



Name of Resource person:
Dr. B. SOWBARNIKA VAISHNAVI

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CTRI Registration

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TRANSCRIPT

Hello everyone.

I am Dr. B. Sowbarnika Vaishnavi, Final year Post Graduate from Department of Community Medicine.

This is a Short podcast on Clinical trial Registration.

Clinical trial Registry of India was established by the Indian Council of Medical Research on 20th July 2007. Since 2009 the Central Drugs Standard Control organization has mandated that anyone conducting clinical trials in India must pre-register before enrolling any research study participants. It is a free online registration. Now let me explain in detail how a CTRI registration has to be done. First, we have to go to ctri.nic.in website and to register as new applicant, we have to click the option proceed. Then we will get a page where we can see certain notes that are to be read before filling the basic details, particularly the characters that are not allowed to be used in the CTRI. After which we can start registering by our first name and last name and a log in id that we will be using in our future. Check for the availability of that login ID, that is whether it is used before or not. After ensuring it is not available before, we can use that id to fill the details. For official address and name of the organization, it will be the details of SMVMCH. We can check the list if the name of the college is available and if not available, we have to write the name. The other details like the country, state of the organization has to be filled. And the verifier name and address will be the name of your guide, department and address of the institution respectively after which we have to submit. Once we submit as a new applicant, we will get a mail that our registration request

with CTRI has been approved and we can login to upload the trial data. With the username password which was sent by mail, we can log in again to CTRI page where we will be directed to a page and we can see a page showing our name, college and it will also show that, at the day of login the total number of trials that are under entry stage, review stage or register. There in that page we will have an option as click here to add a new trial. With that option we can enter our trial After which a dialogue box appears. There we have to write a public title that does not contain much of scientific terms and the next option is scientific title which is the title of the protocol. It is not mandatory to fill the trial acronym and select no if it is not an Ayurvedha trial. After this we can proceed. A next page opens as new trial added and we can proceed further. At this stage the main page will show as the trial status pending for REF number and CTRI number. REF number is the reference number that will actually mean that your trial will be reviewed and registered if accepted. So, it is important. Then we can see an option as update trial to update the further details. A page opens where all the parts regarding the study appears and we have to fill individually. For each part we have to click the option available at the right hand side. A separate dialogue box opens where we have to click the option modify new trial. If we want to make any modifications we can do or else we can proceed further. After which we will be redirected to the main page then we can further proceed further. After filling all the details of all the parts one by one we can submit the trial to CTRI. Then we have to wait for one or two days but continue to follow the main page of CTRI. Then after two days we will get a reference number in the main page. Many a times the trails are sent back for clarification so we will be notified by mail. If we are asked for clarification of a particular part, we have to modify the asked details. At this stage in the main page, we have to click the option click on the trial sent back from CTRI. After the modifications we can submit again. They will also send a message to the guide for confirmation and once your guide accepts finally the trial will be registered and then we will get a CTRI number...Thank You.

B. Soubarnika Varishan
Signature of the Resource Person


Signature of the HOD

Dr. PREMANANDH.K
Regd. No. 89659
PROFESSOR & HEAD
Department of Community Medicine
Sri Manakula Vinayagar Medical College & Hospital,
Kalitheerthalkuppam, Puducherry - 605 107.