


**Minutes of the Meeting**

Meeting Title	Parent Teacher's meeting
Date of meeting	17.01.17
Meeting Venue	Council Hall at Medical College
Attendees	Director, Dean, Dean Academic, HODs of respective Departments, I, III, VI and VIII semester students and Parents
Meeting Agenda	<ol style="list-style-type: none"> <li>1. Orientation of the parents to students' progress and performance</li> <li>2. Sensitization regarding the introduction of mentorship program for the benefit of the students</li> <li>3. Any other issues</li> </ol>
Key meeting outcomes	
1	The parents were provided with the consolidated IA marks and the attendance percentage of the students. There was one to one interaction between the parents, teachers and the students. There was discussion on students' strengths and areas for improvement.
2	The Dean elaborated on the introduction of mentorship program to the students. The purpose of the mentorship program, its uses, roles of the mentor and mentee and periodicity of the meetings were highlighted in the presentation. The parents were requested to extend their co-operation in carrying out the program.
3	Sensitization on remedial measures were done. Parents were requested to extend their support to the remedial measures offered for the students

  
**Dr. KAGNE. R.N**  
 DEAN  
 SRI MANAKULA VINAYAGAR  
 MEDICAL COLLEGE & HOSPITAL  
 KALITHEERTHALKUPPAM,  
 PUDUCHERRY-605107.


**Minutes of the Meeting**

Meeting Title	Parent Teacher's meeting
Date of meeting	05.06.17
Meeting Venue	Council Hall at Medical College
Attendees	Director, Dean, Dean Academic, HODs of respective Departments, IV, VII and IX semester students and Parents
Meeting Agenda	<ol style="list-style-type: none"> <li>1. Orientation to the revised MBBS syllabus as introduced by the Pondicherry University</li> <li>2. Orientation of the parents to students' progress and performance</li> <li>3. Any other issues</li> </ol>
Key meeting outcomes	
1	The Dean sensitized the parents regarding the revision in the MBBS syllabus to be incorporated from the academic year 2017-18 onwards. The changes in the pattern of question paper, weightage given to internal assessment marks, expected attendance percentage were intimated to the parents.
2	The parents were provided with the consolidated IA marks and the attendance percentage of the students. There was one to one interaction between the parents, teachers and the students. There was discussion on students' strengths and areas for improvement. Sensitization on remedial measures were done. Parents were requested to extend their support to the remedial measures offered for the students.

Dr. KAGNE. R.N  
 DEAN  
 SRI MANAKULA VINAYAGAR  
 MEDICAL COLLEGE & HOSPITAL  
 KALITHEERTHALKUPPAM,  
 PUDUCHERRY-605107.

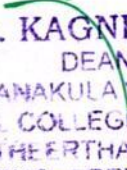
**Minutes of the Meeting**

Meeting Title	Parent Teacher's meeting
Date of meeting	22.01.18
Meeting Venue	Council Hall at Medical College
Attendees	Director, Dean, Dean Academic, HODs of respective Departments, Mentors, Residential Warden, I, III, VI and VIII semester students and Parents
Meeting Agenda	<ol style="list-style-type: none"> <li>1. Orientation of the parents to students' progress and performance</li> <li>2. Discussion on hostel issues</li> <li>3. Any other issues</li> </ol>
Key meeting outcomes	
1	The parents were provided with the consolidated IA marks and the attendance percentage of the students. There was one to one interaction between the parents, teachers and the students. There was discussion on students' strengths and areas for improvement.
2	Hostel issues were discussed with the residential warden. <ul style="list-style-type: none"> <li>- Request to maintain the furniture in good condition for the usage in the hostel</li> </ul>
3	The parents also had an opportunity to interact with the mentors and discussed regarding the academic and personal issues of the students.

  
**Dr. KAGNE. R.N**  
 DEAN  
 SRI MANAKULA VINAYAGAR  
 MEDICAL COLLEGE & HOSPITAL  
 KALITHEERTHAKUPPAM,  
 PUDUCHERRY-605107.

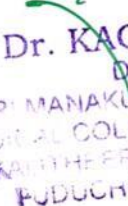
**Minutes of the Meeting**

Meeting Title	Parent Teacher's meeting
Date of meeting	04.06.18
Meeting Venue	Council Hall at Medical College
Attendees	Director, Dean, Dean Academic, HODs of respective Departments, Mentors, IV, VII and IX semester students and Parents
Meeting Agenda	<ol style="list-style-type: none"> <li>1. Orientation of the parents to students' progress and performance</li> <li>2. Feedback from the parents</li> <li>3. Any other issues</li> </ol>
Key meeting outcomes	
1	The parents were provided with the consolidated IA marks and the attendance percentage of the students. There was one to one interaction between the parents, teachers and the students. There was discussion on students' strengths and areas for improvement
2	Sensitization on remedial measures were done. Parents were requested to extend their support to the remedial measures offered for the students
3	<p>Feedback from parents was obtained to promote the progress of the Institution.</p> <ul style="list-style-type: none"> <li>- To arrange for good menu during festival time for inmates staying back at the hostel</li> </ul>

  
**Dr. KAGNE. R.N**  
 DEAN  
 SRI MANAKULA VINAYAGAR  
 MEDICAL COLLEGE & HOSPITAL  
 KALITHEERTHALKUPPAM,  
 PUDUCHERRY-605107.


**Minutes of the Meeting**

Meeting Title	Parent Teacher's meeting
Date of meeting	21.01.19
Meeting Venue	Council Hall at Medical College
Attendees	Director, Dean, Dean Academic, HODs of respective Departments, I, III, VI and VIII semester students and Parents
Meeting Agenda	<ol style="list-style-type: none"> <li>1. Orientation of the parents to students' progress and performance</li> <li>2. Any other issues</li> </ol>
Key meeting outcomes	
1	The parents were provided with the consolidated IA marks and the attendance percentage of the students. There was one to one interaction between the parents, teachers and the students. There was discussion on students' strengths and areas for improvement
2	Sensitization on remedial measures were done. Parents were requested to extend their support to the remedial measures offered for the students

  
**Dr. KAGNE. R.N**  
 DEAN  
 SRI MANAKULA VINAYAGAR  
 MEDICAL COLLEGE & HOSPITAL  
 KANTHEEPATHALKUPPAM,  
 PUDUCHERRY-605107.

**Minutes of the Meeting**

Meeting Title	Parent Teacher's meeting
Date of meeting	14.06.2019 (10:00-10:30am)
Meeting Venue	Council Hall at Medical College
Attendees	Director, Dean, Dean Academic, HODs of respective Departments, IV, VII and IX semester students and Parents
Meeting Agenda	<ol style="list-style-type: none"> <li>1. Orientation to the student's progress and academic performance</li> <li>2. Orientation of the parents to remedial measures.</li> <li>3. Any other issues</li> </ol>
<b>Key meeting outcomes</b>	
1	The parents were sensitized regarding the curriculum and proceedings of the course
2	Parents were intimated regarding the IA marks and the attendance percentage of the students.
3	Sensitization on remedial measures were done. Parents were requested to extend their support to the remedial measures offered for the students

  
**Dr. KAGNE. R.N**  
 DEAN  
 SRI MANAKULA VINAYAGAR  
 MEDICAL COLLEGE & HOSPITAL  
 KADITHIERTHALKUPPAM,  
 PUDUCHERRY-605107.


**Minutes of the Meeting**

Meeting Title	Parent Teacher's meeting
Date of meeting	20.01.2020
Meeting Venue	Council Hall at Medical College
Attendees	Director, Dean, Dean Academic, HODs of respective Departments, IV, VII and IX semester students and Parents
Meeting Agenda	<ol style="list-style-type: none"> <li>1. Orientation to the student's progress and academic performance</li> <li>2. Orientation of the parents to remedial measures.</li> <li>3. Any other issues</li> </ol>
<b>Key meeting outcomes</b>	
1	Parents were intimated regarding the IA marks and the attendance percentage of the students.
2	Sensitization on remedial measures were done
3	Ladies Hostel food quality improvement was requested by parents

**Dr. KAGNE. R.N**  
 DEAN  
 SRI MANAKULA VINAYAGAR  
 MEDICAL COLLEGE & HOSPITAL  
 KALITHALERTHALKUPPAM,  
 PUDUCHERRY-605107.

**Minutes of the Meeting**


Meeting Title	Online Parent Teacher's meeting
Date of meeting	08.06. 2020 (10:30-11am) 08.06. 2020 (12:30-1:00pm)
Meeting Platform	Google meet
Attendees	Director, Dean, Dean Academic, HODs of respective Departments, final year students, IV & VII semester and Parents
Meeting Agenda	<ol style="list-style-type: none"> <li>1. Health related enquiry (COVID issues)</li> <li>2. Orientation to the curriculum and proceedings of the MBBS course on online platform</li> <li>3. Orientation of the parents to online exams and various remedial measures.</li> <li>4. Any other issues</li> </ol>
<b>Key meeting outcomes</b>	
1	Webinar on Mental health during COVID-19 Pandemic to be arranged by the psychiatric department
2	The Dean addressed the parents and sensitized regarding the curriculum and proceedings of the MBBS course using the online platform. Different teaching learning measures adopted at the Institutional level were highlighted to the parents
3	Parents were oriented to online exams and were provided with the consolidated IA marks and the attendance percentage of the students till date.
4	Sensitization on remedial measures were done. Parents were requested to extend their support to the remedial measures offered for the students

  
**Dr. KAGNE. R.N**  
 DEAN  
 SRI MANAKULA VINAYAGAR  
 MEDICAL COLLEGE & HOSPITAL  
 KALITHEERTHALKUPPAM,  
 BUJUCHERRY-605107.




**Minutes of the Meeting**

Meeting Title	Online Parent Teacher's meeting
Date of meeting	6.10. 2020 (3:00-4:00 pm)
No. of Participants	147
Meeting Platform	Google meet
Attendees	Director, Dean, Dean Academic, HODs of respective Departments, final year students and Parents
Meeting Agenda	<ol style="list-style-type: none"> <li>1. Discussion on student academic progress</li> <li>2. Intimating parents about the criteria for attendance percentage for appearing in university exam</li> <li>3. Issues faced during examination</li> <li>4. Feedback on "Mental Health during COVID-19" Webinar</li> <li>5. Any other issues</li> </ol>
<b>Key meeting outcomes</b>	
1	The Dean addressed the parents and other HODs described about the overall plans of each department to the parents.
2	The criteria for appearing in university exams were elaborated to the parents
3	Parents were oriented to online exams and remedial measures
4	Feedback from students was obtained regarding the webinar on mental health during COVID-19 pandemic

  
**Dr. KAGNE. R.N**  
 DEAN  
 SRI MANAKULA VINAYAGAR  
 MEDICAL COLLEGE & HOSPITAL  
 HEERTHALKUPPAM,  
 PUDUCHERRY-605107.

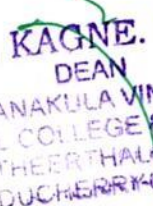
**Minutes of the Meeting**

Meeting Title	Parent Teacher's meeting
Date of meeting	01.02.2021
Number of participants	50
Meeting Platform	Offline
Attendees	Director, Dean, Dean Academic, HODs of respective Departments, final year students and Parents
Meeting Agenda	<ol style="list-style-type: none"> <li>1. Discussion on student academic progress</li> <li>2. Intimating parents about the criteria for attendance percentage for appearing in university exam</li> <li>3. Issues faced during examination</li> <li>4. Any other issues</li> </ol>
<b>Key meeting outcomes</b>	
1	The Dean addressed the parents and other HODs described about the overall plans of each department to the parents.
2	The criteria for appearing in university exams were elaborated to the parents
3	Parents were oriented to online exams and remedial measures

  
**Dr. KAGNE. R.N**  
 DEAN  
 SRI MANAKULA VINAYAGAR  
 MEDICAL COLLEGE & HOSPITAL  
 THEFTHALKUPPAM,  
 PUDUCHERRY-605107.

**Minutes of the Meeting**

Meeting Title	Parent Teacher's meeting
Date of meeting	25.06.2021
Number of participants	50
Meeting Platform	Offline
Attendees	Director, Dean, Dean Academic, HODs of respective Departments, final year students, IV & VII semester and Parents
Meeting Agenda	<ol style="list-style-type: none"> <li>1. Discussion on student academic progress</li> <li>2. Intimating parents about the criteria for attendance percentage for appearing in university exam</li> <li>3. Any other issues</li> </ol>
<b>Key meeting outcomes</b>	
1	During the meeting parents were intimated about the student's overall performance and attendance reports
2	Parents were intimated about the revision classes and remedial measures taken
3	Ladies hostel WiFi related issues were discussed


  
**Dr. KAGNE. R.N**  
 DEAN  
 SRI MANAKULA VINAYAGAR  
 MEDICAL COLLEGE & HOSPITAL  
 THEERTHAKUPPAM,  
 PUDUCHERRY-605107.



**STUDENT SUPPORT SYSTEM**  
**III PARENT - MENTOR MEETING**

Minutes of Meeting

**DATE:** 21.01.21

**TIME:** 9.00 AM – 1.00 PM

**VENUE :** Respective Halls allotted for mentors

The mentors had an one to one meeting with each mentee of their respective group along with parents of the mentee

S.No	Agenda	Discussion and Action Plan
1	Regularity and academic performance	Discussed about the aggregate percentage of internal examination marks and the attendance.
2	Academic status	The mentees and their parents were informed about the status of the mentees in the academics. The perceived weaknesses, strengths and the action plans were discussed and appropriate were made by mentors for the improvement. The slow learners were given more emphasize

*Sentramil seli*

Co-ordinator  
Student Support System

**Dr. KAGNE. R.N**  
DEAN

SRI MANAKULA VINAYAGAR  
MEDICAL COLLEGE & HOSPITAL  
KALITHESRITHALKUPPAM,  
PUDUCHERRY-605107.

*[Signature]*  
Chairperson  
Student Support System

**STUDENTS SUPPORT SYSTEM(Batch: 2019-24)**

**PARENTS – TEACHERS MEETING**


<b>DATE:</b>	05.01.2022	<b>PLATFORM:</b>	Respective Mentor's room	<b>TIME:</b>	3.00 – 4.30 PM
--------------	------------	------------------	--------------------------	--------------	----------------


**INDIVIDUAL MEETING WITH MENTEES AND PARENTS**


S.NO	AGENDA	DISCUSSION AND ACTION PLAN
1	Overall Attendance and academic performance	Discuss about the aggregate percentage of internal examination marks and the attendance .If needed, mentors can also provide some inputs to improve their performance.

Kindly fill an overview of the discussion and mention about strengths and area for improvement of the mentees in the feedback form which is provided, individually for each student.

**Note: Kindly collect the hard copies of overall performance report of each mentee and feedback forms from the respective department clerks.**

  
 Co-ordinator  
 Student Support System

  
**Dr. KAGNE. R.N**  
 DEAN  
 SRI MANAKULA VINAYAGAR  
 MEDICAL COLLEGE & HOSPITAL  
 KALITHEERTHALKUPPAM,  
 PUDUCHERRY-605107

  
 Chairperson  
 Student Support System