

No: SMVMCH/DO/CC/794/2022

03.06.2022

Circular

It is proposed to conduct Curriculum Committee meeting with all the members at College Council Hall on 06.06.2022 by 11.00 AM for discussion over the following agenda. All the members are requested to attend the meeting.

Agenda

1. Discussion on implementation of CBME Curriculum
2. Over viewing of teaching schedules by Curriculum Committee.
3. Alignment and Integration implementation status and progress of Subcommittee functioning.
4. Discussion on CRMI regulations and Logbook

S. Soundarajan
Coordinator, MEU
Secretary, Curriculum Committee

[Signature]
Deputy Director/Dean
Chairperson

Dr. KAGNE. R.N
DEAN

SRI MANAKULA VINAYAGAR
MEDICAL COLLEGE & HOSPITAL
KALITHEERTHALKUPPAM,
PUDUCHERRY-605107.

Copy to

The Director/Dean
The Dean Academic
The Dean Research
The Medical Superintendent
All Curriculum Committee members
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DEAN
SRI MANAKULA VINAYAGAR
MEDICAL COLLEGE & HOSPITAL
KALITHEERTHALKUPPAM,
MADAGADIPET, PUDUCHERRY-605 107.

Curriculum Committee

Venue: College Council Hall

Date: 06.06.2022

Agenda

1. Review of previous minutes
2. Discussion on implementation of CBME Curriculum
3. Overviewing of teaching schedules by curriculum committee
4. Alignment and Integration implementation status and progress of subcommittee functioning
5. Discussion on CRMI regulations and logbook
6. Any other issues

1. Review of Previous Minutes

| Action Plan | Progress |
|--|---|
| Implementation of Student-Doctor method of Clinical training and Pandemic module | Student -Doctor method implemented successfully. Pandemic Module implementation to be addressed |
| Presentation of the assessment strategies and recommendations of curriculum committee to college council for approval | Presented in the college council meeting held in January 2021 and received approval |
| Active functioning of the subcommittee for smooth implementation of CBME | Subcommittee functioning initiated and periodically overviewed by MEU |
| Planning of induction program for postgraduates | To be planned after submission of thesis protocol, probably month of October 2022 |
| Phase II CBME evaluation to be initiated | Not yet initiated |
| Framing of policy for identification of slow and advanced learners | Not yet initiated |
| Presentation of "Central evaluation proposal" to college council for approval | Presented and approved by college council and implemented |
| FDPs on Skills training, Soft skills training, Self-Directed learning, Integration, Assessment of Reflective writing to be planned | Yet to be planned |

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2. Discussion on implementation of CBME Curriculum

Dean presented the subcommittee activities (Foundation course, Feedback, Mapping, ICT, Student Support System, Alignment and Integration) to the Director, Dean Research and the members of the Curriculum committee. Regrading the foundation course skills training is given for 6 modules in rotation during the 1st and 3rd Saturdays of every month. The afternoon sessions of the 1st and 3rd Saturdays are utilized for sessions on Professional Development and Ethics. Regarding the feedback forms it was decided to maintain uniformity in the feedback forms in all the departments. Dr.Jayasree updated the members with the skill lab postings ongoing for Phase III Part I. The Phase II students are given communication skills training on the allotted days of skills training in the respective departments. Dean recommended submission of Mapping report within 2 weeks after evaluation of the answer sheets. It was also suggested to have a uniform formatting of the ward leaving exams in the clinical departments. Dean Research suggested a checklist to be submitted to all the departments for smooth implementation of mapping. AETCOM modules completed in Phase I and Phase II was updated to the members. Dr.Jayasree insisted on the allotment of the AETCOM modules for the Phase III Part II for prior planning of the sessions. Dean informed the proceedings of student support system to all the members with successful conduct of first mentor meet across all the phases. Dr.Soundariya informed the members about the rectification of errors in the LMS. It was decided to request the HODs to promote LMS usage by students during small group sessions. Dean recommended orientation sessions for usage of LMS for students using digital lab.

3. Overviewing of teaching schedules by curriculum committee

Dean recommended sharing of the teaching schedule with the Curriculum Committee, MEU and AIT subcommittee

4. Alignment & Integration implementation status and progress of subcommittee functioning

Dr.Poomalar presented the progress on alignment in the teaching schedule in Phase I and Phase II. Probable alignment topics for phase III part I was shared with the members for presentation to the HODs. 27 topics were recommended by the Integration subcommittee for inputs from the heads of the departments. An Integration coordinator was selected for all the departments to ease communication, framing and implementation of the modules. Each integration topic will be allotted a parent and additional department. The hours for integration will be utilised from the parent department. Dean recommended the curriculum committee to inform the departments to prepare a lesson plan, after removing the redundant objectives and a deadline was decided to be given to the departments for submission of the same. The feasibility of the implementation of the integration modules for the current academic year will be discussed later with inputs from the heads of the departments. Dean clarified that integrated sessions are to be planned only for lecture sessions and not for skill sessions/revision sessions.

5. Discussion on CRMI regulations and logbook

Dean Academic highlighted the members with the CRMI regulations and the changes in the number of weeks allotted for the clinical postings. The need for revision of logbook for the upcoming batch of interns was recommended by Dean. A certifiable competency for each department was presented by the Dean Academic to the members. Director recommended to inform the HODs to submit the format of logbook with certifiable competencies on or before 10th June

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MEDICAL COLLEGE & HOSPITAL
KALITHEERTHALKUPPAM,
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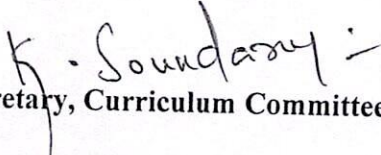
2022 to be incorporated in the existing pattern of logbook. The sample format given in the CRMI regulations was decided to be shared with the HODs for preparation of the same. Dr.Jayasree recommended training of the undergraduates in reflective writing and FDP on assessment of reflective writing for the faculty.


Action Plan

1. Implementation of Pandemic Module
2. CBME Evaluation of Phase II
3. Framing policy for slow and advanced learners
4. Approval of teaching schedule by curriculum committee and to be shared with MEU and Integration subcommittee
5. Preparation of lesson plan by the parent departments for the Integration modules
6. Planning of uniform format for ward leaving exams
7. Emphasis on submission of mapping report atleast 2 weeks within the completion of internal assessment evaluation ✓
8. Preparation of the template for certifiable competencies to be included in CRMI Logbook

Members attended the meeting

1. Dr.D.Rajagovindan, Director
2. Dr.R.N.Kagne, Dean
3. Dr.K.Karthikeyan, Dean Academic
4. Dr.G.Kalaiselvan, Dean Research
5. Dr.K.Soundariya, Coordinator, MEU
6. Dr.M.Jayasree, Professor & Head, OBG
7. Dr.N.Suresh, Associate Professor, Department of Anatomy
8. Dr.G.K.Poomalar, Integration subcommittee coordinator, Special Invitee


Secretary, Curriculum Committee


Chairman, Curriculum Committee
Dr. KAGNE. R.N
DEAN

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MEDICAL COLLEGE & HOSPITAL
KALITHEERTHALKUPPAM,
MADAGADIPET, PUDUCHERRY-605 107.

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MEDICAL COLLEGE & HOSPITAL,
KALITHEERTHALKUPPAM,
PUDUCHERRY-605107.



No: SMVMCH/CC/51/2021

07.01.2022

Circular

It is proposed to conduct Curriculum Committee meeting with all the members at College Council Hall on 12.01.2022 by 11.00 AM for discussion over the following agenda. All the members are requested to attend the meeting.

Agenda

1. Discussion on planning and implementation of CBME Curriculum
 - (a) Time table – I MBBS – Final year MBBS
 - (b) Notified tests and Formative assessments (Internal assessments)
 - (c) PD & Ethics
 - (d) AETCOM
 - (e) Skills
 - (f) Electives
 - (g) Integration
2. Discussion on PG Curriculum
3. Report on CBME Evaluation – Phase I
4. Framing policy for slow and advanced learners
5. Discussion on proposed “Central Evaluation” System
6. Any other issues

K. Soundaraj
Coordinator, MEU
Secretary, Curriculum Committee

[Signature]
Deputy Director/Dean
Chairperson

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The Director/Dean
The Dean Academic
The Dean Research
The Medical Superintendent
All Curriculum Committee members
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MEDICAL COLLEGE & HOSPITAL
KALITHEERTHAL KUPPAM,
MADAGADIPEI, PUDUCHERRY-605 107.



Curriculum Committee

Minutes of Meeting

Venue: College Council Hall

Date: 12.01.2022

Agenda

1. Discussion on planning and implementation of CBME Curriculum
 - a. Time table – 1st – Final year MBBS
 - b. Notified tests and Formative assessments (Internal assessments)
 - c. PD & Ethics
 - d. AETCOM
 - e. Skills
 - f. Electives
 - g. Integration
2. Discussion on PG Curriculum
3. Report on CBME Evaluation – Phase I
4. Framing policy for slow and advanced learners
5. Discussion on proposed “Central Evaluation” System
6. Any other issues

The secretary, Curriculum committee welcomed all the members for the meeting and the following were discussed

1. Discussion on planning and implementation of CBME Curriculum **(a) Timetable – Phase I to Phase III MBBS**

Dr.Soundariya projected the proposed CBME timetables (submitted to NMC Task force) of Phase I, Phase II and Phase III Part I MBBS. The hours distribution recommended by NMC and allotted by the institute were discussed. Emphasis was made in the inclusion of Pandemic module in the time table across all the phases and it was decided to utilize hours of Pandemic module by the respective departments. However, it was suggested to allot extra hours in Pathology for Pandemic Module of Community Medicine in Phase II. Dean recommended Medical Superintendent to overview the conduct of the Pandemic Module.

Incorporation of Student-Doctor method of clinical training between 4.30 PM – 6.00 PM was discussed with the members and Dean academic insisted on transport arrangement for the students undergoing Student Doctor Method of clinical training.

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(b) Notified tests and Formative assessments (Internal assessments)

The proposed number of notified tests as recommended by NMC/Pondicherry University was projected to the members. The proposed plan of formative and notified tests for Phase I, Phase II and Phase III Part I was projected to the members for their approval. The following were suggested to be presented before the college council as recommendation from curriculum committee:

1. The number of notified tests will be as per university norms
2. The notified test will be conducted for 3 hours and 100 marks, strictly adhering to the university pattern.
3. Rest of the assessments will be formative assessments, associated with feedback to the students
4. Remedial measures/Retestes will be conducted only for notified tests, as they will be considered for Internal assessment
5. The formative assessments (Theory) will be for 70 marks and 2 hours duration. The following are the recommended formats for formative assessment
 - (a) Minimum one formative assessment should be in the form of reflective writing (FDPs will be organized by MEU for assessment of reflective writing)
 - (b) 40 MCQs, 2 Long Answers, 4 Short answers
 - (c) Assertion and Reasoning kind of questions
 - (d) Quiz
 - (e) Seminars
6. Absentees and the students scoring < 50% should mandatorily attend the remedial exams.

However, students scoring above 50% may also be permitted to write the remedial exams for betterment and the highest marks will be considered.

Absentees can attend the remedial exams, only after obtaining permission from the departmental HOD/Dean Academic by the parents in person, through a proper representation (It was suggested to prepare a format for the same).

7. The remedial exams for the exam going subjects in each phase will be conducted in the subsequent month following the notified test. For clinical subjects in Phase II, Phase III Part I – remedial measures will be taken in the form of makeup assignments. The marks of the assignments will be added to the marks obtained in the notified test. If needed, Mondays of clinical postings may be utilized for the same.

Phase I, each month, one subject will be having notified test and the 4th Monday of the same month will be utilized for remedial exams.

(c) – (g) PD & Ethics, AETCOM, Skills, Electives and Integration

Dean recommended the active functioning of the different subcommittee formed under MEU for the smooth implementation of CBME. It was suggested to inform all the coordinators of the subcommittee (MEU members), to update their progress and action plan in the upcoming meeting of the Medical Education Unit. It was decided to include PD& Ethics along with AETCOM subcommittee. The MEU coordinator was requested to update the proceedings of the different subcommittee to the Curriculum Committee.

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2. Discussion of the PG Curriculum

Dean Academic highlighted the major changes incorporated in the PG Curriculum

- BLS and ACLS training for the postgraduates
- CBME Curriculum will be implemented in the upcoming academic year
- Research Methodology and Ethics training for the postgraduates
- Basic sciences training
- Emergency medicine posting for all the postgraduates

Dr.Jayasree recommended BLS and ACLS training for the postgraduates in the first year itself. The certified training was recommended to be carried out in the second year. It was suggested to include all the postgraduates for the BLS and ACLS training. The Dean academic insisted induction program for the postgraduates incorporating BLS training, soft skills training, introduction to college and hospital and Pandemic module.

Dr.Jayasree was given suggestions to send a requirement to Director for recruiting supporting staff for the skills lab (Simulation educator, clerk etc). Dean suggested on preparing a working plan for the skill lab activities.

3. Report on CBME Evaluation – Phase I

Dr.Soundariya presented the CBME evaluation report of Phase I. The identified gaps and the proposed action plan were projected to the members for discussion.

- FDPs were recommended for Integration, SDL and skills training
- Suggestions were given for conduct of formative assessments
- Feedback subcommittee was requested to plan for obtaining periodic year-end feedback from the students.
- It was suggested to obtain feedback from phase II at the last day of their university practical exams.
- Phase II coordinator Dr.Ramya was suggested to evaluate the CBME implemented in Phase II, with suggestions from Dr.Soundariya.

4. Policy for Slow and Advanced Learners

The need for institutional policy in identifying slow and advanced learners was emphasized by Dr.Soundariya and Dean Academic. It was suggested to choose an objective method incorporating multiple components (Like practical assessments, day to day observations) for identification of slow learners. So, the existing model of identification of slow and advanced learners with Internal assessments alone was planned to be modified. Dean Academic and Dean Research volunteered to come out with a modified policy, to be implemented in future. Dean suggested implementation of grading system rather than percentage for the identification of the slow and advanced learners.

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5. Proposed Plan of Central Evaluation

The proposed plan of central evaluation was presented by Dr.Soundariya and approved by the members.

- Library will be utilized as common centre for evaluation
- Librarian will be the custodian
- The clerks will be entering marks at the common centre
- Evaluation time will be 1 week
- Blueprint, question paper and answer key to be submitted in advance to the Dean academic
- A format will be prepared for grievance addressal by the students through proper channel
- OMR reader will be used for correcting MCQs
- Centralisation and digitalisation are the predominant reforms introduced in the evaluation system.

Action Plan

- Implementation of Student-Doctor method of Clinical training and Pandemic module
- Presentation of the assessment strategies and recommendations of curriculum committee to college council for approval
- Active functioning of the subcommittee for smooth implementation of CBME
- Planning of induction program for postgraduates
- Phase II CBME evaluation to be initiated by Dr.Ramya.G
- Framing of policy for identification of slow and advanced learners
- Presentation of "Central evaluation proposal" to college council for approval
- FDPs on Skills training, Soft skills training, Self-Directed learning, Integration, Assessment of Reflective writing to be planned

Members attended the meeting

1. Dr.R.N.Kagne, Dean
2. Dr.K.Karthikeyan, Dean Academic (Medicine & Allied – coordinator)
3. Dr.G.Kalaiselvan, Dean Research
4. Dr.M.Jayasree, Professor & HOD, OBG (Surgery & Allied – Coordinator)
5. Dr.K.Soundariya, Coordinator, MEU
6. Dr.G.Ramya, Phase II Coordinator
7. Dr.N.Suresh, Phase I Coordinator

K. Soundariya
Coordinator, MEU
Secretary, Curriculum Committee

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SRIMANJULA VINAYAGAR
MEDICAL COLLEGE & HOSPITAL
KALITHEERTHALKUPPAM,
MADAGADIPET, PUDUCHERRY-605 107.

[Signature]
Deputy Director/Dean
Chairperson

13/11/22

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The Director/Dean
The Dean Academic
The Dean Research
The Medical Superintendent
All Curriculum Committee members
File

Sri
MANAKULA



VINAYAGAR

Medical College and Hospital

Outward No: SMVMCH/DO/Committee/ 346/2021

Date: 19.02.2021

CURRICULUM COMMITTEE

| | |
|--|-------------|
| Deputy Director & Dean | Chairperson |
| Dean (Academic) | Member |
| Deputy Medical Superintendent (Surgical) | Member |
| Dr. N. Suresh, Assoc. Professor of Anatomy | Member |
| Dr.G.Ramya, Assoc. Professor of Pathology | Member |
| President, Student Council | Member |
| MEU, Co-ordinator | Secretary |

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The Chairman and Managing Director
The Director
The Dean (Academic)
The Dean (Super Specialty & Special Clinic)
The Medical Superintendent
All Committee Members
File.

DEAN
Dr. KAGNE. R.N
DEAN
SRI MANAKULA VINAYAGAR
MEDICAL COLLEGE & HOSPITAL
KALITHEERTHALKUPPAM,
PUDUCHERRY-605107.

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SRI MANAKULA VINAYAGAR
MEDICAL COLLEGE & HOSPITAL
KALITHEERTHALKUPPAM,
MADAGADIPET, PUDUCHERRY-605 107.

Kalitheerthalkuppam, Madagadipet, Puducherry - 605107.

Tel : 0413 - 2643000, 2643014 , College : 2643023 | Fax : 0413 - 2641549 | E-mail : principal@smvmch.ac.in | Web : www.smvmch.a



CURRICULUM COMMITTEE

MINUTES OF THE MEETING

VENUE: COLLEGE COUNCIL HALL

DATE: 29.01.2021

Agenda

1. Planning of Foundation course
2. Discussion over the progress of orientation program
3. Planning of white coat ceremony
4. Planning of skill modules

Planning of Foundation course

- Dr.Priyadarshini instructed to prepare schedule on sessions for PD & E
- 2nd Saturdays may be planned for enhancement of language & computer skills

Discussion over the progress of orientation program

- Issues related to passive role of students in the lecture hall with projection
- Change of venue to Auditorium planned for 4th day
- Documentation of lesson plan of all the sessions recommended

Planning of White Coat Ceremony

- Dr.Priyadarshini was given I/C
- Student Council may be involved
- SMVMCH Oath planned to be recited at the ceremony
- Venue fixed at the auditorium near MIT

Planning of Skill Modules

- 7 modules identified as follows – BLS, First aid, communication skills, Universal precautions, Fire safety, Documentation, Learning skills
- To be clubbed with field visit – Community Medicine
- Students will be divided into 8 batches with 18 members roughly in each group, will be rotated for 8 Saturdays
- Dr. Mangani & Mrs.Rajeswari instructed to arrange meeting for all the resource faculty for skill module

Members attending the meeting

1. Dr. R. N. Kagne, Dean
2. Dr. K. Karthikeyan, Dean Academic (Medicine & Allied - Coordinator)
3. Dr. G. Kalaiselvan, Professor, MEU Coordinator
4. Dr. M. Jayashree, Professor & HOD, OBG (Surgery & Allied - Coordinator)
5. Dr. K. Soundariya, Professor, Physiology.
6. Dr. G. Ramya, Associate Professor Pathology,

1/10/17

Secretary, Curriculum Committee

Dr. G. KALAI SELVAN, M.D.,
PROFESSOR
Department of Community Medicine
Sr. Manakula Vinayagar Medical College and Hospital
Kudimamangalam - 605 007, Manakudipet,
Puducherry - 605 007.

Chairperson
Dr. KAGNE. R.N
DEAN
SRI MANAKULA VINAYAGAR
MEDICAL COLLEGE & HOSPITAL
KALITHEERTHALKUPPAM,
PUDUCHERRY-605107

Presentation of the gaps identified with CBME evaluation to the preclinical faculty


- Presentation of the gap analysis following CBME evaluation to the members by Dr.K.Soundariya
- Dean had an interactive discussion with the preclinical faculty towards the remedial measures that can be planned for the identified gaps
- Preclinical faculty requested refreshment sessions for assessment, blueprinting, giving feedback and self-directed learning
- Dr.Kalaiselvan was instructed to plan the refresher sessions as requested by the faculty
- Discussion over planning of attitudinal assessment
- Mrs.Senthamil selvi will continue as I/C for student support system with involvement of Dr.Suresh
- Extension of the role of SSS – recommended with involvement of student mentors

Members attending the meeting

1. Dr. R. N. Kagne, Dean
2. Dr. K. Karthikeyan, Dean Academic (Medicine & Allied - Coordinator)
3. Dr. G. Kalaiselvan, Professor, MEU Coordinator
4. Dr. M. Jayashree, Professor & HOD, OBG (Surgery & Allied - Coordinator)
5. Dr. K. Soundariya, Professor, Physiology.
6. Dr. G. Ramya, Associate Professor Pathology,

Secretary, Curriculum Committee

10/11/2021
Dr. G. KALAI SELVAN, M.D.,
PROFESSOR
Department of Community Medicine
Sri Manakula Vinayagar Medical College and Hospital
Kalthieerthalkuppam, Madhavadipet,
Puducherry - 605 107.


Chairperson
Dr. KAGNE, R.N
DEAN
SRI MANAKULA VINAYAGAR
MEDICAL COLLEGE & HOSPITAL
KALITHEERTHALKUPPAM,
PUDUCHERRY-605107.



CURRICULUM COMMITTEE

MINUTES OF THE MEETING

VENUE: COLLEGE COUNCIL HALL

DATE 22.01.2021

Agenda

1. Planning of Foundation course
2. Discussion over Phase I timetable for 2020-2021 batch
3. Presentation of the gaps identified with CBME evaluation to the preclinical faculty
4. Any other issues

Planning of the foundation course

- NMC guidelines discussed with the conduct of foundation course
- Department of Physiology – allotted the responsibility over the conduct of foundation course and Mrs.Senthamil Selvi was selected as the overall I/C of the foundation course with consensus with all the members
- Dean recommended allotment of incharges for different modules of the Foundation course
- Dr.Soundariya & Dr.Deepika .V – I/C for Orientation program, Orientation program to be planned from 27th to 30th January, Venue fixed at Auditorium near MIT & parallel projections at Lecture halls 2 & 3 in the college block
- CORONA precautionary measures to be followed in all the sessions
- Dr.Priyadarshini and Dr.Deepa – Incharge for PD & E
 - Online sessions may be planned on Tuesdays between 4.30 – 5.30 PM
- Dr.Suresh & Dr.Sudha – Incharge for enhancement of language & computer skills
 - 3rd Saturday planned in every month
- Dr.Mangani & Mrs.Rajeswari – Incharge for Skills module
 - Planned on 1st & 3rd Saturdays of every month
 - To be clubbed with field visit
- Dr.Shivayogappa & Mr.Balakrishna Pai – Incharge for Sports & ECA
- Progress to be periodically updated by Mrs.Selvi to the CC

Discussion over the Phase I timetable

- Hours allotment planned by MCI and framed hours for implementation were presented by the Dean for discussion
- Exchange of first hour done between Physiology & Biochemistry
- ECE planned for 5 hour session
- No of tests decided with 4, 7& 9th test marked as notified tests
- Cancellation of Module exams with respect to practical difficulties
- Time table was finalized with consensus with HODs and CC members

Members attending the meeting

1. Dr. R. N. Kagne, Dean
2. Dr. K. Karthikeyan, Dean Academic (Medicine & Allied - Coordinator)
3. Dr. G. Kalaiselvan, Professor, MEU Coordinator
4. Dr. M. Jayashree, Professor & HOD, OBG (Surgery & Allied - Coordinator)
5. Dr. K. Soundariya, Professor, Physiology.
6. Dr. G. Ramya, Associate Professor Pathology,
7. Mr. Jaswanth Kumar, 4TH Year MBBS Student,

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Secretary, Curriculum Committee

**Dr. G. KALAI SELVAN, M.D.,
PROFESSOR**

Department of Community Medicine
Sri Manakula Vinayagar Medical College and Hospital
Kalthur, Kalitheerthalkuppam, Puducherry
Phone: 0432-244124

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Chairperson

**Dr. KAGNE, R.N
DEAN
SRI MANAKULA VINAYAGAR
MEDICAL COLLEGE & HOSPITAL
KALITHEERTHALKUPPAM,
PUDUCHERRY-805107.**



CURRICULUM COMMITTEE

MINUTES OF THE MEETING

VENUE: COLLEGE COUNCIL HALL

DATE: 13.01.2020

Agenda

1. Discussion on the progress of phase I CBME curriculum gap analysis
2. Planning of Foundation course
3. Framing and discussion over Phase I timetable for 2019-2020 batch
4. Any other issues

Discussion on the progress of Phase I CBME curriculum gap analysis

- Dr. Soundariya presented the progress of the curriculum evaluation of Phase I
- Interview with pre clinical departmental faculty done & report compiled by Dr. Rajalakshmi & Dr. Sindhuri
- HOD interview planned by Dr. G. Kalaiselvan
- Checklist created with reference from CBME modules released by MCI and identified gaps were compiled and presented to the CC members
- Action report planned to be obtained from the HODs of all the three departments
- Dean insisted on the remedial measures planned and to be documented
- CC members were informed that the completion of curriculum evaluation can be done after the completion of University exams

Planning of Foundation course

- Meeting to be planned with preclinical faculty for discussion and decision over foundation course implementation of the batch 2019-2020
- Feedback obtained from resource faculty of the foundation course to be considered during the implementation for the current academic year
- Details of the feedback to be collected from Dr. V. Deepika

Framing and Discussion over Phase I time table for 2019-2020 batch

- Preparation of timetable for phase I by Dean, considering the duration of I MBBS between February 2020 – December 2020
- Meeting to be planned with preclinical faculty for discussion and decision over foundation course implementation of the batch 2019-2020



CURRICULUM COMMITTEE

MINUTES OF THE MEETING

VENUE COLLEGE COUNCIL HALL

DATE 09.12.2019

Agenda

1. Planning of CBME Curriculum evaluation for Phase I
2. Any other issues

Planning of CBME Curriculum evaluation for Phase I

- Evaluation of CBME curriculum for phase I to be planned for improvement of the existing program
- The proposal was presented by Dr. Soundariya and approved by the members
- It will be done in 4 stages
 1. Interview with preclinical faculty over the strategies adopted, challenges faced during planning stage and the implementation stage
 2. Checklist to be created from the CBME modules designed by MCI
 3. Gaps to be identified with the checklist
 4. Dr. Rajalakshmi and Dr. Sindhuri were recommended for conducting Interview with the preclinical faculty
 - Interview scheduled with three departments individually in the last week of December, first week of January
 5. Dr. G. Kalaiselvan to take care of the interview with HODs to derive the remedial measures and the action plan for the upcoming year
 6. Completion of the competency attainment and mapping after the completion of University exams
 - Dr. Deepika made incharge of the mapping process

Members attending the meeting

1. Dr. R. N. Kagne, Dean
2. Dr. K. Karthikeyan, Dean Academic (Medicine & Allied - Coordinator)
3. Dr. G. Kalaiselvan, Professor, MEU Coordinator
4. Dr. M. Jayashree, Professor & HOD, OBG (Surgery & Allied - Coordinator)
5. Dr. K. Soundariya, Professor, Physiology.
6. Dr. G. Ramya, Associate Professor Pathology,
7. Mr. Jaswanth Kumar, 4TH Year MBBS Student,


Secretary, Curriculum Committee

Dr. G. HALAI SELVAN, M.D.
PROFESSOR

Department of Community Medicine
Sri Manakula Vinayagar Medical College and Hospital
Kalitheerthalkuppam, Madagadipath
Puducherry - 605 107.


Chairperson

Dr. KAGNE, R.N
DEAN

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KALITHEERTHALKUPPAM,
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**SRI MANAKULA VINAYAGAR MEDICAL COLLEGE AND HOSPITAL
KALITHEERTHALKUPPAM, PUDUCHERRY – 605 107.**

Phone 0413-2643000 Fax No. 0413-264 3014

SMVMCH/ Curriculum Committee Meeting/842/2018-19

Date / Time: 17.12.2018 / 10.30 am

Venue: College Council Hall

Minutes of Meeting

Agenda:

1. Approval of previous minutes of meeting
2. To discuss the teaching schedule of – UG program
3. To share the students feedback with the members for comments
4. Any other issue

Agenda 1: The Minutes of pervious meeting was approved

Agenda 2: The Undergraduate teaching plan for entire professional year of 2nd professional, 3rd professional part-1 and part-2 was approved by the members. The teaching schedule submitted by the members was approved.

Agenda 3: The MEU submitted the end of the year UG students feedback and the members discussed on the action to be taken

Agenda 4: No other issue was discussed

The meeting ended with vote of thanks.

Dr.K.Karthikeyan

Chairman, Curriculum committee

Dean (Academic)

Dr. K.KARTHIKEYAN, M.D.

DEAN (ACADEMIC)

Sri Manakula Vinayagar Medical College and Hospital

Kalitheerthalkuppam, Madagadipet.

Puducherry - 605 107

TRUE COPY ATTESTED

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SRI MANAKULA VINAYAGAR
MEDICAL COLLEGE AND HOSPITAL
KALITHEERTHALKUPPAM,
MADAGADIPET, PUDUCHERRY-605 107.

The following good practices can be followed:

1. Lesson plan for the session (lecture/ Case presentation/ Practical) should be followed.
2. Faculty sessions can be peer reviewed.
3. Faculty's Self reflection about their session.
4. Peer review for junior faculty.

The meeting ended with a vote of thanks.



Dr.K.Karthikeyan

Chairman, Curriculum committee

Dean (Academic)

Dr. K.KARTHIKEYAN, M.D.
DEAN (ACADEMIC)
Sri Manakula Vinayagar Medical College and Hospital
Kalitheerthalkuppam, Madagadipet,
Puducherry - 605 107

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Phone 0413-2643000 Fax No. 0413-264 3014

SMVMCH/ Curriculum Committee Meeting/496/2018-19/

Date / Time: 21.05.2018 / 10.30 am

Venue: College Council Hall

Minutes of Meeting

The Agenda for this meeting was,

1. Approval of the previous Minutes of meeting.
2. To discuss the Teaching schedule of – UG and PG program
3. To discuss on the Inter-departmental and Intra-departmental posting of PG
4. To share the students feedback with the members for comments.
5. To discuss on Academic calendar.
6. To approve the lesson plan of SIMSCON pre-conference workshops.
7. Review of Internal Evaluation methodology.
8. Any other issue.

Agenda 1: The Minutes of previous meeting was approved.

Agenda 2: The Postgraduate Teaching schedule and the teaching schedule for revision classes for the undergraduates was approved.

Agenda 3: The Dean Academic shared the Inter-departmental and Intra-departmental posting schedule of the post graduates and was approved by the members.

Agenda 4: The students' feedback and action to be taken report was shared by the MEU.

Agenda 5: The Academic calendar was shared with the members and revised as per the members comment.

Agenda 7: The mentor-mentee allotment was approved.

Agenda 8: The lesson plan submitted by the Resource persons for the pre-conference workshop to be held in SIMSCON 2018 was approved.

Agenda 9: Any other issue:

Suggestions for the change of lecture timings from 1.30 to 2.30 pm to 9.30 to 10.30 am.

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2. Preparation of Power Point Bank for department.
3. Uniform template for peer review and lesson plan can be followed.
4. We are currently following the syllabus, we should develop our own curriculum, implemented, evaluated and documented.

The meeting and meeting ended with vote of thanks.



Dr.K.Karthikeyan

Chairman, Curriculum committee

Dean (Academic)

Dr. K.KARTHIKEYAN, M.D.

DEAN (ACADEMIC)

Sri Manakula Vinayagar Medical College and Hospital

Kalitheerthalkuppam, Madagadipet.

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SMVMCH/ Curriculum Committee Meeting/1125/2017-18/

Date / Time: 15.12.2017 / 10.30 am

Venue: College Council Hall

Minutes of Meeting

Agenda:

1. Approval of previous Minutes of meeting.
2. To discuss /the teaching schedule of - UG program.
3. To share the students feedback with the members for comments.
4. To discuss on orientation program.
5. Review of Internal Evaluation methodology.
6. Revision of curriculum committee as per new MCI norms for implementation of CBME.
7. Any other issue.

Agenda 1: The Minutes of previous meeting was approved.

Agenda 2: The Undergraduate teaching plan for the entire professional year of 2nd professional, 3rd professional part-1 and part-2 was approved by the members. The teaching schedule submitted by the members was approved.

Agenda 3: The MEU submitted the end of the year UG students feedback and the members discussed on the action to be taken.

Agenda 4: To orientation program for interns was approved by the members. The intern's orientation program was approved by the committee.

Agenda 5:

- Faculty sessions can be peer reviewed.
- Faculty's Self reflection about their session.
- Peer review for junior faculty.

Agenda 6: The curriculum committee was revised as suggested by the MCI for the implementation of CBME. The members suggested that the existing committee will be retained.

Agenda 7: The following good practices can be followed.

1. Lesson plan for the session (lecture/ Case presentation/ Practical) should be followed.

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2. Department of Obstetrics and Gynecology is conducting Symposium for students
3. Department of Biochemistry introduced case based learning
4. Peer review was adopted by the Department of Dermatology
5. HODs should review the session plan and feedback should be given.

The meeting ended with a vote of thanks.



Dr.K.Karthikeyan

Chairman, Curriculum committee

Dean (Academic)

Dr. K.KARTHIKEYAN, M.D.

DEAN (ACADEMIC)

Sri Manakula Vinayagar Medical College and Hospital

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SMVMCH/ Curriculum Committee Meeting/468/2017-18

Date / Time: 08.05.2017/ 10.30 am

Venue: College Council Hall

Minutes of Meeting

Agenda:

1. Approval of previous Minutes of meeting
2. To discuss the Teaching schedule of – UG and PG program.
3. To discuss on the Inter-departmental and Intra-departmental posting of PG.
4. To share the students feedback with the members for comments.
5. To discuss on Academic calendar.
6. To discuss on orientation program
7. To discuss on Mentor-mentee list
8. To approve the lesson plan of SIMSCON pre-conference workshops
9. Any other issue

Agenda 1: The Minutes of pervious meeting was approved.

Agenda 2: The Postgraduate teaching schedule and the Teaching schedule for revision for undergraduate was approved.

Agenda 3: The Dean Academic shared the Inter-departmental and Intra-departmental posting schedule of the post graduates and was approved by the members. The members requested to submit the list of skills to be learned during this posting.

Agenda 4: The students' feedback and action to be taken report was shared by the MEU.

Agenda 5: The Academic calendar was shared with the members and revised as per the members comment.

Agenda 6: The revised orientation program for the first year was approved.

Agenda 7: The mentor-mentee allotment was approved

Agenda 8: The lesson plan submitted by the resource persons of the pre-conference workshop to be held in SIMSCON 2017 was approved.

Agenda 9: Any other issue:

1. Department of Paediatrics and Anatomy introduced Students seminar.

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