy Medical Superintendent<br>(Medical)   | 98949 76919<br>0413-2643000/1225   | girijagops@gmail.com   |
| 6.      | Mr.K.T. Ajaykumar, Member<br>Nominee from Police Department<br>S.I. of Police,<br>Thirubhuvanai Police Station  | 9995182381/<br>0413-2640132  | ajayatall4r@gmail.com  |
| 7.      | Dr.S. Malarkkan, Member<br>Principal, Manakula Vinayagar<br>Institute of Technology   | 94443 48554 /<br>0413-2643002  | malarkkan_s@yahoo.com  |
| 8.      | Parents Representative<br>Mrs. N.Revathy  | 9443787763/<br>0413-2643045  | revathyn1970@gmail.com   |
| 9.      | Students Representative<br><b>Seniors</b><br>1. Naveen. I<br>2. Subhiksha. A G<br>3. Vishva.C<br><br><b>Freshers</b><br>1.Kanmaniarasi S<br>2.Vijayakash A<br>3.Aishwarya K | 9042401919<br>9791543965<br>6382892274<br><br>8825707968<br>9443914185<br>9566621862 | naveeniyyappan1919@gmail.com<br>subhi10061999@gmail.com<br>vishvavisu2001@gmail.com<br><br>kanmaniarasi16072001@gmail.com<br>yajiv1408@gmail.com<br>aishukarthi008@gmail.com |
| 10.     | Mr.T.Dhatchinamourthy<br>Registrar<br>(Non-Teaching Representative)   | 94431 58493 /<br>0413-2643005  | ao@smvmch.ac.in  |
| 11.     | Dr.Vinoth.K, Secretary<br>Associate Professor<br>Department of Psychiatry   | 9865789890<br>0413-2643000/1074  | vinothkrishnadass@gmail.com  |



**NATIONAL ANTI RAGGING HELP LINE 1800-180-55-22 Toll Free**

Madagadipet, Puducherry - 605107

0413-2643014, College : 2643023 | Fax : 0413 - 2641549 | E-mail : principal@smvmch.ac.in | Web : smvmch.ac.in

**Dr. KAGNE. R.N**

**DEAN**  
SRI MANAKULA VINAYAGAR

# Sri MANAKULA VINAYAGAR



Medical College and Hospital

## ANTI RAGGING SQUAD -2020

| Sl. No. | Name  | Mobile No.                         | Email ID   |
|---------|---|------------------------------------|--|
| 1.      | Dr. R.N. Kagne, Member<br>Deputy Director & Dean  | 094867 48348 /<br>0413-2643030     | <a href="mailto:dydirector@smvmch.ac.in">dydirector@smvmch.ac.in</a>         |
| 2.      | Dr. G.V.Manoharan, Member<br>Prof. & HOD – General Surgery                              | 9840036785/<br>0413-2643000/1045   | <a href="mailto:gvmfhm@yahoo.co.in">gvmfhm@yahoo.co.in</a>                   |
| 3.      | Dr. M.Shanthi, Member<br>Prof.& HOD - Pharmacology                                      | 9842176821/<br>0413-2643000/2091   | <a href="mailto:shanthibabu24@gmail.com">shanthibabu24@gmail.com</a>         |
| 4.      | Dr.P. Nallamuthu, Member<br>Prof.& HOD - Ophthalmology                                  | 9843890074/<br>0413-2643000/1078   | <a href="mailto:drpnallamuthu@gmail.com">drpnallamuthu@gmail.com</a>         |
| 5.      | Dr.Shivayogappa.S. Teli, Member<br>Prof.& HOD - Physiology                              | 81225 57996 /<br>0413-2643000/2034 | <a href="mailto:shivateli222@yahoo.com">shivateli222@yahoo.com</a>           |
| 6.      | Dr. Karthik Ragupathy, Member<br>Professor – Dentistry<br>Chief Warden – Boys Hostel    | 98410 10308/<br>0413-2643000/1210  | <a href="mailto:drsrbkarthik@gmail.com">drsrbkarthik@gmail.com</a>           |
| 7.      | Dr.V.Deepika, Member<br>Associate Professor - Physiology<br>Chief Warden – Girls Hostel | 9962279360/<br>0413-2643000/2035   | <a href="mailto:deepy843@gmail.com">deepy843@gmail.com</a>                   |
| 8.      | Mr.K.Sambasivam, Member<br>Deputy Hostel Warden – Boys Hostel                           | 91595 41834/<br>0413- 2643046      | <a href="mailto:sambasivamk52@gmail.com">sambasivamk52@gmail.com</a>         |
| 9.      | Miss.D.Lakshmi, Member<br>Deputy Hostel Warden - Girls Hostel                           | 97519 29373 /<br>0413-2643044      | <a href="mailto:dlakshmimba05@gmail.com">dlakshmimba05@gmail.com</a>         |
| 10.     | Miss.K.Malliga, Member<br>Deputy Hostel Warden - Girls Hostel                           | 81110 18593 /<br>0413-2643042      | <a href="mailto:malligamercy@gmail.com">malligamercy@gmail.com</a>           |
| 11.     | Mr.S.Kaliaperumal, Member<br>Hostel Warden – Boys Hostel                                | 9787354605 /<br>0413-2643046       | <a href="mailto:skaliaperumal7196@gmail.com">skaliaperumal7196@gmail.com</a> |
| 12.     | Mr.R Jayaprakash<br>Deputy Resident Hostel Warden &<br>Mess Supervisor – Boys Hostel    | 9442875037/<br>0413-2643046        | <a href="mailto:jayaprakash2077@gmail.com">jayaprakash2077@gmail.com</a>     |
| 13.     | Mrs. N.Revathy<br>Deputy Hostel Warden cum<br>Supervisor – Girls Hostel                 | 9443787763/<br>0413-2643045        | <a href="mailto:revathyn1970@gmail.com">revathyn1970@gmail.com</a>           |

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DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDUCHERRY-605 107.

Dr. KAGNE, R.N  
DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE & HOSPITAL  
KALITHEERTHALKUPPAM,  
PUDUCHERRY-605107.

Kalitheerthalkuppam, Madagadipet, Puducherry - 605107.

Tel : 0413 - 2643000, 2643014 , College : 2643023 | Fax : 0413 - 2641549 | E-mail : [principal@smvmch.ac.in](mailto:principal@smvmch.ac.in) | Web : [www.smvmch.ac.in](http://www.smvmch.ac.in)

Sri  
**MANAKULA**



**VINAYAGAR**

————— Medical College and Hospital —————

Outward No: SMVMCH/DO/Committee/378 /2021


Date: 19.02.2021

**GRIEVANCE REDRESSAL COMMITTEE (STUDENTS)**

|  |             |
|--|-------------|
| Dean (Academic)                            | Chairperson |
| Head of the Dept. of Pharmacology          | Member      |
| Head of the Dept. of Pathology             | Member      |
| Head of the Dept. of Physiology            | Member      |
| Chief Warder (Boy's hostel)                | Member      |
| Dr. G. Ramya, Asso. Professor of Pathology | Member      |
| Mr.S.Sathish Kumar Babu, Law officer       | Member      |
| Dr.K.Vinoth, Assoc. Professor Psychiatry   | Member      |
| President, Student Council                 | Member      |
| General Secretary, Student Council         | Member      |
| Chief Warder (Girl's hostel)               | Secretary   |


Copy to :

The Chairman and Managing Director  
The Director  
The Dean (Academic)  
The Dean (Super Speciality & Special Clinic)  
The Medical Superintendent  
All Committee Members  
File.

  
**DEAN**  
Dr. K. R. N.  
DEAN

SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE & HOSPITAL  
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KALITHEERTHALKUPPAM,  
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26.03.2020

**Students Grievance Redressal Committee**

**Minutes of the meeting**

The Students Grievance Redressal Committee met in the Hospital Council Hall from 2:30 to 3:30pm on **26.03.2020**. The following members attended the meeting:

- **Dr. K. Karthikeyan**, Dean (Academic)
- **Dr. Amol R Dongre**, Dean (Research)
- **Dr. Erli Amel Ivan**, Professor, Department of Pathology
- **Dr. Vinoth K**, Associate Professor, Department of Psychiatry
- **Dr. Shivayogappa Teli**, Associate Professor, Department of Physiology
- **Dr. Suguna**, Associate Professor, Department of Community Medicine

**Agenda for the meeting:**

- To discuss the follow up of actions taken in the previous meeting
- Grievance 1: Mason work to be initiated in hostel
- Grievance 2: Water blockage in wash rooms
- Grievance 3: Due to rising COVID, sanitizers to be arranged in front of all lecture halls

**Suggested actions**

- Mason work initiated
- Water block problem to be sorted out
- Sanitizers and precautions to be taken care
- Follow up to be taken care



**Dr. K Karthikeyan**

**Chairperson-Students Grievance Redressal Committee**

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SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
WADAGADIPET, PUDUCHERRY-605 007

27.10.2020

**Students Grievance Redressal Committee**

**Minutes of the meeting**

The Students Grievance Redressal Committee met in the Hospital Council Hall from 10:00 to 11:00am on 27.10.2020. The following members attended the meeting:

- **Dr. K. Karthikeyan**, Dean (Academic)
- **Dr. Amol R Dongre**, Dean (Research)
- **Dr. Erli Amel Ivan**, Professor, Department of Pathology
- **Dr. Vinoth K**, Associate Professor, Department of Psychiatry
- **Dr. Shivayogappa Teli**, Associate Professor, Department of Physiology
- **Dr. Suguna**, Associate Professor, Department of Community Medicine

**Agenda for the meeting:**

- To discuss the follow up of actions taken in the previous meeting
- Grievance 1: Hostel food menu to be changed -requisition by PGs

**Suggested actions**

- Food Menu changed in discussion with the CRRIs and PGs
- Intimated cook and mess supervisors

  
**Dr. K Karthikeyan**

**Chairperson-Students Grievance Redressal Committee**

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**DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHAL KUPPAM,  
MADAGADIPET, PUDUCHERRY-605 007**

**Sri  
MANAKULA**



**VINAYAGAR**

————— Medical College and Hospital —————

Outward No: SMVMCH/DO/Committee/378 /2021

Date: 19.02.2021

**GRIEVANCE REDRESSAL COMMITTEE (STUDENTS)**

|  |             |
|--|-------------|
| Dean (Academic)                            | Chairperson |
| Head of the Dept. of Pharmacology          | Member      |
| Head of the Dept. of Pathology             | Member      |
| Head of the Dept. of Physiology            | Member      |
| Chief Warder (Boy's hostel)                | Member      |
| Dr. G. Ramya, Asso. Professor of Pathology | Member      |
| Mr.S.Sathish Kumar Babu, Law officer       | Member      |
| Dr.K.Vinoth, Assoc. Professor Psychiatry   | Member      |
| President, Student Council                 | Member      |
| General Secretary, Student Council         | Member      |
| Chief Warder (Girl's hostel)               | Secretary   |

**Copy to :**

The Chairman and Managing Director  
The Director  
The Dean (Academic)  
The Dean (Super Specialty & Special Clinic)  
The Medical Superintendent  
All Committee Members  
File.

**DEAN**  
Dr. KAGNE. R.N  
DEAN

SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE & HOSPITAL  
KALITHEERTHALKUPPAM,  
PUDUCHERRY-605107.

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MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDUCHERRY-605107.

Kalitheerthalkuppam, Madagadipet, Puducherry - 605107.  
Tel : 0413 - 2643000, 2643014 , College : 2643023 | Fax : 0413 - 2641549 | E-mail : principal@smvmch.ac.in | Web : www.smvmch.ac.in

22.01.2021

**Students Grievance Redressal Committee**

**Minutes of the meeting**

The Students Grievance Redressal Committee met in the Hospital Council Hall from 12:00 to 1:30pm on **21.01.2021**. The following members attended the meeting:

- **Dr. K. Karthikeyan**, Dean (Academic)
- **Dr. Amol R Dongre**, Dean (Research)
- **Dr. Erli Amel Ivan**, Professor, Department of Pathology
- **Dr. Vinoth K**, Associate Professor, Department of Psychiatry
- **Dr. Karthik Ragupathy**, Associate Professor, Department of Dentistry, Chief warden Boys Hostel
- **Dr. V Deepika**, Associate Professor, Department of Physiology, Chief warden Girls Hostel

**Agenda for the meeting:**

- To discuss the follow up of actions taken in the previous meeting
- To update the members of the students grievances redressal committee
- To refine the standard Operating Procedures

**Suggested actions**

- To open the grievance box in various places in college, hospital and hostels and the areas which were out of camera focus zones were decided.
- Separate file to be maintained to document the received complaints from the grievance boxes.
- Routing the complaints to the concerned people will be done by the secretary.
- The updates will be intimated to the students and the next committee meeting will be carried out with student's representatives.
- To update the members of the Students Grievances Redressal Committee

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MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDUCHERRY-605 107.

26.04.2021

**Students Grievance Redressal Committee**

**Minutes of the meeting**

The Students Grievance Redressal Committee met in the College Council Hall from 11:15 to 12:30 pm on **26.04.2021**.

**Agenda for the meeting:**

- To welcome the student representatives and the new members of the SGRC
- To sensitize the student representatives about the working of SGRC
- To discuss about the updated SOP
- To address the grievance of 6<sup>th</sup> semester students regarding the scheduled online classes received on 21.04.21

**Outcomes of the meeting**

- Discussion of the updated SGRC SOP with the committee members
- Self-introduction by the student representatives and new members of SGRC
- Discussion and sensitization of the student representatives about their roles and responsibilities in the SGRC
- Grievances related to Academic and basic amenities in the institute will be taken care by the SGRC
- Future SGRC meet will be done online, if need arises due to COVID-19
- Discussion regarding the 6<sup>th</sup> semester scheduled online classes was carried out and decision was taken to start the buses earlier by 11:15am

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SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHA KUPPAM,  
MADAGADIPET, PUDUCHERRY-605 107.



Sri  
**MANAKULA**



**VINAYAGAR**

— Medical College and Hospital —

Outward No: SMVMCH/DO/Committee/1349/2021

Date: 02.08.2021

**GRIEVANCE REDRESSAL COMMITTEE (STUDENTS)**

|  |             |
|--|-------------|
| Dean (Academic)                              | Chairperson |
| Head of the Dept. of Pharmacology            | Member      |
| Head of the Dept. of Pathology               | Member      |
| Head of the Dept. of Physiology              | Member      |
| Chief Warder (Boy's hostel)                  | Member      |
| Dr. G. Ramya, Asso. Professor of Pathology   | Member      |
| Mr.S.Sathish Kumar Babu, Law officer         | Member      |
| Dr.K.Vinoth, Assoc. Professor Psychiatry     | Member      |
| Dr. Muhamed Raffath A K, PG, Orthopaedics    | Member      |
| Dr. Jeyalakshmi M S, PG, Dermatology         | Member      |
| President, Student Council                   | Member      |
| General Secretary, Student Council           | Member      |
| Ms. Abiharini. S, 3 <sup>rd</sup> year, MBBS | Member      |
| Mr. Santhosh S, 2 <sup>nd</sup> year, MBBS   | Member      |
| Chief Warder (Girl's hostel)                 | Secretary   |


Copy to :

The Chairman and Managing Director  
The Director  
The Dean (Academic)  
The Dean (Research)  
The Medical Superintendent  
All Committee Members  
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**DEAN**  
Dr. KACNE. R.N  
DEAN

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PUDUCHERRY-605107.

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MADAGADIPET, PUDUCHERRY-605 107.

Kalitheerthalkuppam, Madagadipet, Puducherry - 605107.

Tel : 0413 - 2643000, 2643014 , College : 2643023 | Fax : 0413 - 2641549 | E-mail : principal@smvmch.ac.in | Web : www.smvmch.ac.in

29.09.2021

**Students Grievance Redressal Committee**

**Minutes of the meeting**

The Students Grievance Redressal Committee met in the College Council Hall from 10:30 to 11:30 pm on 29.09.2021.

**Agenda for the meeting:**

- To discuss the grievances
  - Air Conditioner related grievances in Lecture hall 2 and 3
  - Hostel WiFi is not getting connected properly and most sites are blocked
  - Insect issues in Hostel
  - Local Outing (1hour) for hostel students
  - Usage of Common reading room
  - TV provision for first year hostel students
- Any other Issues (Dress code to be followed)

**Outcomes of the meeting**

- AC repair and monitoring for cooling effects- Report to AC Incharge and Mr.Bala Electrician
- WiFi issues- To be addressed to Mr.Raja to strengthen the WiFi Connections and unblock the educational websites
- Insect issues – to be intimated to maintenance department
- Local Outing issue to be discussed with Director Sir
- Usage of common reading room- not allowed due to COVID.
- TV -not allowed to first years at present
- Dress code issue student council has to represent to Director

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DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHUR  
MADURAI, TAMIL NADU - 625 001

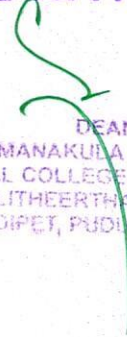
The following members attended the meeting:

- **Dr. R N Kagne**, Deputy Director
- **Dr. K. Karthikeyan**, Dean (Academic)
- **Dr. Shivayogappa Teli**, Professor, Professor & Head, Department of Physiology
- **Dr. Vinoth K**, Associate Professor, Department of Psychiatry
- **Dr. Shanthi M**, Professor & Head, Department of Pharmacology
- **Dr. V Deepika**, Associate Professor, Department of Physiology, Chief warden Girls Hostel
- **Dr. Karthik**, Associate Professor, Department of Dentistry, Chief boys hostel warden
- **Student representatives**
  - Mr.Naveen, final year MBBS
  - Ms. Abiharini, III-year MBBS
  - Mr.Santhosh, II year MBBS
  - Dr.Arafat, PG Orthopedics
  - Dr.Jayalakshmi, PG Dermatology

  
**Dr. K Karthikeyan**

**Chairperson-Students Grievance Redressal Committee**

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SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDUCHERRY-605 007.

————— Medical College and Hospital —————

**Minutes of the Anti Ragging Committee Meeting**

Venue: College Council Hall

Date : 19.02.2021

The meeting for the Anti Ragging Committee and Anti Ragging Squad of our college was held on 19.02.2021 at 2.30 m in the College Council Hall. Dr. D. Rajagovindan, Director chaired the session and welcomed all the existing members of the committee and squad. He discussed briefly with the members towards the reconstitution of anti ragging committee for the academic year 20-21.

After the discussion and suggestion given by the members it is decided to include Mrs.N.Revathy, as member (Parents Representative) instead of Er.R. Kanchana.

It is also decided to include Dr.M.Jayashree, Deputy Medical Superintendent (Surgical), Dr.s.Girija, Deputy Medical Superintendent (Medical), instead of Dr.Amol.R.Dongre,Dean (Research) Dr.M.Pragash, Medical Superintendent and Dr.R.Sasikala, Professor & Head, Department of OBG.

Mr.K.T.Ajay will be added as the Nominee from the Police Department replacing Ms.Priya.K. It was decided to have a secretary for the committee to coordinate meetings and maintains documents related to the committee and Dr.Vinoth.K, Associate Professor of Psychiatry was recruited to be the Secretary.

Director suggested names of the following students Mr. Kanmaniarasi.S, Mr.Vijayakash.A, and Ms.Aishwarya.K who will be representing the Freshers and Ms.Subhiksha.A.G, Mr.Naveen.I and Ms.Vishva.C will be representing the seniors by replacing the current senior students in the Anti Ragging Committee.

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SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTH KUPPAM, MADAGADIPET, PUDUCHERRY-605 107.

1

## ANTI RAGGING COMMITTEE – 2020

| Sl. No. | Name  | Mobile No.   | Email ID   |
|---------|---|--|--|
| 1.      | Dr. D.Rajagovindan, Chairman<br>Director  | 94442 17687 /<br>0413-2643031  | <a href="mailto:drrajagovindan@yahoo.co.in">drrajagovindan@yahoo.co.in</a>   |
| 2.      | Dr. R.N Kagne, Member<br>Deputy Director & Dean   | 094867 48348 /<br>0413-2643030   | <a href="mailto:dydirector@smvmch.ac.in">dydirector@smvmch.ac.in</a>   |
| 3.      | Dr. K. Karthikeyan, Member<br>Dean (Academic)   | 94432 68208 /<br>0413-2643000/1022   | <a href="mailto:karthikderm@yahoo.co.in">karthikderm@yahoo.co.in</a>   |
| 4.      | Dr. M. Jayasree, Member<br>Deputy Medical Superintendent<br>(Surgical)  | 9443769196/<br>0413-2643000/1226   | <a href="mailto:drmjayasree1@yahoo.co.in">drmjayasree1@yahoo.co.in</a>   |
| 5.      | Dr.S.Girija, Member<br>Deputy Medical Superintendent<br>(Medical)   | 98949 76919<br>0413-2643000/1225   | <a href="mailto:girijagops@gmail.com">girijagops@gmail.com</a>   |
| 6.      | Mr.K.T. Ajaykumar, Member<br>Nominee from Police Department<br>S.I. of Police,<br>Thirubhuvanai Police Station  | 9995182381/<br>0413-2640132  | <a href="mailto:ajayatall4r@gmail.com">ajayatall4r@gmail.com</a>   |
| 7.      | Dr.S. Malarkkan, Member<br>Principal, Manakula Vinayagar<br>Institute of Technology   | 94443 48554 /<br>0413-2643002  | <a href="mailto:malarkkan_s@yahoo.com">malarkkan_s@yahoo.com</a>   |
| 8.      | Parents Representative<br>Mrs. N.Revathy  | 9443787763/<br>0413-2643045  | <a href="mailto:revathyn1970@gmail.com">revathyn1970@gmail.com</a>   |
| 9.      | Students Representative<br><b>Seniors</b><br>1. Naveen. I<br>2. Subhiksha. A G<br>3. Vishva. C<br><br><b>Freshers</b><br>1. Kanmaniarasi S<br>2. Vijayakash A<br>3. Aishwarya K | 9042401919<br>9791543965<br>6382892274<br><br>8825707968<br>9443914185<br>9566621862 | <a href="mailto:naveeniyappan1919@gmail.com">naveeniyappan1919@gmail.com</a><br><a href="mailto:subhi10061999@gmail.com">subhi10061999@gmail.com</a><br><a href="mailto:vishvavisu2001@gmail.com">vishvavisu2001@gmail.com</a><br><br><a href="mailto:kanmaniarasi16072001@gmail.com">kanmaniarasi16072001@gmail.com</a><br><a href="mailto:yajiv1408@gmail.com">yajiv1408@gmail.com</a><br><a href="mailto:aishukarthi008@gmail.com">aishukarthi008@gmail.com</a> |
| 10.     | Mr.T.Dhatchinamourthy<br>Registrar<br>(Non-Teaching Representative)   | 94431 58493 /<br>0413-2643005  | <a href="mailto:ao@smvmch.ac.in">ao@smvmch.ac.in</a>   |
| 11.     | Dr. Vinoth.K., Secretary<br>Associate Professor<br>Department of Psychiatry   | 9865789890<br>0413-2643000/1074  | <a href="mailto:vinothkrishnadass@gmail.com">vinothkrishnadass@gmail.com</a>   |

NATIONAL ANTI RAGGING HELP LINE 1800-180-55-22 Toll Free

All the members unanimously accepted the suggestions and the Squad is now reconstituted as per below details.

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SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUJUCHERRY-603 102.

## ANTI RAGGING SQUAD -2020

| Sl. No. | Name  | Mobile No.                         | Email ID   |
|---------|---|------------------------------------|--|
| 1.      | Dr. R.N. Kagne, Member<br>Deputy Director & Dean  | 094867 48348 /<br>0413-2643030     | <a href="mailto:dydirector@smvmch.ac.in">dydirector@smvmch.ac.in</a>         |
| 2.      | Dr. G.V.Manoharan, Member<br>Prof. & HOD – General Surgery                              | 9840036785/<br>0413-2643000/1045   | <a href="mailto:gvmfhm@yahoo.co.in">gvmfhm@yahoo.co.in</a>                   |
| 3.      | Dr. M.Shanthi, Member<br>Prof.& HOD - Pharmacology                                      | 9842176821/<br>0413-2643000/2091   | <a href="mailto:shanthibabu24@gmail.com">shanthibabu24@gmail.com</a>         |
| 4.      | Dr.P. Nallamuthu, Member<br>Prof.& HOD - Ophthalmology                                  | 9843890074/<br>0413-2643000/1078   | <a href="mailto:drpnallamuthu@gmail.com">drpnallamuthu@gmail.com</a>         |
| 5.      | Dr.Shivayogappa.S. Teli, Member<br>Prof.& HOD - Physiology                              | 81225 57996 /<br>0413-2643000/2034 | <a href="mailto:shivateli222@yahoo.com">shivateli222@yahoo.com</a>           |
| 6.      | Dr. Karthik Ragupathy, Member<br>Professor – Dentistry<br>Chief Warden – Boys Hostel    | 98410 10308/<br>0413-2643000/1210  | <a href="mailto:drsrbharthik@gmail.com">drsrbharthik@gmail.com</a>           |
| 7.      | Dr.V.Deepika, Member<br>Associate Professor - Physiology<br>Chief Warden – Girls Hostel | 9962279360/<br>0413-2643000/2035   | <a href="mailto:deepy843@gmail.com">deepy843@gmail.com</a>                   |
| 8.      | Mr.K.Sambasivam, Member<br>Deputy Hostel Warden – Boys Hostel                           | 91595 41834/<br>0413- 2643046      | <a href="mailto:sambasivamk52@gmail.com">sambasivamk52@gmail.com</a>         |
| 9.      | Miss.D.Lakshmi, Member<br>Deputy Hostel Warden - Girls Hostel                           | 97519 29373 /<br>0413-2643044      | <a href="mailto:dlakshmimba05@gmail.com">dlakshmimba05@gmail.com</a>         |
| 10.     | Miss.K.Malliga, Member<br>Deputy Hostel Warden - Girls Hostel                           | 81110 18593 /<br>0413-2643042      | <a href="mailto:malligamercy@gmail.com">malligamercy@gmail.com</a>           |
| 11.     | Mr.S.Kaliaperumal, Member<br>Hostel Warden – Boys Hostel                                | 9787354605 /<br>0413-2643046       | <a href="mailto:skaliaperumal7196@gmail.com">skaliaperumal7196@gmail.com</a> |
| 12.     | Mr.R Jayaprakash<br>Deputy Resident Hostel Warden &<br>Mess Supervisor – Boys Hostel    | 9442875037/<br>0413-2643046        | <a href="mailto:jayaprakash2077@gmail.com">jayaprakash2077@gmail.com</a>     |
| 13.     | Mrs. N.Revathy<br>Deputy Hostel Warden cum<br>Supervisor – Girls Hostel                 | 9443787763/<br>0413-2643045        | <a href="mailto:revathyn1970@gmail.com">revathyn1970@gmail.com</a>           |

The meeting concluded after the new members were oriented to their roles and responsibilities.

  
Chairperson

Anti Ragging Committee

Copy to:

Chairman & Managing Director, Registrar, Dean, Medical Superintendent, All Members of Anti-ragging Committee and Squad.

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SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDUCHERRY-605 102.

Sri

MANAKULA



VINAYAGAR

Medical College and Hospital

**ANTI-RAGGING COMMITTEE**

**MINUTES OF MEETING**

Venue: College Council Hall

Date : 12-04-2022

The first meeting for the Academic Year 2022 -23 of the Anti-Ragging Committee and Anti Ragging Squad of our College was held on 12-04-2022 in the College Council Hall.

Members who were present at the meeting:

1. Dr. D.Rajagovindan, Chairman
2. Dr. R.N Kagne, Member
3. Dr. K. Karthikeyan, Member
4. Mr.Kumaravel , Member
5. Dr.S. Malarkkan, Member
6. Dr. S. Vijayasundaram, Member
7. Ms.Kanmaniarasi S, Senior Student Representation
8. Mr.Vijayakash A, Senior Student Representation
9. Ms.Aishwarya K,Senior Student Representation
10. Ms.Varshasre R S, Senior Student Representation
11. Mr.Saravana Kumar P,Senior Student Representation
12. Ms,Kritihasini R, Senior Student Representation
13. Mr.T.Dhatchinamourthy, Member
14. Dr.G.V.Manoharan, Member
15. Dr. M.Shanthi, Member
16. Dr.Shivayogappa.S. Teli, Member
17. Dr. Karthik Ragupathy, Member
18. Dr.V.Deepika, Member
19. Mr.K.Sambasivam, Member
20. Miss.K.Malliga, Member
21. Mr. TR. K. Sriram, Member

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DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE & HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDUCHERRY-605 107.

Kalitheerthalkuppam, Madagadipet, Puducherry - 605107.

Tel : 0413 - 2643000, 2643014 , College : 2643023 | Fax : 0413 - 2641549 | E-mail : principal@smvmch.ac.in | Web : www.smvmch.ac.in

22. Miss. Virgin Mary, Member
23. Mrs. N.Revathy
24. Mr. Sugumaran.P
25. Dr.Vinoth.K, Secretary

Dr.D.Rajagovindan, Director and Chairman of Anti-Ragging committee chaired the session and welcomed all the existing members and the new members of the committee and squad. He briefed with existing members towards the reconstitution of the anti-ragging committee for the year 2022-23.

Due to the transfer of Mr.Ajay, Nominee from Police Department, the current S.I OF Thirubhuvanai Station, Mr.Kumaravel, will be the nominee from the Police Department. The current parent nominee will be replaced by Dr.S.Vijayasundaram. The senior student's representatives will be Ms. Kanmaniarasi S, Mr. Vijayakash A and Ms.Aishwarya K from the final year and Freshers representatives will be Ms.Varshasre R S, Mr.Saravana Kumar P and Kritihasini R.

The Squad will remain with the previous members except Ms.Lakshmi.T will be replaced by Ms.Virgin Mary and two members are added to the committee, Mr.Sugumaran.P, Officer on Special Duty and Mr.TR.K.Sriram, Deputy Warden – Boys Hostel. With the approval of the existing members and the consent of the new members, the new committee and Squad came into effect.

The Chairman then asked the secretary to brief the members about the UGC & NMC norms against Ragging and what are the measures to curb ragging at its root level. After the power point presentation was done the floor was open for discussion.

Dr.R.N.Kagne, Deputy Director cum Dean stated that inspite of the regular undertaking letter from the students while joining the institute, we should insist the students to fill the online undertaking form at [www.antiragging.in](http://www.antiragging.in) and submit the final page acknowledging the same to Directors email id [director@smvmch.ac.in](mailto:director@smvmch.ac.in) . Dr.S.Malarkannan, Principal, MVIT seconded

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it and also stated, that the students can use the official id given to them to fill in the anti-ragging form in the online mode.

Dr.Vinoth.K, Secretary of Anti-ragging committee showed the college website and the contents under Anti-ragging committee to the members. Dr.S.Malarkannan, Principal, MVIT stated that there should be a provision in the website where the students should be able to complaint directly to the institute rather than directly calling the Toll free number. Dr.D.Rajagovindan stated that we can consider implementing the same from now onwards.

Dr.K.Karthikeyan, Dean Academic stated that the undertaking letters taken from seniors were done on regular basis and temporarily halted due to the pandemic and will resume from now with effect. Dr.K.Karthikeyan, Dean Academic also stated that the joint sensitisation program can be restarted after the exams for the seniors gets over. Dr.R.N.Kagne, seconded it and stated that the freshers program can be conducted in the month of May or June 2022.

Dr.D.Rajagovindan, Chairperson stated the Standard operating Procedures will be refined and released soon for the anti-ragging squad and till then they are requested to follow the same norms.

The members' unanimously have decided to conduct surprise visits to the hostels and the highly vulnerable areas. It was decided that the squad members regularly view the hostel cameras and highly vulnerable areas to curb ragging at its root level. If anyone if found involved in ragging, it was decided to act in a Suo -motu manner.

Dr.D.Rajagovindan thanked and appreciated the committee and squad for maintaining the institute a Ragging Free institute since its inception. He also added stating that this should continue to be a ragging free campus and it's the committee responsibility to ensure the same. The meeting concluded with a closing note by the secretary.

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KALITHEERTHILIKUPPAM,  
MADAGADIPET, PUDDUCHERRY-605 107.


Enclosure: Anti-Ragging Committee & Squad List.

  
**DR.D.RAJAGOVINDAN**  
Chairman  
Anti-Ragging Committee

Copy:

1. Chairman & Managing Director
2. Dean
3. Medical Superintendent
4. File

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DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE & HOSPITAL  
KALITHEERTHAL KUPPAM,  
MADAGADIPET, PUDUCHERRY-605 107.

Sri

MANAKULA



VINAYAGAR

Medical College and Hospital

No. SMVMCH/Circular/I MBBS-Mentors / 975 / 2022

Date: 09.07.2022

**I REVIEW MEETING-Minutes of meeting**

A review meeting on the proceedings of mentor-mentee meeting (held on 25.06.22) was conducted and chaired by the Dean on 01.07.22 at 10.30 AM in the College Council Hall. All HODs and mentors of students Phase I MBBS attended the meeting.

| S. No. | Agenda   | Discussion   | Action plan   |
|--------|--|--|---|
| 1.     | To analyze the students' feedback  | Difficulty in attending evening lecture classes<br><br>Anxiety on the curricular content                                   | Extra evening classes from 04.30 to 05.30 PM were stopped on 30.06.2022.<br><br>Mentors were requested to reassure the students by explaining the importance of the curricular content. It was recommended to include the students in planning the teaching schedule.<br>Students to be encouraged to frame their own MCQs after a workshop on "How to frame MCQs?" |
| 2.     | To finalise the date of upcoming mentor-mentee-meeting in the month of August 2022 | The mentor-mentee meeting for the month of August to be conducted after Independence day holidays                          | The mentor-mentee meeting for the month of August will be conducted on the FN of 17.08.22 from 08.30 to 10.30 AM.   |
| 3.     | Creating an uniform content as mentor diary for student support system             | Different components to be included in the diary was discussed<br>It was recommended to introduce E portfolio for students | The faculty viewpoints in framing the components of the E portfolio will be obtained.   |

Coordinator- Phase I  
Student Support System

Chairperson  
Student Support System

Copy to:

The Chairman & Managing Director  
The Director  
The Dean (Academic)  
The Dean (Research)  
All mentors

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DEAN  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE & HOSPITAL  
KALITHEERTHALKUPPAM,  
MADAGADIPET, PUDUCHERRY-605 107.

No: SMVMCH/DO/MOM/I MBBS- Mentors/1480

Date: 06.09.2022

**II REVIEW MEETING-Minutes of Meeting**

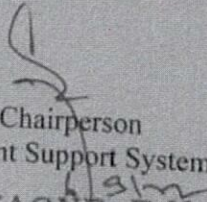
A review meeting on the proceedings of mentor-mentee-parents meeting (held on 17.08.22) was conducted on 05.09.22 at 10.40 AM in the College Council Hall. All HODs and mentors of students Phase I MBBS attended the meeting. The following are the discussions and action plans decided during the meeting.

| S. No. | Agenda   | Discussion   | Action plan  |
|--------|--|--|--|
| 1.     | Meeting with parents of slow learners  | Some of the parents of slow learners have not met the heads of the departments of Phase I on 17.8.22   | To intimate the parents of slow learners who were absent to meet the heads of the departments of Phase I at the earliest   |
| 2.     | To discuss the parents' feedback and to implement the supportive suggestions given by them | <p>a. Screen-size in the Lecture Hall I to be made bigger to increase the visibility</p> <p>b. To update the emails and contact numbers of parents to the office for the time to time communications of marks and attendance</p> | <p>a. The EDP dept will be instructed to install a wide projection screen in Lecture hall I &amp; faculty using the smart board will be informed to increase the font size in the PPT.</p> <p>b. The mentors to instruct parents of mentees to update their email ids and contact numbers to the college office &amp; also to EDP to update in the software accordingly.</p> |

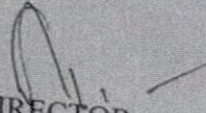
**Attendees of the meeting:**

- |                      |                            |                            |
|----------------------|----------------------------|----------------------------|
| 1. Director          | 6. Dr. N. Suresh           | 11. Dr. S. Poonguzhalai    |
| 2. Dean (Academics)  | 7. Dr. N.A. Priyadharshini | 12. Dr. R. Sudha           |
| 3. HOD Anatomy       | 8. Mr. Balakrishna Pai. R  | 13. Dr. B. Ramya           |
| 4. HOD Physiology    | 9. Mr. B. Vengadesan       | 14. Dr. Deepika. V         |
| 5. Dr. Soundariya. K | 10. Dr. Deepa Somanath     | 15. Mrs. K.Senthamil selvi |

Coordinator- Phase I  
Student Support System

  
 Chairperson  
Student Support System

Dr. KAGNE. R.N  
DEAN

  
 DIRECTOR  
Dr. D. RAJAGOVINDAN, M.D.  
DIRECTOR  
SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE AND HOSPITAL  
MADAGADIPET, PUDUCHERRY-605 107.

Copy to:

- The Chairman & Managing Director
- The Director
- The Dean (Academic)
- The Dean (Research)
- All and HODs and mentors of Phase I

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